



Agenda

Goondiwindi Regional Council
Ordinary Meeting
24 February, 2021 commencing at 9.00am
 Council Chambers
 4 McLean Street, Goondiwindi

DURING THE COURSE OF THE MEETING, PLEASE ENSURE ALL MOBILE TELEPHONES ARE SWITCHED OFF OR IN SILENT MODE.

Opening of Meeting

Attendances: Opening Prayer, Uniting Church, Mrs Jan Waller

Deputation:

Apologies:

Declaration of Interest:

Condolences/Congratulations:

Confirmation of Minutes of Previous Meeting

27 January 2021	Ordinary Committee Meeting
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Business Arising from Previous Meeting

Officer Reports

EXECUTIVE OFFICE - Planning

01.	EX 007/21	<p>OPERATIONAL PLAN QUARTERLY REPORT</p> <p>Section 174 of the <i>Local Government Regulation 2012</i> provides that the Chief Executive Officer must present a written report on the assessment of its progress towards implementing Council's operational plan. The attached quarterly report provides a summary of the progress each directorate made with respect to the implementation of Council's Operational Plan for the 2020-2021 financial year.</p>
02.	EX 008/21	<p>REQUEST FOR COUNCIL CONTRIBUTION TOWARDS THE EXTENSION OF WATER INFRASTRUCTURE TO THE APPROVED SUBDIVISION OF LOT 223 ON CP856515, 1-11 KILDONAN ROAD GOONDIWINDI</p> <p>The applicant is seeking a Council contribution towards water infrastructure necessary to service the approved subdivision of Lot 223 on CP856515, 1-11 Kildonan Road Goondiwindi. This report provides further information for Councils consideration.</p>
03.	EX 009/21	<p>ACQUISITION OF LAND</p> <p>At the January Ordinary meeting of Council it was resolved to delegate the Mayor to undertake negotiations on behalf of Council to purchase Lot 22 on SP217304. A contract has been forwarded to Council for consideration. The purpose of this report is to authorise the Mayor to continue negotiations and execute the contract on Council behalf subject to satisfactory conditions.</p>

04.	EX 010/21	COMMUNITY MEETING - INGLEWOOD AGED CARE Because of a community petition Council recently facilitated a community meeting in Inglewood attended by Councillors, the Department of Natural Resources, Mines and Energy and 134 members of the community in response to the closure of the Inglewood Aged Care facility Casa Mia.
05.	EX 011/21	REGIONAL AUSTRALIA INSTITUTE NATIONAL SUMMIT Registrations are now open for the Regional Australia Institute National Summit, Growing Regional Australia – Shaping the Good Life to be held 17-18 March 2021 at Canberra. This report seeks Council's consideration and approval for Councillor Kelly to attend the summit along with the Mayor.
General Business Executive Office		
COMMUNITY AND CORPORATE SERVICES - Finance		
06.	CCS 007/21	FINANCE REPORT PE 31 JANUARY 2021 1. Progress at a Glance 2. Statement of Comprehensive Income 3. Statement of Financial Position 4. Budget Amendments
07.	CCS 008/21	PROCUREMENT POLICY REVIEW To provide a centralised procurement management system that promotes transparency and compliance in Council's procurement activities, Council has introduced the online procurement system VendorPanel. To incorporate the introduction of VendorPanel, legislative changes in relation to publishing Public Tenders and Expressions of Interest, and administrative changes, Council's Procurement Policy has been reviewed and is tabled for consideration.
08.	CCS 009/21	GOONDIWINDI DIGITAL CONNECTIVITY PROJECT – GRANT REPORTING REQUIREMENTS In 2019/20 financial year, Council received a grant under the State Government Building Our Regions Program to provide improved Digital Connectivity into the rural areas of the Council region. An update is provided to Council on the Grant reporting requirements.
09.	CCS 010/21	MOBILE VENDOR USE OF TOWN PARK In recent times, Council has received more requests to use the town park by mobile vendors. This is likely to have occurred as people have observed the success of the Heart of Australia Van visits. Council needs to have a position on the approval or refusal of these requests so that officers are able to give timely advice to those making enquiries.
10.	CCS 011/21	GREENUP RESERVE CLOSURE A reserve below the Greenup Weir on Tobacco Road Inglewood was closed to the public by Council some years ago to allow the area to rejuvenate as a result of over use and damage. The area has improved markedly and Council must reconsider opening of the area.
11.	CCS 012/21	LOCAL LAW AMENDMENT – DECLARATION OF PLANT AS A LOCAL PEST Council is requested to consider proposing to amend <i>Subordinate Local Law No. 3 (Community and Environmental Management) 2011</i> to declare <i>Willows Cactus (Cereus Uruguayanus)</i> as a local pest for the entire local government area.
12.	CCS 013/21	UPDATED GRC ECONOMIC DEVELOPMENT STRATEGY AND VISITOR STRATEGY Council to consider the new priority projects in the Economic Development Strategy and Visitor Strategy.
13.	CCS 014/12	LANESCAPE MASTERPLAN Landscape Inc. have prepared a draft Masterplan for future artworks on private and public property in Goondiwindi and is seeking advice from Council.
14.	CCS 015/21	BUILDING BETTER REGIONS FUNDING APPLICATION WATCO EAST WEST Council to consider submitting an application on behalf of Watco East West to the Building Better Regions Fund.

General Business Community and Corporate Services**ENGINEERING SERVICES**

15.	ES 002/21	RFQ 2021-90B GOONDIWINDI HIGH LIFT PUMP UPGRADE RFT2021-90B Goondiwindi High Lift Pumps Upgrade and installation closes on Monday 22 February 2021. As there will be insufficient time to properly evaluate the responses and prepare a report of recommendation for the February meeting this report is requesting Council delegate authority to the Mayor and CEO to award the tender so as to not hold up the works.
16.	ES 003/21	PROPOSED MERGER OF REGIONAL ROADS AND TRANSPORT GROUPS Councillor Watts, in his capacity as the Chair of the Southern Border Regional Roads and Transport Group, received a letter regarding a proposed merger of the Eastern Downs, Western Downs and Southern Border Regional Roads and Transport Groups. This report is to seek a Council position on the proposed merger.

General Business Engineering Services**Reception of Notice of Motion for Next Meeting**

Ordinary Meeting of Council, Wednesday, 24 March 2021, commencing at 9.00am at the Texas Memorial Hall, 50 High Street, Texas 4385

General Business

REPORT DATE: 17 February 2021 **REPORT NUMBER:** EX 007/21
DEPARTMENT: Executive Office
REPORT TITLE: **Operational Plan Quarterly Report**
PREPARED BY: Chief Executive Officer, Mr Carl Manton

SUBJECT:

Section 174 of the *Local Government Regulation 2012* provides that the Chief Executive Officer must present a written report on the assessment of its progress towards implementing Council's operational plan.

REPORT:

The attached quarterly report provides a summary of the progress each directorate made with respect to the implementation of Council's Operational Plan for the 2020-2021 financial year.

Each Director has provided comments regarding the implementation of performance measures, and these have been summarized in the attached Operational Plan Quarterly Review. For ease of reference, the relevant activities and comments on the implementation of such activities, have been extracted from the Operational Plan and included in the review.

In addition, quarterly updates concerning Council's Internal Audit Function and Risk Management operations is provided.

Internal Audit Update

In accordance with Council's Internal Audit Plan for 2020-2021, an additional two audits have been completed, regarding Covid 19 and the Security of Buildings. Recommendations will be provided to Council after budgetary and other considerations have been assessed. Council officers are also working with the Queensland Audit Office (QAO) to review Council's internal audit function which will involve attending an internal audit committee meeting at Lockyer Valley Council on 4 March 2021 to consider options and the recommendations of the QAO.

John Egan from JLT was due to carry out a Workplace Health and Safety Audit for Council. As a result of Covid-19, we are still waiting for this audit to be carried out. Mr Egan is due to retire in the imminent future and our Workplace Health and Safety Officer will continue to make enquiries with respect to the audit with our new designated Workplace Health and Safety representative.

Risk Management

Council's Executive Management Team has reviewed the Risk Register at its Quarterly Meeting. Cyber Safety has been incorporated in the Risk Register and this will form part of Council's Internal Audit Plan for 2021/2022.

The impact of Covid-19 on Council has also been considered as part of our Risk Management discussions, including the following:

1. The impact of a reduction in interest rates is a significant issue and forecasts will be updated accordingly in this year's budget;
2. A downturn in the Cinema usage – it is possible that such a downturn is a result of an increase in live streaming availability as well as the impact of Covid-19;
3. The stimulus packages have had a positive impact on Council;
4. The costs associated with border closures.

ASSOCIATED RISKS:

As per budget

FINANCIAL IMPACTS:

As per budget

CONSULTATION:

N/A

LEGISLATION/LEGAL/POLICY:

Local Government Act 2009

Goondiwindi Regional Council Corporate Plan 2019-2024

Goondiwindi Regional Council Operational Plan 2020-2021

OFFICER'S RECOMMENDATION:

That in accordance with Section 174 of the Local Government Regulation 2012, Council receives the quarterly Operation Plan Assessment Report and internal audit plan/risk management update.

ATTACHMENTS:

Attachment A – October- December Quarterly Review – Operational Plan 2020-2021

Theme 1 - A Thriving Community

A welcoming, engaged and resilient community supported by quality community services and facilities

- *Providing quality community facilities and services*
- *Delivering planned and coordinated disaster management response*
- *Supporting local arts, culture, identity and history*
- *Promoting active community participation and lifestyles*

Core Operating Activity

Activity	Strategy/ Plan link	Lead Team	Any known or potential impacts on service delivery
Management and maintenance of local cemeteries (Cemeteries)		Corporate	
Support Aged Care needs across the region (Aged Care Expenditure & Pariagara Units)		Corporate	Closure of Casa Mia.
Support and promote participation in community activities (Community Activities/ Contribution)	Lifestyle Study	Corporate	
Provision of library services (Libraries)		Corporate	
Provide quality community facilities (GWCCC & Golden Age Centre & Other Community Halls and Facilities)		Corporate	
Provide quality sporting and swimming facilities (Sports & Recreation & Aquatic Centres)	Lifestyle Study	Corporate	Goondiwindi Pool to close one month early this season for upgrades.
Support community arts and culture (Cultural Activities, Civic Centre/Cinema)	Public Art Policy	Corporate	
Management and maintenance of Council's Aerodromes (Aerodromes)	Airport Master Plan	Engineering	
Plan and prepare the community for a coordinated response should a disaster occur (Emergency Services & Disaster Management & Levee Banks)	Disaster Management Plan	Corporate	

New Activities

<i>Activity</i>	<i>Strategy/ Plan link</i>	<i>Start Date</i>	<i>Finish Date</i>	<i>Budget Source</i>	<i>Lead Team</i>	<i>Comment on the Implementation of Activities</i>
Develop a Goondiwindi Region Library Strategy		Aug 20	Mar 21	Operational	Corporate	Not yet commenced.
Support Public Art – Complete Yelarbon Silo Viewing Area Project	Visitor Strategy	Jul 20	Dec 20	External Funding	Corporate	Largely complete.
Support Public Art – Assist Texas Arts Council to apply for funding for Texas Water Tank Murals	Visitor Strategy	Jul 20	Jun 21	Operational	Corporate	Letters of support written – initial application declined. New application currently being assessed.
Review Airport Master Plan		Jul 20	Jul 21	Operational	Executive	Workshop item for discussion.

