

Topics include:

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| <ul style="list-style-type: none"> • The Basics <ul style="list-style-type: none"> ○ <i>What is a computer?</i> ○ <i>What is a laptop?</i> ○ <i>What is a tablet?</i> ○ <i>What is a smartphone?</i> ○ <i>What is the internet?</i> | <ul style="list-style-type: none"> • Getting to know your device <ul style="list-style-type: none"> ○ <i>Using a keyboard</i> ○ <i>Using a mouse</i> ○ <i>Using a touchscreen</i> ○ <i>Using a computer</i> |
| <ul style="list-style-type: none"> • Getting Started Online <ul style="list-style-type: none"> ○ <i>Using the internet</i> ○ <i>Using online forms</i> ○ <i>Using email</i> ○ <i>Using search engines</i> ○ <i>Introduction to internet safety</i> | <ul style="list-style-type: none"> • Safety First <ul style="list-style-type: none"> ○ <i>Safe passwords</i> ○ <i>Paying safely online</i> ○ <i>Avoiding scams and tricks</i> ○ <i>Downloading and saving documents</i> ○ <i>Help and support</i> |
| <ul style="list-style-type: none"> • More Online Skills <ul style="list-style-type: none"> ○ <i>Online shopping overview</i> ○ <i>Socialising online</i> ○ <i>Using Facebook overview</i> ○ <i>Using a digital camera</i> ○ <i>Watching and listening online</i> | <ul style="list-style-type: none"> • Connecting to others <ul style="list-style-type: none"> ○ <i>Getting set up for video calling</i> ○ <i>How to use Skype</i> ○ <i>How to use WhatsApp</i> ○ <i>How to use FaceTime</i> |
| <ul style="list-style-type: none"> • All about Data <ul style="list-style-type: none"> ○ <i>What is data?</i> ○ <i>Choosing a data plan</i> ○ <i>Managing your data</i> ○ <i>Home data vs mobile data</i> ○ <i>Using data overseas</i> | <ul style="list-style-type: none"> • Wi-Fi and mobile Networks <ul style="list-style-type: none"> ○ <i>What is Wi-Fi?</i> ○ <i>Home networks</i> ○ <i>Wi-Fi on the go</i> ○ <i>Mobile networks</i> |
| <ul style="list-style-type: none"> • Online hobbies <ul style="list-style-type: none"> ○ <i>What is an app?</i> ○ <i>Getting apps</i> ○ <i>Managing and deleting apps</i> ○ <i>App tips and tricks</i> | <ul style="list-style-type: none"> • Games Centre <ul style="list-style-type: none"> ○ <i>Games for laptop and desktop computers</i> ○ <i>Games for smartphones and tablets</i> |
| <ul style="list-style-type: none"> • Practice Area • <i>We have fun, interactive activities designed to build skills and confidence using computers and smart devices. Perfect for beginners, these activities let you practise using the mouse, keyboard and SmartScreen, and can be attempted as many times as you like.</i> <ul style="list-style-type: none"> ○ <i>Practice area for laptop and desktop computers</i> ○ <i>Practice area for smartphones and tablets</i> | <ul style="list-style-type: none"> • All About Apple: <ul style="list-style-type: none"> ○ <i>Apple iPhones</i> ○ <i>Apple iPads</i> ○ <i>Apple Desktop</i> |
| <ul style="list-style-type: none"> • All About Android: <ul style="list-style-type: none"> ○ <i>Android tablets</i> ○ <i>Android Phones</i> | <ul style="list-style-type: none"> • All About Windows: <ul style="list-style-type: none"> ○ <i>Windows Desktop Computer</i> ○ <i>Windows Laptop Computer</i> |