

COVID-19 COMPLIANCE AGREEMENT

Version 4 – 17 September 2020



IMPORTANT NOTICE

Goondiwindi Regional Council is collecting this information in order to comply with its responsibilities and obligations as a Local Government. The information will only be used by Council Officers or Agencies which may have a legitimate need for the information to process applications or the like. Your information will not be given to any other person or Agency until you have given us permission or we are required to by law.

STATE GOVERNMENT DIRECTIONS

The maximum number of people in the venue is to comply with the current State Government's Directions.

That number is currently **30 people**; **UNLESS** the hirer has a current Covid Safe Event Checklist or Covid Safe Plan, or engages a business that has one of the aforementioned, to manage the event.

Only businesses can operate under a Covid Safe Checklist or Plan.

Therefore, functions including but not limited to events such as weddings, birthday parties, social dances, workshops, etc being managed by individuals, community groups or businesses without a Covid Safe Checklist or Plan, can have a maximum of **30 people only** in attendance.

BUSINESSES WITH A COVID SAFE CHECKLIST OR PLAN

Businesses with a Covid Safe Checklist or Plan can have up to the maximum number permissible in accordance with the conditions contained in the current State Government's, Movement and Gathering Direction and the Restrictions on Businesses, Activities and Undertakings Direction.

If the prospective hirer is a business with a Covid Safe Checklist or Covid Safe Plan or Covid Safe Event Plan, the plan is to be submitted to Council for consideration.

The applicant must also provide the following information :

- Maximum number of people who will attend the event :
- Will food be served : Yes / No ** Note : The service of food is to comply with relevant health directions prevailing at the time.

HIRE BY INDIVIDUALS, COMMUNITY GROUPS OR BUSINESSES WITHOUT A COVID SAFE CHECKLIST OR PLAN

If the prospective hirer is an individual, community group or business without a Covid Safe Checklist or Plan the following section must be completed prior to the hire :

I _____ hereby agree to comply with all conditions listed below
in relation to the use of the -

Golden Age Centre

1. The maximum number of people in the venue at any one time will be 30
2. Food, if served will comply with relevant health directions prevailing at the time.
 - Will food be served: Yes / No
3. For contract tracing purposes, the hirer must complete a register of attendees. Council will provide the form as part of the hire. The completed form with the Declaration thereon signed, is to be provided to Council when returning the keys. If the hirer requires a copy, Council will provide same
4. The hirer is to supply hand sanitiser and have it available at all entry and exit points.

OFFICE USE ONLY

Date Receive:		CSO Initials:	
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5. The State Government's social distancing requirement to have 1.5 metres separation between attendees is to be met. Note : People from the same household may sit together.
6. All tables and chairs that are used must be wiped down with disinfectant prior to stacking away.
7. Should a State Government Direction/s change between the hirer signing a Covid-19 Compliance Agreement (CCA) and holding the function/event, the hirer shall sign the revised CCA prior to the key being issued.

SIGNATURE

Customer Signature:		Date:	
Organisation:			

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