Theme 2 - A Strong Economy

A region known for its prosperous rural economy and innovation

- Contributing to creating an attractive place to do business, invest, work and visit
- Supporting a regional hub for innovation and entrepreneurship
- Providing town and regional planning that enhances opportunity for economic prosperity

Core Operating Activity

Activity	Strategy/ Plan link	Lead Team	Any known or potential impacts on service delivery
Implementation of clear and effective guidelines for land use activities (Planning & Development)	Planning Scheme	Executive	
Create an attractive place to visit (Visitor Information Centre, Museums)	Tourism Strategy	Corporate	Review report being finalized.
Implement Council's Economic Development Plan (Economic Development)	Economic Development Plan	Executive	Workshop to enable council to set new priorities and review progress.
Maintain clean and attractive open spaces and town streets (Parks & Gardens and Town Streets)		Engineering	Ongoing drought and the impact of water restrictions.

New Activities

Activity	Strategy/ Plan link	Start Date	Finish Date	Budget Source	Lead Team	Comment on the Implementation of Activities
Finalise the Rural Digital Connectivity Project	Economic Development Plan	Jul 20	Nov 21	External	Corporate	Construction has commenced to be finalised in May 21.
Co-ordinate Products to Experiences transformation mentoring program by Southern Queensland Country Tourism	Economic Development Plan	Jul 20	Mar 2021	Internal	Corporate	Ongoing.
Investigate the formation of a Regional Economic Development Advisory Group	Economic Development Plan	Jul 20	Mar 2021	Internal	Executive	USQ undertaking. Presentation to Council Nov 20.
Undertake a review of the Regional Skills Investment Strategy		Jul 20	Mar 2021	External	Executive	Review presently underway. Request

						for project extension to be made.
Review the operation of the new Town Planning scheme and make amendments to reflect to the changing needs of the community.	Economic Development Plan	Jul 20	June 21	Operational	Executive	Preliminary discussions with portfolio holder.
Review the merits of One Basin Cooperative Research Centre	Drought Resilience Plan	July 20	Oct 20	Operational	Executive	Council committed given. Decision on funding due February 2021.
Clean Growth Choices for Communities in Transition - Securing Investment in Community Business Cases Update – Allan	Drought Resilience Plan	July 20	Mar 21	Operational	Executive	Waiting on advice from State Government on future funding to progress proposed projects. Some small pilot projects being coordinated by Coreo Group.

Theme 3 - A Sustainable Region

A sustainable, well-managed and healthy region for today and future needs

- Enhancing our communities with open parks and gardens
- Contributing to a healthy and safe community
- Delivering sustainable and affordable essential services and infrastructure that meet current and future needs

Core Operating Activity

Activity	Strategy/ Plan link	Lead Team	Any known or potential impacts on service delivery
Effectively manage development assessment and building approvals (Building Activities / Inspections)	Building Code	Executive	
Administer legislative environmental health requirements (Health)	Health Act 1937	Corporate	
Implement Council's Animal Management Plan (Animal Control)	Animal Management Plan	Corporate	
Implement Council's Waste Management Strategy (Waste Disposal / Cleansing)	Waste Management Strategy	Corporate	
Effective natural resource and pest management (Rural Services)	Pest Management Plan	Corporate	Have experienced staff changes.
Maintain an appropriate Road network for commuters and freight transport (Transport & Related)	Asset Management Plan	Engineering	
Provision of essential services to meet demand (Sewerage & Water Supply)	Asset Management Plan	Engineering	Ongoing Drought and the impact of water restrictions

New Activities

Activity	Strategy/ Plan link	Start Date	Finish Date	Budget Source	Lead Team	Comment on the Implementation of Activities
Complete Stage 1 – Goondiwindi Pool Reurbishment	Economic Development Plan	Mar 21	Sep 21	External	Corporate	Tender awarded. Commences 1 March.
Develop a McIntyre River/Boat Ramp Area Master Plan	Visitor Strategy	July 20	Dec 20	Internal \$15,000	Corporate	Consultation Complete.

Seek funding to establish ablution block at Goondiwindi Showgrounds for Disaster Evacuation Centre		Jul 20	Jun 21	\$50,000 available for matching funding with	Corporate	Funding successful. Construction in Feb 21.
Heavy Vehicle access works	Economic Development Plan	Sept 20	May 21	\$80,000	Engineering	
CCTV inspection of some sewer lines	Asset Management Plan	Nov 20	Jun 21	\$80,000	Engineering	

Theme 4 - A High Performing Organisation

An engaging and transparent Council providing community leadership and quality service delivery.

- *Providing excellent customer service and opportunities for positive community engagement*
- *Operating an Innovative, transparent and accountable organizational governance based on evidence based decisions*
- *Delivering a sustainable financial position*
- *Promoting a collaborative workplace culture*

Core Operating Activity

<i>Activity</i>	<i>Strategy/ Plan link</i>	<i>Lead Team</i>	<i>Any known or potential impacts on service delivery</i>
Provide overall guidance and direction on Council's operations	<i>Local Government Act 2009</i>	Executive	Local Government Act changes around declarable and prescribed interests have placed a burden on operations.
Deliver quality community leadership	<i>Local Government Act 2009</i>	Executive	
Effective human resource strategies and processes implemented	<i>Strategic Workforce Planning 2018-2023</i>	Executive	A number of experienced staff retiring.
Provision of timely and accurate Council information to the community (Media & Public Relations)	Communication Plan	Corporate	
Provide quality Customer Service (Administration)	Customer Service Charter	Corporate	Have organized a review of Council's complaints management process.

Meet requirements for document management systems and processes (Record Management)	<i>Public Records Act 2002</i>	Corporate	
Monitor the probity of and report the financial progress of the delivery of the 2020-21 Budget (Finance Services)	2020-2021 Budget	Corporate	
Support effective information and technology solutions for the workforce (Information Communication Technology)		Corporate	Commencing installation of new system. Will be resource intensive during implementation.
Provide a safe work environment for employees and encourage a proactive approach to Work Health and Safety (Workplace Health & Safety)	<i>Work Health & Safety Act 2011</i>	Executive	A safety improvement notice has been issued by regulator for working heat conditions.

New Activities

<i>Activity</i>	<i>Strategy/ Plan link</i>	<i>Start Date</i>	<i>Finish Date</i>	<i>Budget Source</i>	<i>Lead Team</i>	<i>Comment on the implementation of Activities</i>
Commence IT/ Finance system replacement project		Jul 19	Sept 22	Operational	Corporate	Tender awarded. Commences 1 February 21.
Review Customer Service Delivery Framework to ensure appropriate blend of traditional and contemporary options are available with resources available.		Sept 20	Jan 21	Operational	Corporate	Ongoing.
Offer adequate training or Councillors		July 20	June21	Operational	Executive	Ongoing.
Review WHS Committee Constitution		March 21	June 21	Operational	Executive	To be tabled at WHS meeting.
Review Risk Management Plan	Audit	Oct 20	Dec20	Operational	Executive	Not yet completed.

REPORT DATE: 16 February 2021 **REPORT NUMBER:** EX 008/21
DEPARTMENT: Executive Office
PORTFOLIO HOLDER/S Cr Rob Mackenzie – Waste, Regulatory Services & Planning
Cr Rick Kearney- Water, Sewerage, Local Laws and Local Disaster Management
REPORT TITLE: **Request for Council contribution towards the extension of water infrastructure to the approved subdivision of Lot 223 on CP856515, 1-11 Kildonan Road Goondiwindi, into sixteen (16 lots)**
PREPARED BY: Chief Executive Officer, Mr Carl Manton

SUBJECT:

By way of correspondence of 18 January 2021 (Attachment1), the applicant sought a Council contribution towards water infrastructure necessary to service the approved subdivision of Lot 223 on CP856515, 1-11 Kildonan Road Goondiwindi. The writer of the report relied upon the request in that Council consider a 50/50 share of the cost of water infrastructure from Marshall Street to the corner of Old Kildonan Road and Billsborough Street. The matter was considered by Council at its Ordinary Meeting of 27 January 2021 and the following resolution was carried:

That Council resolves to agree to the request of a 50% share of the actual costs of water main upgrade / installation works from Marshall Street to Billsborough Street to service the sixteen (16) lot development of Lot 223 on CP856515, 1-11 Kildonan Road, Goondiwindi

- to a total of \$270,862.35 based on the total budget cost of \$541,724.70 for the Andersen Street upgrade and extension of the water mains as supplied by the applicant***
- provided that these works are completed within two (2) years.***

The applicant has since advised there has been a misinterpretation of what was requested and blames himself for this and for the way the letter was written and apologises. The applicant advised he was seeking a 50% share of the capital cost for water infrastructure from the end of the water main located at Andersen Street to the corner of Old Kildonan Road and Billsborough Street.

It was always a requirement for Council to upgrade the existing water main in Andersen Street to help service this, and future, development and as part of discussions it was recommended that the developer obtain a quote for these works as well as his works in separable portions as there would be advantages in one contractor undertaking all required works as one project.

The applicant has an existing development approval on Lot 223 on CP856515, and has indicated a lead-time to commence works is approximately 4 weeks with a completion time of 8-10 weeks. The writer believes the applicant can deliver the works in a timely and efficient manner as part of a coordinated project for public benefit.

REPORT:

Background

Applications were lodged in July 2009 for a Reconfiguration of a Lot (ROL), one lot (1) into six (6) lots and a Material Change of Use (MCU) for Machinery Storage (storage of 6 trucks and 12 trailers). The application was Impact Assessable and two (2) submissions were received against the MCU application during the public notification period.

The applications were assessed and a Decision Notice was issued on 10 February 2010 approving both development applications with conditions.

The applicant wrote to Council in April 2010 requesting a share in the cost of the water supply for the subdivision on a 50/50 basis as agreed by the former Goondiwindi Town Council in 2007 for a similar subdivision approval, which had lapsed.

Goondiwindi Regional Council considered the matter at its meeting held on 21 April 2010 and resolved to provide financial assistance for the supply and installation of a 150mm main on a 50/50 basis to a maximum expenditure of \$25,000. The offer was for a period of two (2) years from the date of the letter to the applicant and was subject to Council carrying out the necessary construction works. The offer expired on 28 April 2010.

The currency period for the ROL was extended over the years and the MCU was cancelled.

In 2018 the applicant, through his consultant, made an application to change his 2010 ROL approval from one (1) into six (6) lots to one (1) into sixteen (16) lots. The application went through as a "request to change an existing approval" rather than a new application and was approved with very similar conditions to the 2010 approval.

