



Application Form Private Works Agreement

Postal Address
LMB 7
Inglewood QLD 4387

Engineering Services
Ph: 07 4671 7432
Fax: 07 4671 7433

Internet/Email
www.grc.qld.gov.au
mail@grc.qld.gov.au

Applicants shall make themselves familiar with Council's Private Works Policy which is available by contacting Goondiwindi Regional Council or on Council's website at www.grc.qld.gov.au

Applicants Details:

Business Name (if applicable):

Given Name: Surname:

Billing Address:

Email: Contact number:

Private Works Details:

Location/Delivery:

Description of Works:

Cost of Works (Valid 3 Months):

Fixed Quote Estimate Other

Item	Quantity	Unit Rate	Amount
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
TOTAL (Inclusive of GST)			\$

The above costs have been prepared and authorised by:

Name & Position: Signature: Date:

Costs exceeding \$3,000 (Inclusive of GST) must be countersigned by the Director, Manager, District Engineer or Technical Officer:

Name & Position: Signature: Date:

Applicants Consent:

I have read and understand the Terms & Conditions of Engagement, and hereby accept the above Cost of Works prepared by Goondiwindi Regional Council:

Name: Signature: Date:

Office Use Only:

Payment Amount: \$ Date: Receipt #: Private Works Number:

Terms & Conditions of Engagement

The following Terms and Conditions of Engagement shall apply for works undertaken by Goondiwindi Regional Council (Council) on behalf of the Applicant under this Private Works Agreement:

1. Council reserves the right to enter into a Private Works Agreement at its discretion;
2. No private works shall take precedence over the completion of Council's works program;
3. Council reserves the right to withdraw its plant, machinery or labour without notice, and accepts no responsibility for any loss to the applicant;
4. Council shall not be responsible for any damages or any expenses incurred either directly or indirectly as a result of the works undertaken;
5. Should the cost of the works under this agreement exceed the fixed quote or estimate, Council reserves the right to recover any additional costs;
6. Payment shall be made in full within fourteen (14) days from the invoice date;
7. Council may obtain a consumer credit report from a credit reporting agency for the purpose of assessing the application; and
8. Council reserves the right to withdraw from this agreement without notice if the above conditions are not adhered to.