The applicant, in 2018, again requested Council's financial assistance for the extension of the water main to comply with the conditions of development. Council, at its meeting held on 27 June 2018 resolved to approve the sharing of costs on a 50/50 basis for the supply and installation of a water main from Andersen Street to the proposed development with a maximum Council contribution of \$30,775 (ex GST). The offer was for a period of two (2) years and subject to Council carrying out the necessary construction works. This offer expired in July 2020.

In a report tabled to Council's Technical Services, Planning & Building Health Standing Committee held on 11 March 2009 in response to a request to extend the existing town water supply it was highlighted the former Town Council was of the opinion that although the provision of town water to the allotment along Old Kildonan Road was desirable however, it would be prudent to wait on contributions towards the main extensions by developers. A survey conducted in 2005 forwarded to 20 property owners along Old Kildonan Rd revealed from a response of 12 that 7 residents would like Council to provide a town water supply to Old Kildonan Rd.

Should water infrastructure be extended to Old Kildonan Road Council would need to consider at a future date the extending its water benefited area to those residents along Old Kildonan Road albeit the water infrastructure in this proposal will end at the corner of Old Kildonan Road and Billsborough Street.

Current Request

In correspondence dated 16 February 2021, the applicant has requested Council to contribute 50/50 share basis of the total cost of \$239,739.80 (ex GST) from where the existing water supply currently finishes to the development of Old Kildonan Road and corner of Billsborough Street. As requested by Council to the applicant the quotation also provides for the upgrade the existing main in Andersen Street at a cost of \$284,162.20 (Ex GST) to help service the development. Cost for Project Manage the design and construction of water supply has also been provided \$9,750 (ex GST).

OFFICER'S RECOMMENDATION:

That Council resolves:

- a) *to delegate to the CEO to negotiate an infrastructure agreement on behalf of Council with the owner of Lot 223 on CP 856515, 1-11 Kildonan Road, Goondiwindi (Site) which reflects an intention for Council to require that owner to undertake the following works in accordance with Council's standards within two years from the commencement of the agreement:*
 - I. *works associated with the water main upgrade / installation from the end of the existing water main in Andersen Street to the corner of Old Kildonan Road and Billsborough Street on the basis of a 50% offset in relation to the costs of delivering those works;*
 - II. *works associated with the supply and installation of the pipeline section from Marshall Street to the end of the existing water main in Andersen Street on the basis that a full offset will be recognised in relation to the costs of delivering those works;*
- b) *that Council is satisfied that:*
 - I. *there is only one supplier reasonably available, being the owner of the site and holder of all necessary development permits relating to the development of the Site, who can deliver the above works in a timely and efficient way as part of a coordinated project for the public benefit;*
 - II. *and therefore any infrastructure agreement relating to the above works should be between Council and that owner.*

ASSOCIATED RISKS:

Unforeseen variations with respect to the proportionate costs of delivering the works.

FINANCIAL IMPACTS:

Based upon the costs presented in attachment 3 the cost to Council for the upgrade the existing main in Andersen Street is \$284,162.00 and a 50% share of water infrastructure from the end of the water main in Andersen Street to the corner of Old Kildonan Road to Billsborough Street is \$119,869.90. There will be also proportional costs for Project Management and design.

Council will have the potential to recover costs (all or part thereof) should development occur in Andersen Street and east of Old Kildonan Road through its infrastructure charges regime.

CONSULTATION:

N/A

LEGISLATION/LEGAL/POLICY:

- *Local Government Act 2009*
- *Local Government Regulation 2012*

ATTACHMENTS:

- Attachment 1: Correspondence from Kim Frankel dated 18 January 2021
- Attachment 2: Correspondence from Kim Frankel dated 16 February 2021
- Attachment 3: Quotation 1477 from Buckley Plumbing and Civil.
- Attachment 4: Quotation from Cameron Project Group for Project Management of the design and construction.
- Attachment 5: Subdivision Layout 15006

January 18, 2021

Goondiwindi Regional Council,
100 Marshall Street
Goondiwindi.

Attention: Mr Carl Manton Chief Executive Officer GRC

Reference: Old Kildonan Road Subdivision

Dear Sir,

We are asking Council to review the current contribution offer (which has now expired) of \$30,000 dollars to extend the supply of town water from the existing location to our development on the corner of Billsborough Street and Old Kildonan Road.

As Council would already know the biggest stumbling block for us completing this development has been the cost of town water.

Just to give a brief overview of the history since purchasing the lot in 2005 and a brief recap on previous Council offers. These have ranged from a 50/50 share to a \$30,000 contribution.

The reasons why the development was not completed when we had the 50/50 offer was the overland stormwater design was not accepted by Council's engineer at the time. (despite us engaging and paying engineers to do a design for the development). We had however met on site with Council's relieving engineer at the time (John McCormack) who was satisfied with an overland design.

Consequently, we changed the number of lots for the development to a lesser number that did not trigger the requirement for piped stormwater. This however did not yield enough lots to eventually make a profit.

The GFC in 2008 slowed down the sale of vacant lots and real estate in general and since then the offer of a 50/50 cost share changed to a \$30,000 contribution from the incoming Council. Hence the reason we have not proceeded any further despite our efforts to convince Council to increase their assistance for the supply of town water.

We have needed a higher contribution towards the supply of town water to proceed. We are very mindful of the costs to complete the development, the time to realise our return and the time to potentially sell the lots, basing this on the last developments of land in Goondiwindi.

The supply of town water to this location will benefit our development, future potential development in the area and the existing residents.

Over the last 12 months we have had two meetings with the new Council staff and councillors re the town water supply and a way forward with this.

During those discussions, we were advised by Council that Council was planning to upgrade the water supply from Marshall Street, along Andersen Street. It was also suggested by Council that we should provide costings for both the Andersen Street Upgrade and the extension of the Council water main to the eastern side of the Newell Highway to service future development of the town in this area. Based on the determination of this cost, along Old Kildonan Road to Billsborough Street, Council would then be in a position to determine the contribution by Council toward these works.

As a result of these discussions, we went to the market and have attached budget costs for these works for consideration. Refer attached.

We would like the current Council to consider a 50/50 share of the cost of water to the corner of Billsborough street and old Kildonan road to service our development.

Our engineer advises that it is only a matter of submitting the design for the lot and approval from Council on that before we can start. He estimates approx. two weeks to submit the design.

We are very much looking forward to a positive outcome from Council and being able to finally complete this development.

Description of Works	
Preliminaries	
Mobilisation and Site Setup	\$9,292.00
QA Documentation including ITP's and Project Management Plan and Service Location	\$15,035.00
Pipe Supply and Installation	
Supply and installation of 225mm Water Main along Andersen Street to the newell highway including Excavation, embedment, backfill, compaction, installation of detectable water main tape 820Mtrs (\$195/lm)	\$160,040.00
Supply and Installation of 225mm Water main along old Kildonan road from the newell highway to Ward Street including Excavation, embedment, backfill, compaction, installation of detectable water main tape 320 Mtrs (\$207/lm)	\$66,274.00
DI Fittings	
Supply and install 225mm Ductile Iron Bend 11 1/4 , 22 1/2 , 45 & 90 degree Sc-Sc (Epoxy Coated) wrapped with an approved polyethylene sleeving, including thrust block as required.	\$26,516.00
Supply and Install 225mm Ductile Iron End Cap (Epoxy Coated) wrapped with an approved polyethylene sleeving, including thrust block as required	\$2,002.00
Hydrants	
Supply and install 225 x 100 SC-FL Hydrant tee with 100mm spring hydrant complete with risers, covers and marker posts	\$6,851.00
Service Connections	
Supply and Install Single Service connection including Tapping band, ferrule cock and capped poly service to above surface level x9	\$12,040.00
Underbores	
45m underbore under Marshall Street including PN16 315mm PE100 enveloper pipe and spacers	\$47,372.00
25M underbore under Mill Street including PN16 315mm PE100 enveloper pipe and spacers	\$27,486.00
40m Underbore under Newell Highway including PN16 315mm PE100 enveloper pipe and spacers	\$44,180.00
Connections	
Connection to existing water main in table drain adjacent Marshall Street	\$9,240.00
Pressure testing and commissioning of Water Main including disinfection	
Pressure testing and commissioning of Water Main including disinfection	\$6,529.00
Reinstatement	
Reinstatement of Footpaths in front of Motel Approx. 45m	\$11,160.00
Road Reinstatement along Andersen way	
Road Reinstatement along Andersen way Approx. 330 linear mtrs	\$48,460.00
SUBTOTAL	\$492,477.00
GST	\$49,247.70
TOTAL	\$541,724.70

Email: kh@frankel.id.au
 Yours sincerely,
 Kim Frankel
 Mobile: 0402 248 012

Carl Manton

From: Kim Frankel <kh@frankel.id.au>
Sent: Wednesday, 17 February 2021 9:31 AM
To: Mail@GRC
Cc: Carl Manton
Subject: FW: Old Kildonan Road Development
Attachments: Quote_No_1477 Revised 225mm Water Main Quote.pdf; Email From Bruce Cameron Project Manage .pdf

February 16, 2021

Goondiwindi Regional Council,
100 Marshall Street,
Goondiwindi, Qld, 4390.

Attention: Mr Carl Manton Chief Executive Officer GRC.

Reference: Old Kildonan Road Subdivision.

Dear Sir,

With reference to our last request town water supply Council meeting 27/1/21.

We were requesting assistance from Council to contribute on a 50/50 cost share basis for the section of water from where the existing water supply currently finishes to our development Old Kildonan Road and corner of Billsborough Street.

We were not seeking assistance on a 50/50 cost share basis for the upgrade of the existing water infrastructure and the extension of that water to our development ie. the entire length of pipeline from Marshall Street through to the corner of Old Kildonan Road and Billsborough street.

There has been a misinterpretation of what we were requesting at that meeting. I blame myself for this and for the way the letter was written and apologise for this. I also apologise for the additional work this has created for all concerned.

We are proposing that Council agree to provide 50% funding for the extension of the water supply main from where it currently finishes in Andersen Street to our development on the corner of Old Kildonan Road and Billsborough Street.

Please find attached cost to project manage the design and construction of upgrade from Bruce Cameron. We also propose that Council agree to a 50/50 cost share on our portion of this ie. construction and tender process.

Please also find attached quotation from Chris Buckley Plumbing to construct new pipeline and upgrade the existing.

Again, we are very much looking forward to a positive outcome from Council and being able to finally start this development.

We would like to thank you for your kind attention to these matters and we look forward to your reply.

Kim Frankel

Mobile: 0402 248 012
Email: kh@frankel.id.au



6 Civil Court
Harlaxton QLD 4350
P.O. Box 16151
Northpoint QLD 4350

Tel. 07 4638 0790
Fax. 07 4638 0772
admin@chrisbuckleyplumbing.com.au

ABN
19126182018
Licence # QBCC:
1142826

CUSTOMER QUOTATION NO. 1477

Mr Kim Frankle
Goondiwindi QLD 4390

Quote No: 1477
Site Contact:
Site: Anderson Street
Valid For: 30 Day(s)
Valid Until: 06/03/2021

Description

This price is budget pricing only and is subject to the following
Final Design of Water main alignment and connection details
TMR Approvals and Underbore details
Local Authority Approvals and details
Material price rises as suppliers

Summary

Supply and Installation of Pipeline Section from Marshall Street (Point A) to end of existing water main adjacent cricket club house carpark (Point B) Approx 470m	\$284,162.20
Supply and Installation of Pipeline Section from End of Existing Main (Point B) to cnr of Old Kildonan Road and Billsborough Street (Point C) Approx 650M	\$239,739.80
Sub-Total ex GST	\$523,902.00
GST	\$52,390.20
Total inc GST	\$576,292.20

Supply and Installation of Pipeline Section from Marshall Street (Point A) to end of existing water main adjacent cricket club house carpark (Point B) Approx 470m - Mobilisation and Site Setup

Supply and Installation of Pipeline Section from Marshall Street (Point A) to end of existing water main adjacent cricket club house carpark (Point B) Approx 470m - QA Documentation including ITP's and Project Management Plan and Service Location

Supply and Installation of Pipeline Section from Marshall Street (Point A) to end of existing water main adjacent cricket club house carpark (Point B) Approx 470m - Supply and installation of 225mm Water Main along Andersen Street to the end of existing water main (point B) adjacent cricket club house carpark including Excavation, embedment, backfill, compaction, installation of detectable water main tape 470Mtrs

Supply and Installation of Pipeline Section from Marshall Street (Point A) to end of existing water main adjacent cricket club house carpark (Point B) Approx 470m - 45m underbore under Marshall Street including PN16 450mm PE100 enveloper pipe and spacers

Supply and Installation of Pipeline Section from Marshall Street (Point A) to end of existing water main adjacent cricket club house carpark (Point B) Approx 470m - 25M underbore under Mill Street including PN16 450mm PE100 enveloper pipe and spacers

Supply and Installation of Pipeline Section from Marshall Street (Point A) to end of existing water main adjacent cricket club house carpark (Point B) Approx 470m - Connection to existing water main in table drain adjacent Marshall Street

Supply and Installation of Pipeline Section from Marshall Street (Point A) to end of existing water main adjacent cricket club house carpark (Point B) Approx 470m - Pressure testing and commissioning of Water Main including disinfection

Supply and Installation of Pipeline Section from Marshall Street (Point A) to end of existing water main adjacent cricket club house carpark (Point B) Approx 470m - Reinstatement of Footpaths in front of Motel Approx 45m

Supply and Installation of Pipeline Section from Marshall Street (Point A) to end of existing water main adjacent cricket club house carpark (Point B) Approx 470m - Road Reinstatement along Anderson way Approx 330 linear



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CUSTOMER QUOTATION NO. 1477

mtrs

Supply and Installation of Pipeline Section from End of Existing Main (Point B) to cnr of Old Kildonan Road and Billsborough Street (Point C) Approx 650M - Mobilisation and Site Setup

Supply and Installation of Pipeline Section from End of Existing Main (Point B) to cnr of Old Kildonan Road and Billsborough Street (Point C) Approx 650M - QA Documentation including ITP's and Project Management Plan and Service Location

Supply and Installation of Pipeline Section from End of Existing Main (Point B) to cnr of Old Kildonan Road and Billsborough Street (Point C) Approx 650M - Supply and Installation of 225mm Water main along old Kildonan road from Point B adjacent Cricket club house car park to Cnr Billsborough Road and Old Kildonan Road including Excavation, embedment, backfill, compaction, installation of detectable water main tape 650 Mtrs

Supply and Installation of Pipeline Section from End of Existing Main (Point B) to cnr of Old Kildonan Road and Billsborough Street (Point C) Approx 650M - 40m Underbore under Newell Highway including PN16 450mm PE100 enveloper pipe and spacers

Supply and Installation of Pipeline Section from End of Existing Main (Point B) to cnr of Old Kildonan Road and Billsborough Street (Point C) Approx 650M - Supply and install 225mm Ductile Iron Bend 11 1/4 , 22 1/2 , 45 & 90 degree Sc-Sc (Epoxy Coated) wrapped with an approved polyethylene sleeving, including thrust block as required.

Supply and Installation of Pipeline Section from End of Existing Main (Point B) to cnr of Old Kildonan Road and Billsborough Street (Point C) Approx 650M - Supply and Install 225mm Ductile Iron End Cap (Epoxy Coated) wrapped with an approved polyethylene sleeving, including thrust block as required

Supply and Installation of Pipeline Section from End of Existing Main (Point B) to cnr of Old Kildonan Road and Billsborough Street (Point C) Approx 650M - Supply and install 225 x 100 SC-FL Hydrant tee with 100mm spring hydrant complete with risers, covers and marker posts

Supply and Installation of Pipeline Section from End of Existing Main (Point B) to cnr of Old Kildonan Road and Billsborough Street (Point C) Approx 650M - Supply and Install Single Service connection including Tapping band, ferrule cock and capped poly service to above surface level x9

Thank you.

Sub-Total ex GST	\$523,902.00
GST	\$52,390.20
Total inc GST	\$576,292.20

Via Email From Brue Cameron 16.02.2021
Hi Kim,

Our price to Project Manage the design and construction of the Water Supply Upgrade would be \$9,750.00 + GST.

Breakdown:

- | | |
|------------------------------------|------------|
| 1. Tender Process | \$2,250.00 |
| 2. Construction Management GRC | \$3,750.00 |
| 3. Construction Management Frankel | \$3,750.00 |

This works include calling tenders, management of construction and commissioning based on the GRC Contract Documentation supplied.

I would also be happy to provide you with an estimate for the design of the upgrade. I can have that price back to you later tomorrow,

Kind regards,

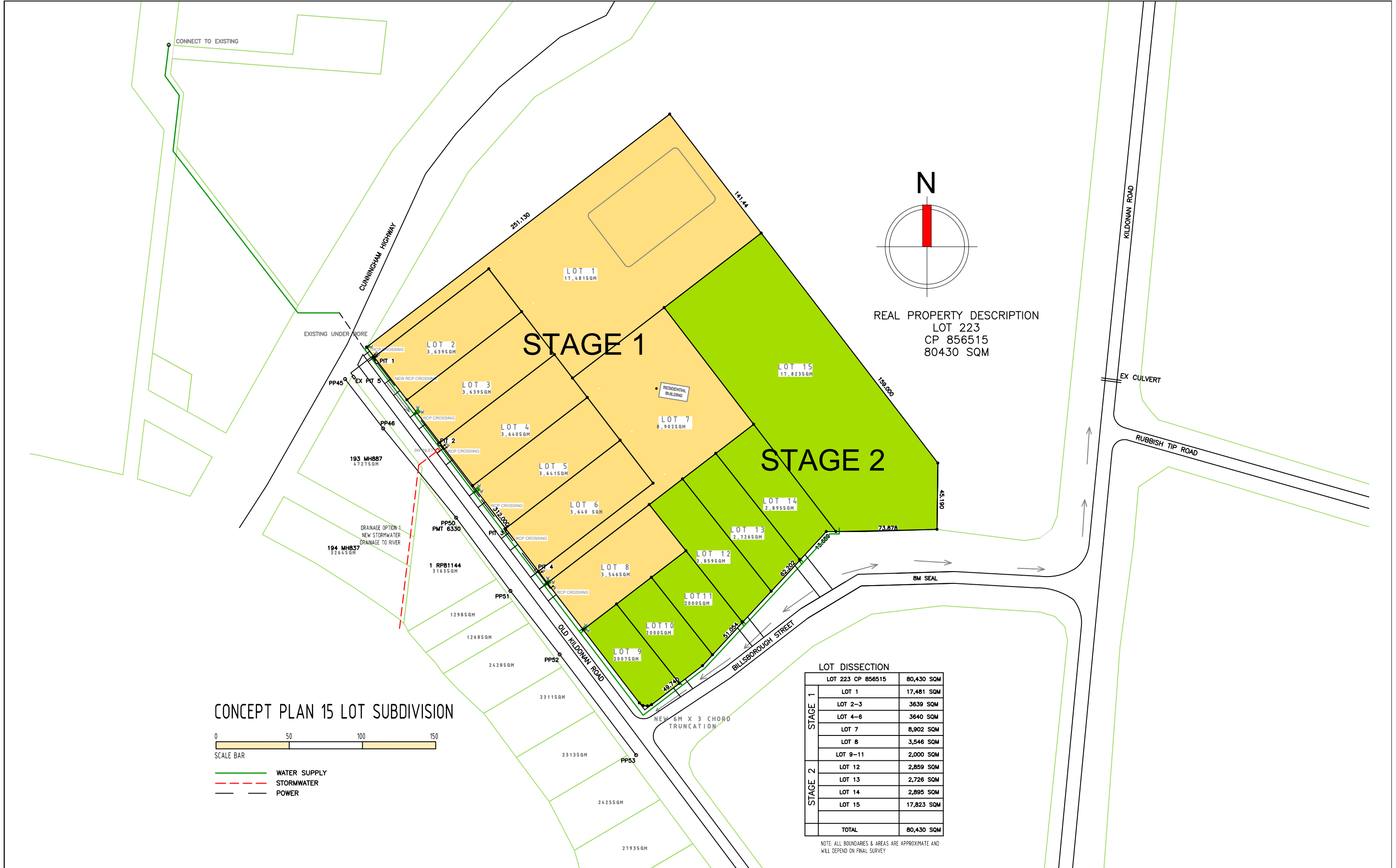
<image001.png>



Bruce Cameron
Director

PO Box 1432
Goondiwindi QLD 4390
M: 0447 316 576 | P: 07 4671 0240
E: bruce.cameron@cameronprojects.com

"Crafting Imagination into Reality"



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REPORT DATE: 15 FEBRUARY 2021 **REPORT NUMBER:** EX 010/21
DEPARTMENT: Executive Office
PORTFOLIO HOLDER: Cr Phil O'Shea
REPORT TITLE: **Community Meeting – Inglewood Aged Care**
PREPARED BY: Chief Executive Officer, Mr Carl Manton

SUBJECT:

Because of a community petition Council recently facilitated a community meeting in Inglewood attended by Councillors, the Department of Natural Resources, Mines and Energy (DNRME) and 134 members of the community in response to the closure of the Inglewood Aged Care facility Casa Mia.

REPORT:

Churches of Christ Queensland (COC) currently holds a 30-year lease of the former Casa Mia site with the Department of Natural Resources, Mines and Energy (DNRME), with a further four years before the expiry of 2025.

Following enquiries about the future use of the leased land, it has been stipulated by DNRME that the site must be used for the provision of aged care services only. The future of the lease is dependent on COC with a number of options available which include: COC could continue the lease, sell it, transfer the lease to the community, surrender or forfeit or seek to renew the lease.

A local steering committee has been established to research options on the provision of aged care services in Inglewood. The newly established eight person committee includes medical professionals, former Casa Mia staff, family members of former Casa Mia residents, Council representative/s and other skilled professionals.

Council will now seek to bring the group together in the coming weeks to fine tune the scope and purpose of the group, elect an executive and work out the next steps for going forward.

CONSULTATION:

Inglewood Community Meeting

LEGISLATION/LEGAL/POLICY:

N/A

OFFICER'S RECOMMENDATION:

That Council resolves to appoint the Mayor or his delegate to the working group established for the purposes of exploring options for the provision of aged care services in Inglewood.

ATTACHMENTS:

Nil

REPORT DATE: 11 FEBRUARY 2021 **REPORT NUMBER:** EX 011/21
DEPARTMENT: Executive Office
PORTFOLIO HOLDER: N/A
REPORT TITLE: **Regional Australia Institute National Summit**
PREPARED BY: Chief Executive Officer, Mr Carl Manton

SUBJECT:

Registrations are now open for the Regional Australia Institute (RAI) National Summit, Growing Regional Australia – Shaping the Good Life to be held 17-18 March 2021 at Canberra.

REPORT:

This report seeks Council's consideration and approval or otherwise for Councillor Kelly to attend the summit along with the Mayor.

This event links all levels of government, business and the community sector to ensure a collaborative and future-focused discussion that will help inform and engage with leaders. The National Summit will see the launching by Deputy Prime Minister, the Hon. Michael McCormack of a landmark national awareness campaign to promote the opportunities to live, work and invest in Regional Australia.

Councillor Kelly has a correlation with RAI by participating in a number of online workshops with and discussions with the RAI group.

ASSOCIATED RISKS:

Nil

FINANCIAL IMPACTS:

There is no cost to register for member councils, travel and accommodation costs would amount to approximately \$690.

CONSULTATION:

LEGISLATION/LEGAL/POLICY:

GRC 0009 Councillor Travel and Attendance Policy

OFFICER'S RECOMMENDATION:

That Council resolves to endorse the attendance of Councillor Kelly to attend the Regional Australia Institute National Summit to be held in Canberra 17-18 March 2021.

ATTACHMENTS:

Nil

REPORT DATE: 15 February 2021 **REPORT NUMBER:** CCS007/21
DEPARTMENT: Community and Corporate Services
REPORT TITLE: **Finance Report Ending 31 January 2021**
PREPARED BY: Manager Finance, Mr Bradley Pyle

SUBJECT:

Finance Report CCS-007/21 for period ending 31 January 2021 is provided for Council's endorsement.

REPORT:

ASSOCIATED RISKS:

FINANCIAL IMPACTS:

CONSULTATION:

LEGISLATION/LEGAL/POLICY:

OFFICER'S RECOMMENDATION:

That Council resolves to receive Finance Report CCS-007/21 for the period ending 31 January 2021 and accepts the budget amendments contained therein.

ATTACHMENTS:

Attachment A: Finance Report for the period ending 31 January 2021



Finance Report

Month Ending 31 January 2021

Ordinary Meeting of Council to be held Wednesday, 24 February 2021

Portal Version

REPORT TYPE: DECISION **REPORT NUMBER:** CCS-007/21
REPORT DATE: 15 February 2021 **FILE REFERENCE:** Financial Management
DEPARTMENT: Finance and Corporate
PREPARED BY: Finance Manager, Bradley Pyle

SUMMARY

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**Progress At A Glance
as at 31 January 2021**

✓	Budget on Track (variance of less than ± 10%)
!	Potential Budget Issue (variance of between ± 11 to 30%)
✗	Definite Budget Issue (variance greater than ± 30%)

OPERATIONAL

Please note - Indicators are based on operating expenditure only

Corporate Governance Function	✓	
Building and Environmental Health Function	✓	
Engineering Function	✓	
Administration, Community Services and Economic Development Function	✓	
Corporate Services Function	✓	

**Councillors Sustainability Assumptions
10 Year Plan 2021-2031**

- ❖ Wages and salaries to be maintained at 2.5%.
- ❖ Rates and charges to increase by CPI.

Ordinary Meeting of Council to be held Wednesday, 24 February 2021
Statement of Comprehensive Income
for the month ended 31 January 2021

	Estimated Financial Position 2020/21	Year to Date 31-Jan-21	Actuals Year to Date 31-Jan-21	Variance \$	Variance %	Explanation
OPERATING						
Income						
Recurrent Revenue						
Net rate and utility charges	20,608,887	12,021,851	11,916,434	(105,417)	-1%	COVID 19 Sewerage Rebate
Fees and charges	1,020,019	595,011	636,573	41,562	7%	
Interest received	655,000	382,083	255,049	(127,035)	-33%	Expected to decline with reduced interest rates
Sales - contract and recoverable works	7,495,769	4,372,532	4,491,339	118,807	3%	
Other recurrent income	805,962	470,145	433,767	(36,377)	-8%	
Grants, subsidies, contributions and donations	7,278,536	4,245,813	4,447,559	201,746	5%	
Total Recurrent Revenue	37,864,173	22,087,434	22,180,720	93,286		
Expenses						
Recurrent Expenses						
Employee benefits	13,725,695	8,006,655	7,945,819	(60,836)	-1%	
Materials and services	15,056,740	8,783,098	8,608,436	(174,663)	-2%	
Finance costs	57,500	33,542	26,555	(6,987)	-21%	
Depreciation and amortisation	9,530,122	5,559,238	5,845,677	286,439	5%	
Total Recurrent Expenses	38,370,057	22,382,533	22,426,487	43,953		
NET OPERATING RESULT	(505,884)	(295,099)	(245,767)	49,332		
CAPITAL						
Capital - Related Revenue						
Grants, subsidies, contributions and donations	8,627,645	5,032,793	4,968,387	(64,406)	-1%	
Gain/(loss) on disposal of non-current assets	-	0	0	0		
Total Capital - Related Revenue	8,627,645	5,032,793	4,968,387	(64,406)		
Capital - Related Expenditure						
2020/21 Adopted Budget	19,795,628	11,547,450	6,159,824	(5,387,626)	-47%	
Total Capital - Related Expenditure	19,795,628	11,547,450	6,159,824	(5,387,626)		
NET RESULT	(2,143,745)	(1,250,518)	4,408,474	5,658,992		

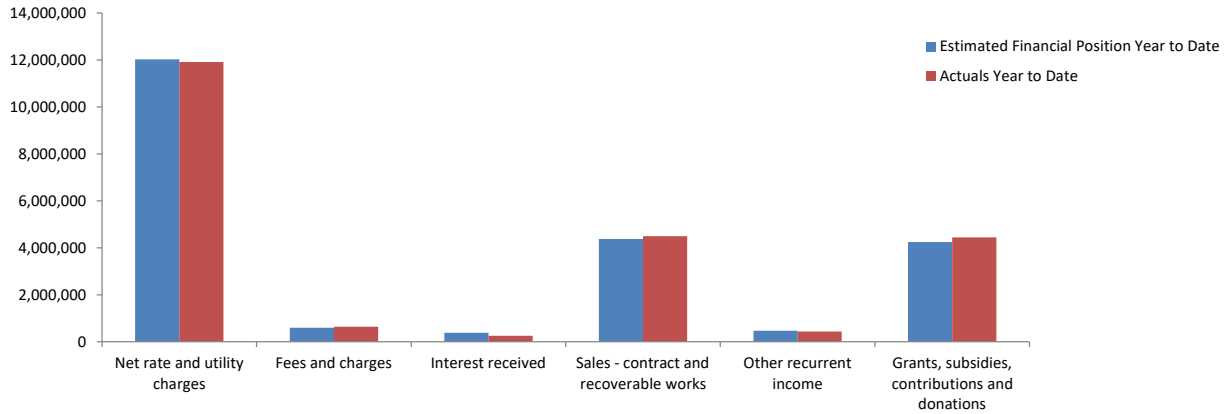
Capital Expenditure - Including Commitments					
2020/21 Adopted Budget	19,795,628	11,547,450	12,827,620	1,280,170	11%

Reconciliation of Adopted Capital Budget to Actual 2021

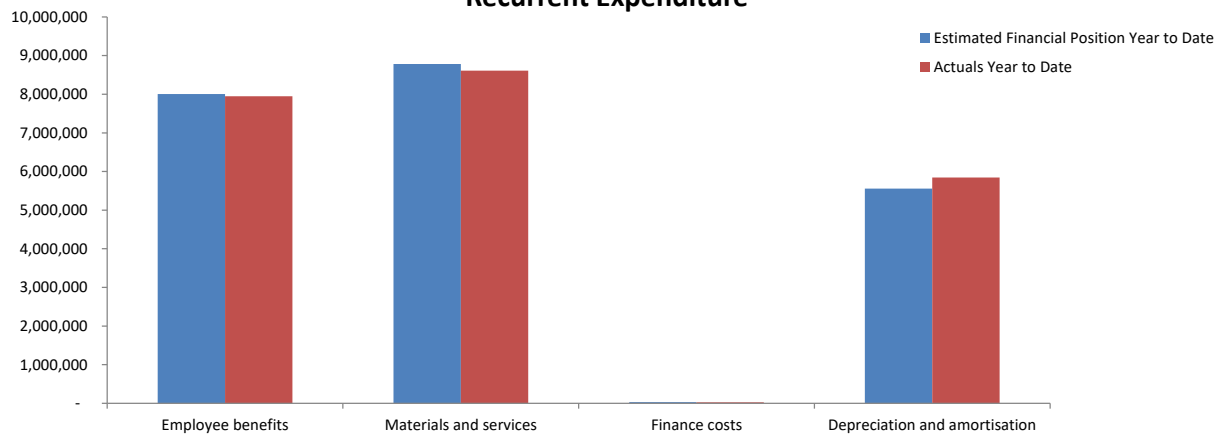
Capital Revenue as at 31 January 2021	8,627,645	
Amendments February 2021:		
Local Roads & Community Infrastructure Program - Phase 2	521,620	Approved by Resolution OM-019/21
Adjusted Capital Revenue Budget as at 28 February 2021	9,149,265	
Capital Expenditure Budget as at 31 January 2021	19,795,628	
Amendments February 2021:		
Goondiwindi Swimming Pool Refurbishment	457,000	Approved by Resolution OM-019/21
Total Increase/(Decrease)	457,000	
Adjusted Capital Expenditure Budget as at 28 February 2021	20,252,628	

Ordinary Meeting of Council to be held Wednesday, 24 February 2021
Statement of Comprehensive Income Graphical Representation

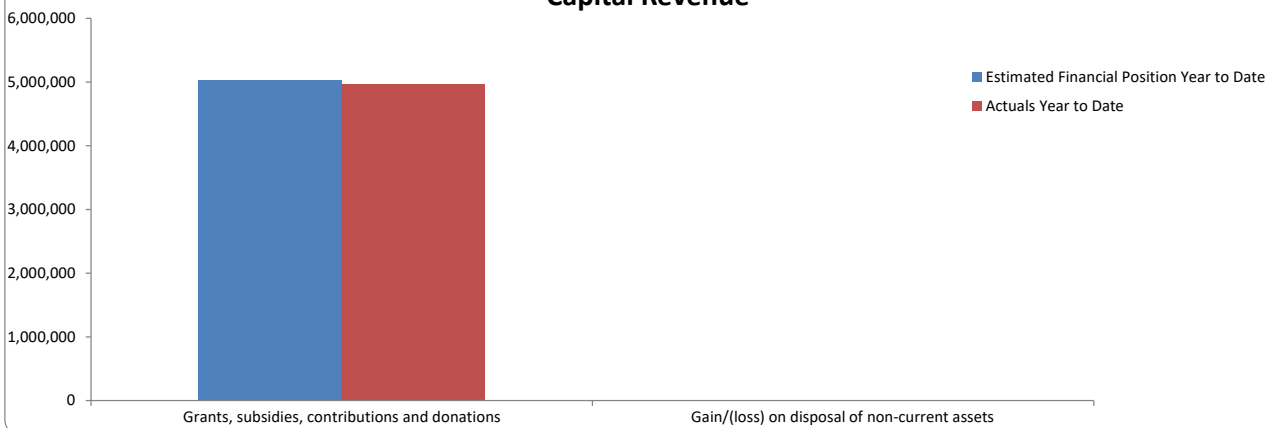
Recurrent Revenue



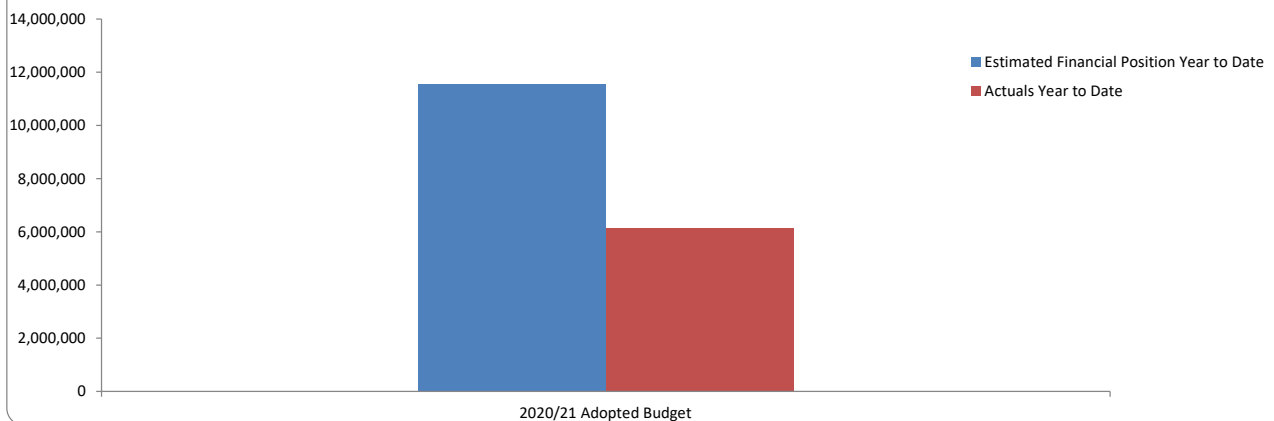
Recurrent Expenditure



Capital Revenue



Capital Expenditure



Summarised Operational Budget for the 2020-21 Financial Year

31 January 2021 - 58% Lapsed										
Income						Expenditure				
BUDGET	ACTUALS	% Complete	Variance %	Explanation		BUDGET	ACTUALS	% Complete	Variance %	Explanation
Various Income Activities	30,246,660	17,418,189	57.6%	-0.7%		2,056,964	1,200,744	58.4%	0.0%	
General Rates & Charges	14,718,673	8,586,791	58.3%	0.0%		2,056,964	1,200,744	58.4%	0.0%	
Recurrent Grants Subsidies & Contributions	6,300,342	3,640,944	57.8%	-0.5%		-	-	0.0%	0.0%	
Capital Grants Subsidies & Contributions	8,627,645	4,968,387	57.6%	-0.7%		-	-	0.0%	0.0%	
Asset Transactions (write offs and profit/loss)	600,000	222,067	37.0%	-21.3%	Reduced interest rates	-	-	0.0%	0.0%	
Corporate Governance Function	506,271	477,180	94.3%	35.9%		3,376,464	1,707,273	50.6%	-7.8%	
Office of Chief Executive Officer	-	-	0.0%	0.0%		801,378	383,073	47.8%	-10.5%	Variation due to linear calculations
Members remuneration and re-imbursements	-	-	0.0%	0.0%		595,297	311,753	52.4%	-6.0%	
Human Resources	140,000	172,145	123.0%	64.6%	Better than expected oncost recovery	503,831	239,511	47.5%	-10.8%	Variation due to linear calculations
Media & Public Relations	-	-	0.0%	0.0%		189,407	98,275	51.9%	-6.4%	
Planning & Development	45,000	26,251	58.3%	0.0%		338,540	178,131	52.6%	-5.7%	
Economic Development & Tourism	-	-	0.0%	0.0%		426,740	184,141	43.2%	-15.2%	Variation due to linear calculations
Workplace Health & Safety	321,271	278,784	86.8%	28.4%	Better than expected oncost recovery	321,271	211,697	65.9%	7.6%	
Business Enterprise System Development	-	-	0.0%	0.0%		200,000	100,691	50.3%	-8.0%	
Directorate Building and Environmental Health	2,630,355	1,575,384	59.9%	1.6%		4,351,956	2,598,235	59.7%	1.4%	
Building and related activities	40,000	45,951	114.9%	56.5%	Better than expected fees	294,706	162,025	55.0%	-3.4%	
Regulated parking	2,000	2,485	124.2%	65.9%		8,286	7,312	88.2%	29.9%	
Environmental and health activities	2,500	24,060	962.4%	904.0%	Better than expected fees	207,266	131,205	63.3%	5.0%	
Animal control	75,000	42,129	56.2%	-2.2%		347,319	189,022	54.4%	-3.9%	
Waste disposal	2,484,510	1,400,126	56.4%	-2.0%		2,593,705	1,425,345	55.0%	-3.4%	
Rural Services	26,345	60,633	230.2%	171.8%	Variation due to linear calculations	900,674	683,325	75.9%	17.5%	QFPI Program
Directorate Engineering Services	20,321,305	11,777,753	58.0%	-0.4%		29,589,206	17,895,158	60.5%	2.1%	
Ancillary Technical Services	750,899	289,571	38.6%	-19.8%	Variation due to linear calculations	1,354,226	740,166	54.7%	-3.7%	
Levee Banks	-	-	0.0%	0.0%		9,073	3,735	41.2%	-17.2%	
Transport & Related	-	106	0.0%	0.0%		8,861,368	4,992,537	56.3%	-2.0%	
Town Streets	-	-	0.0%	0.0%		820,996	484,568	59.0%	0.7%	
Parks, gardens and reserves	-	-	0.0%	0.0%		1,951,444	1,169,084	59.9%	1.6%	
Aerodromes	5,250	5,418	103.2%	44.9%		281,737	109,530	38.9%	-19.5%	Variation due to linear calculations
Workshops and depots	216,925	127,942	59.0%	0.6%		198,634	103,987	52.4%	-6.0%	
Plant Operations	5,225,000	3,021,970	57.8%	-0.5%		3,677,998	2,052,642	55.8%	-2.5%	
Recoverable Works	7,712,910	4,641,949	60.2%	1.9%		7,317,577	5,114,827	69.9%	11.6%	Variation due to linear calculations
Water Services	4,421,741	2,635,028	59.6%	1.3%		3,209,154	2,028,154	63.2%	4.9%	
Waste Water Services	1,988,580	1,055,769	53.1%	-5.2%		1,906,999	1,095,928	57.5%	-0.9%	

Summarised Operational Budget with explanations for variances greater than 10K or 10%

Summarised Operational Budget for the 2020-21 Financial Year

31 January 2021 - 58% Lapsed										
Income						Expenditure				
BUDGET	ACTUALS	% Complete	Variance %	Explanation		BUDGET	ACTUALS	% Complete	Variance %	Explanation
Directorate Administration, Community Services and Economic Development	1,643,745	1,030,410	62.7%	4.4%		6,449,082	3,401,452	52.7%	-5.6%	
Administration	6,500	9,433	145.1%	86.8%		1,432,019	888,447	62.0%	3.7%	
Records Management	-	-	0.0%	0.0%		200,674	107,629	53.6%	-4.7%	
Cemeteries	90,000	42,749	47.5%	-10.8%	Variation due to linear calculations	226,092	110,301	48.8%	-9.5%	
Aged care activities	110,000	76,129	69.2%	10.9%	HACC Jul-Mar 21	134,648	89,971	66.8%	8.5%	
Community activities and contributions	222,053	227,673	102.5%	44.2%	Variation due to linear calculations	737,726	430,161	58.3%	0.0%	
Cultural activities	25,000	19,500	78.0%	19.7%	Variation due to linear calculations	62,366	16,156	25.9%	-32.4%	Variation due to linear calculations
Libraries	14,000	15,369	109.8%	51.4%	Variation due to linear calculations	484,964	251,049	51.8%	-6.6%	
Museums	-	-	0.0%	0.0%		83,481	35,909	43.0%	-15.3%	Variation due to linear calculations
Cultural centres and public halls	81,000	17,944	22.2%	-36.2%	Variation due to linear calculations	455,944	275,592	60.4%	2.1%	
Sport and recreation	41,000	37,954	92.6%	34.2%	Variation due to linear calculations	343,105	177,113	51.6%	-6.7%	
Aquatic Centres	-	-	0.0%	0.0%		491,152	285,164	58.1%	-0.3%	
Council administration properties	823,792	470,299	57.1%	-1.2%		1,338,349	588,867	44.0%	-14.3%	Variation due to linear calculations
Council Residences	75,400	41,810	55.5%	-2.9%		82,042	52,049	63.4%	5.1%	
Emergency Services	25,000	25,075	100.3%	42.0%	Variation due to linear calculations	90,006	35,302	39.2%	-19.1%	Variation due to linear calculations
Disaster Management	130,000	46,476	35.8%	-22.6%	Variation due to linear calculations	286,514	57,742	20.2%	-38.2%	Variation due to linear calculations
Directorate Finance & Corporate	4,309,527	2,362,782	54.8%	-3.5%		5,712,430	3,116,216	54.6%	-3.8%	
Finance Services	370,098	235,877	63.7%	5.4%		1,468,048	797,129	54.3%	-4.0%	
Information communication and technology	453,393	212,836	46.9%	-11.4%	Varitaion due to linear calculations	758,346	448,237	59.1%	0.8%	
Wages Overheads/Oncost	3,486,036	1,914,068	54.9%	-3.4%		3,486,036	1,870,850	53.7%	-4.7%	
Total Income / Expenditure	59,657,863	34,641,699	58.1%	-0.3%		51,536,102	29,919,078	58.1%	-0.3%	

Summarised Operational Budget with explanations for variances greater than 10K or 10%

Ordinary Meeting of Council to be held Wednesday, 24 February 2021

Statement of Financial Position
as at 31 January 2021

	Notes	31 January
CURRENT ASSETS		
Cash Assets	1	21,821,223
Investments	2	16,005,434
Trade and Other Receivables	3	13,447,267
Inventories	4	137,582
TOTAL CURRENT ASSETS		51,411,506
NON CURRENT ASSETS		
Property, Plant and Equipment	5	439,761,964
Intangible Assets	6	3,963,277
TOTAL NON CURRENT ASSETS		443,725,241
TOTAL ASSETS		495,136,747
CURRENT LIABILITIES		
Trade and Other Payables	7	1,554,254
Provisions	8	3,959,896
Unearned Income	9	8,711,282
Other Liabilities	10	298,370
TOTAL CURRENT LIABILITIES		14,523,803
NON CURRENT LIABILITIES		
Provisions	11	2,346,798
Other	12	322,000
TOTAL NON CURRENT LIABILITIES		2,668,798
TOTAL LIABILITIES		17,192,600
NET COMMUNITY ASSETS		477,944,147
Community Equity		
Accumulated Surplus		309,829,047
Asset Revaluation Reserve		163,392,479
Retained Operating Surplus This Year		4,722,621
NET COMMUNITY EQUITY		477,944,147

Ordinary Meeting of Council to be held Wednesday, 24 February 2021

**Statement of Financial Position
as at 31 January 2021**

	Notes	31 January
1 Cash Assets		
Cash at Bank		21,821,223
		<u>21,821,223</u>
2 Investments		<u>16,005,434</u>
3 Trade and Other Receivables		
Rates, Debtors & others receivable		9,842,123
Accrued income		2,820,693
Recoverable works in progress (portions not invoiced)		514,761
Sundries		269,690
		<u>13,447,267</u>
4 Inventories		
Stores and raw materials		137,582
		<u>137,582</u>
5 Property, Plant and Equipment (Including Works in Progress)		<u>439,761,964</u>
6 Intangible Assets		<u>3,963,277</u>
7 Trade and Other Payables		
Creditors and accruals		1,554,254
		<u>1,554,254</u>
8 Provisions - Current		
Employee entitlements - Annual leave		1,113,088
Employee entitlements - Long service leave		2,165,164
Other employee entitlements		661,543
Landfill Restoration		20,101
		<u>3,959,896</u>
9 Income Received in Advance		
Rates		7,577,008
Other		1,134,275
		<u>8,711,282</u>
10 Other Liabilities - Current		
Waste Levy Refund Received in Advance		274,370
Unearned Revenue - Gdi Bowls Club		24,000
		<u>298,370</u>
11 Provisions - Non Current		
Employee entitlements - Long service leave		177,400
Landfill Restoration		2,169,398
		<u>2,346,798</u>
12 Other Liabilities - Non Current		
Unearned Revenue - Gdi Bowls Club		322,000
		<u>322,000</u>

Ordinary Meeting of Council to be held Wednesday, 24 February 2021

Statement of Cash Flows for the month ended 31 January 2021

	\$
Cash Flows from Operating Activities	
Receipts from Customers	18,025,507
Payments to Suppliers and Employees	- 17,886,808
	<u>138,699</u>
Receipts:	
Interest Revenue	360,742
Recurrent Grants, Subsidies and Contributions	2,975,402
Payments:	
Finance Costs	- 26,555
Net Cash - Operating Activities	<u>3,448,288</u>
Cash Flows form Investing Activities	
Receipts:	
Sale of Property, Plant and Equipment	563,091
Capital Grants, Subsidies and Contributions	5,492,738
Payments:	
Purchase of Property, Plant and Equipment	- 6,290,298
Purchase of Intangible Assets	-
Net Cash - Investing Activities	<u>- 234,469</u>
Cash Flows from Financing Activities	
Payments:	
Repayment of Borrowings	-
Net Cash Flow - Financing Activities	<u>-</u>
Net Increase/(Decrease) in Cash and Cash Equivalents	<u>3,213,819</u>
Plus: Cash and Cash Equivalents - Beginning	34,612,838
Cash and Cash Equivalents - Closing	<u><u>37,826,657</u></u>

Ordinary Meeting of Council to be held Wednesday, 24 February 2021

**Statement of Changes in Equity
for the month ended 31 January 2021**

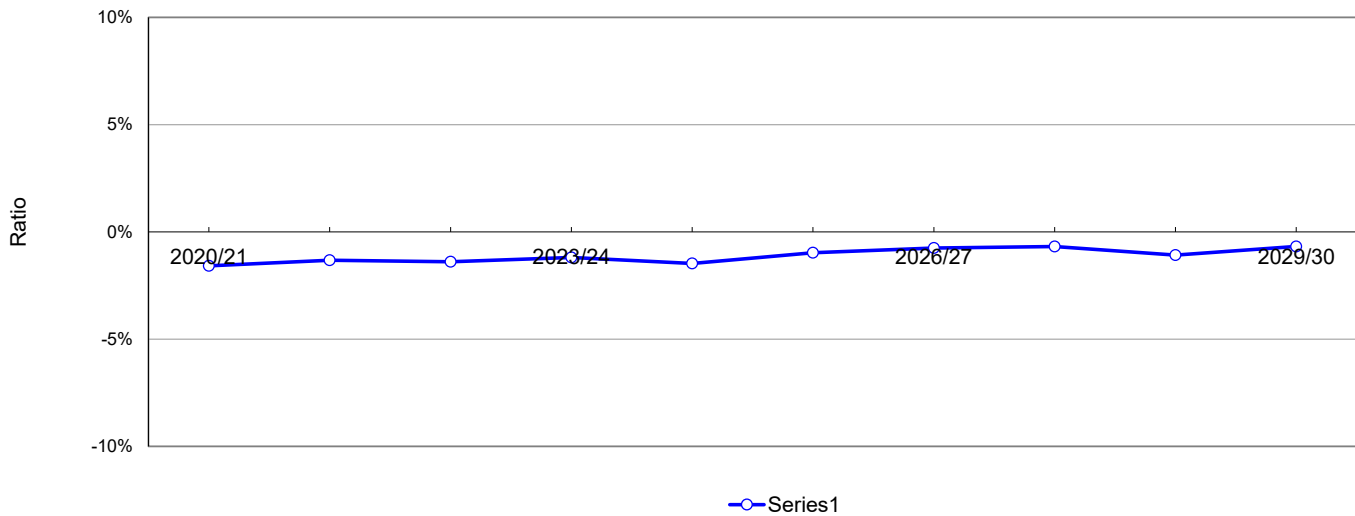
	Asset Revaluation Surplus \$'000	Retained Surplus \$'000	Total Community Equity \$'000
2021			
Balance as at 1 July 2020	163,392	309,829	473,221
Net Result	-	4,723	4,723
Other Comprehensive Income			
- Revaluations: Asset Revaluation Surplus			-
Total Comprehensive Income	-	4,723	4,723
Balance as at 31 January 2021	163,392	314,552	477,944

Financial Indicators and Graphs

Financial Capital Indicators

	Target	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
Operating Surplus Ratio annual	0 - 10%	-1.58%	-1.32%	-1.39%	-1.19%	-1.47%	-0.97%	-0.75%	-0.68%	-1.08%	-0.68%

Operating Surplus Ratio

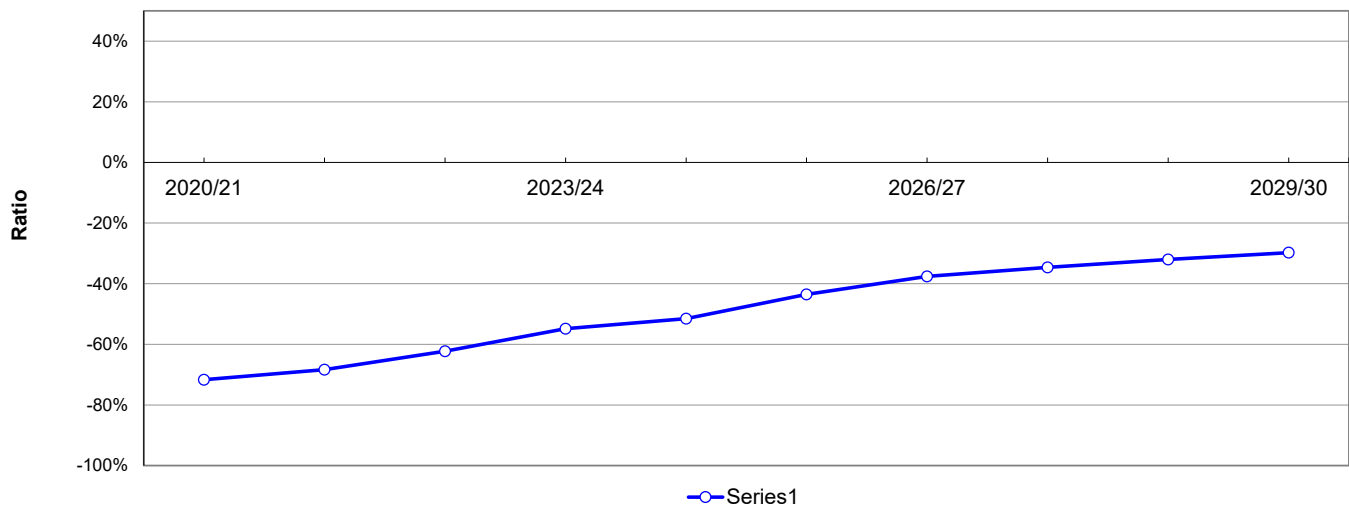


What this ratio means to the Goondiwindi Regional Council?

This ratio measures the extent to which revenue raised (i.e. excluding capital grants and contributions) covers operational expenses. A negative result indicates an operating deficit and positive result indicates an operating surplus. Operating deficits cannot be sustained in the long-term.

	Target	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
Net Financial Liabilities Ratio annual	<= 60%	-71.68%	-68.38%	-62.27%	-54.83%	-51.52%	-43.51%	-37.60%	-34.62%	-31.97%	-29.77%

Net Financial Liabilities Ratio



What this ratio means to the Goondiwindi Regional Council?

This ratio measures the extent to which Council can fund its liabilities through its operating revenues. A ratio of less than 60% indicates that Council can meet its liabilities and could increase its loan borrowings

Financial Indicators and Graphs

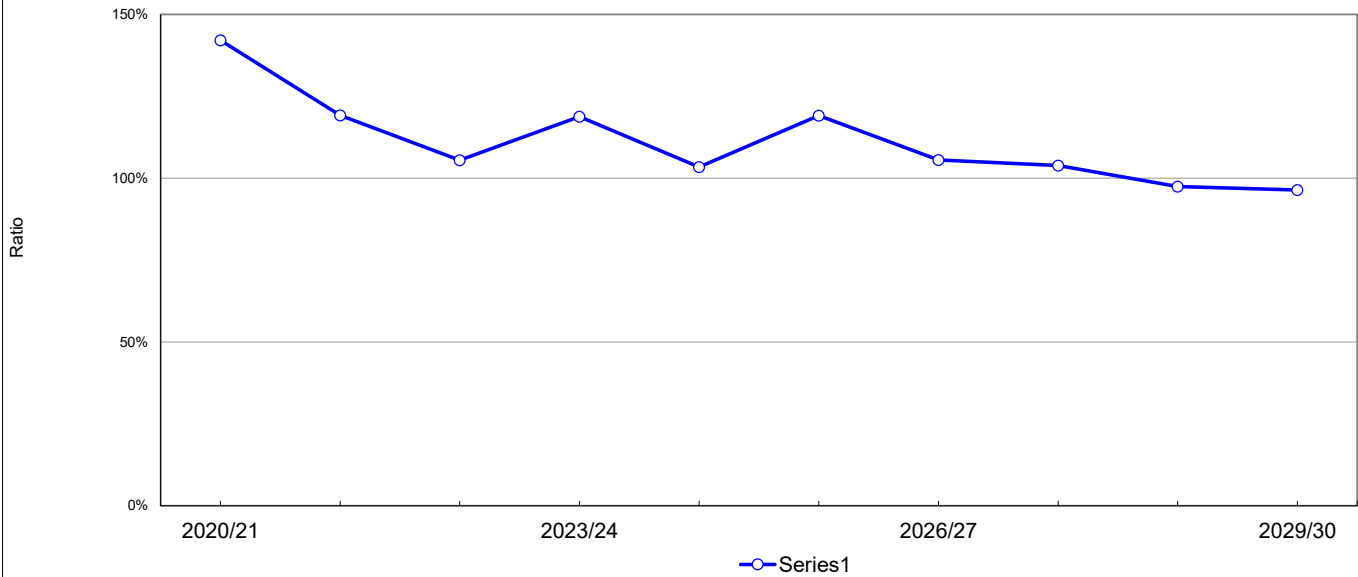
Infrastructure Capital Indicators

Asset Sustainability Ratio

annual

Target	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
> 90%	142.12%	119.16%	105.52%	118.79%	103.41%	119.09%	105.60%	103.88%	97.48%	96.40%

Asset Sustainability Ratio



What this ratio means to the Goondiwindi Regional Council?

This ratio measures the amount of capital expenditure on renewal of existing assets compared to the depreciation expense. Ratios of less than 90% shows that Council may not be keeping its existing assets up to date.

REPORT DATE: 11 February 2021 **REPORT NUMBER:** CCS-008/21
DEPARTMENT: Community and Corporate Services
PORTFOLIO HOLDER: N/A
REPORT TITLE: **Procurement Policy 2020/2021 Review**
PREPARED BY: Manager Finance, Mr Bradley Pyle

SUBJECT:

To provide a centralised procurement management system that promotes transparency and compliance in Council's procurement activities, Council has introduced the online procurement system VendorPanel.

To incorporate the introduction of VendorPanel, legislative changes in relation to publishing Public Tenders and Expressions of Interest, and administrative changes, Council's Procurement Policy has been reviewed and is tabled for Council's consideration.

REPORT:

A full review of Council's Procurement Policy has been undertaken to incorporate the introduction VendorPanel for the procurement of goods and services over \$15,000 exclusive of GST (Item 2.5 and Schedule 3).

Staff have also taken the opportunity to integrate legislative changes in relation to the publishing of Public Tenders and Expressions of Interest (Item 2.6); to formalise Council's position that it will not accept late tenders (Item 2.8); to increase the threshold requiring a probity plan to \$2,000,000; and the inclusion of a Definitions List (Schedule 4).

The amended Procurement Policy is provided as Attachment 1 for Council's consideration.

ASSOCIATED RISKS:

Nil

FINANCIAL IMPACTS:

Nil

CONSULTATION:

Councillors and senior procurement staff

LEGISLATION/LEGAL/POLICY:

- *Local Government Act 2009*
- *Local Government Regulation 2012*
- Budget 2020/2021;
- Revenue Statement 2020/2021

OFFICER'S RECOMMENDATION:

That Council adopts the amended Procurement Policy 2020/2021, identified as Policy Number GRC0004, in accordance with the Local Government Act 2009.

ATTACHMENTS:

Attachment 1: Procurement Policy

PROCUREMENT POLICY

Adopted Date: 14 April 2008

Title: Procurement Policy

Policy Number: GRC 0004

Policy Type: Statutory

Responsible Officer: Director Corporate and Community Services

Department: Finance

Version	Decision Number or CEO Approval	Decision Date	Status / History
1.	GRC 0004	14 April 2008	Adopted at Ordinary Meeting of Council
2.	GRC 0004	14 July 2009	Adopted at Ordinary Meeting of Council
3.	GRC 0004	25 January 2010	Adopted at Ordinary Meeting of Council
4.	GRC 0004	15 March 2010	Adopted at Ordinary Meeting of Council
5.	OM-0025/11	23 February 2011	Adopted at Ordinary Meeting of Council
6.	OM-0058/12	28 March 2012	Adopted at Ordinary Meeting of Council
7.	OM-0059/13	24 April 2013	Adopted at Ordinary Meeting of Council
8.	OM-0085/14	28 May 2014	Adopted at Ordinary Meeting of Council
9.	OM-0080/15	27 May 2015	Adopted at Ordinary Meeting of Council
10.	OM-0068/16	25 May 2016	Adopted at Ordinary Meeting of Council
11.	OM-0084/17	26 April 2017	Adopted at Ordinary Meeting of Council
12.	OM-0080/18	23 May 2018	Adopted at Ordinary Meeting of Council
13.	OM-0104/19	22 May 2019	Adopted at Ordinary Meeting of Council
14.	OM-0093/20	24 June 2020	Adopted at Ordinary Meeting of Council
15.	OM-0121/20	22 July 2020	Adopted at Ordinary Meeting of Council

Procurement Policy 2020/2021

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1. Introduction

1.1. Policy Statement

Goondiwindi Regional Council (Council) is committed to ensuring that it is transparent and accountable in the procurement of all goods and services. The objective of this policy is to establish the procurement principles Council will apply to all of its procurement activities.

1.2. Background

Section 104 of the Local Government Act 2009 (Qld) (the Act) requires that a local government must ensure the sound contracting principles are applied when entering into a contract for the supply of goods and services and the disposal of assets.

The sound contracting principles are:

- a) Value for money;
- b) Open and effective competition;
- c) Encouragement of the development of competitive local business and industry;
- d) Environmental protection; and
- e) Ethical behavior and fair dealing.

The Act does not require equal consideration be given to each of the sound contracting principles.

Part 3 of Chapter 6 of the Local Government Regulation 2012 (Qld) (the Regulation) sets out the requirements that a local government must comply with before entering into a contract (the default contracting procedures), unless the local government decides to apply *Part 2 of the Regulation*. Council does not apply *Part 2 of the Regulation*, therefore, this policy applies the default contracting procedures.

1.3. Principles

Council must have regard to the following sound contracting principles when entering into a contract for the supply of goods and services or the disposal of assets:

a) Value for money

Council will harness its purchasing power to achieve the best value for money.

The concept of value for money is not restricted to price alone. Value for money is weighing up the benefits of the purchase against the cost of the purchase.

The value for money assessment must also include consideration of:

- contribution to the advancement of Council's priorities and goals as set out in Council's Corporate Plan;
- fitness for purpose, quality, services and support;
- whole-of-life cost factors including costs of acquiring, using, maintaining and disposal;
- internal administration costs;
- technical compliance issues; and
- risk exposure.

b) Open and effective competition

Council will as far as is reasonably possible conduct purchasing of goods and services through a process of open and effective competition.

Council must give fair and equitable consideration to all prospective suppliers/contractors.

c) *Encouragement of the development of competitive local business and industry*

Council encourages the development of competitive local businesses within the Council area. It will endeavour to promote and support local industry and efficient competition in the Council area in all of its procurement activities.

Council acknowledges and fully supports the Queensland Government's Local Industry Policy.

Council is committed to giving local business and industry a fair and reasonable opportunity to tender for project work.

In addition to price, performance, quality, suitability and other evaluation criteria, the following areas may also be considered in evaluating quotes and tenders:

- creation of local employment opportunities;
- more readily available servicing support;
- more convenient communications for contract management;
- economic growth within the local area; and
- benefit to the Council of associated local commercial transaction.

d) *Environmental protection*

Council promotes environmental protection through its procurement activities. In undertaking any procurement activities, Council will:

- promote the purchase of environmentally friendly goods and services that satisfy the value for money criteria;
- foster the development of products and processes of low environmental and climatic impact;
- provide an example to business, industry and the community by promoting the use of climatically and environmentally friendly goods and services; and
- encourage environmentally responsible activities.

e) *Ethical behavior and fair dealing*

Council staff involved in purchasing must behave with impartiality, fairness, independence, openness, integrity, and professionalism in their discussions and negotiations with suppliers and their representatives.

In addition, procurement must be conducted in a way that ensures that expenditure is only for Council purposes and is adequately documented to provide support for and transparency of recommendations and decisions.

2. Purchasing Requirements

The following purchasing requirements shall apply as set out in Table 2 – Purchasing Rules:

2.1. Contracts less than \$15,000 (GST exclusive) unless purchased under a Contractual Arrangement

- a) For purchases of goods and services expected to be worth less than \$2,000 (GST exclusive), Council must obtain at least one verbal quote and the goods or services **must** be acquired locally if available;

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- b) For purchases of goods and services expected to be worth \$2,000 (GST exclusive) or more but less than \$5,000 (GST exclusive), Council must obtain at least two verbal quotes and the goods and services **must** be acquired locally if available;
- c) For purchases of goods and services expected to be worth \$5,000 (GST exclusive) or more but less than \$15,000 (GST exclusive), Council must obtain at least two written quotes; and
- d) Council mandates that a local preference margin of 5% must be applied to all evaluations (refer to section 2.7 of this policy for further explanation).

2.2. Contracts over \$15,000 (GST exclusive) but less than \$200,000 (GST exclusive) unless purchased under a Contractual Arrangement

- a) In accordance with *section 225 of the Regulation*, Council must invite written quotations before making a contract for goods or services expected to be worth \$15,000 (GST exclusive) or more but less than \$200,000 (GST exclusive);
- b) The invitation must be given to at least three (3) persons or suppliers that Council considers can meet its requirements at competitive prices;
- c) Council mandates that a local preference margin of 5% must be applied in all evaluations (refer to section 2.7 of this policy for further explanation);
- d) All invitations must be called on VendorPanel Public Marketplace unless written exemption is approved by the relevant Director or the CEO; and
- e) Council may decide not to accept any quotes it receives. If Council does accept a quote, it must accept the quote most advantageous to it having regard to the sound contracting principles.

2.3. Contracts over \$200,000 (GST exclusive) unless purchased under a Contractual Arrangement

- a) In accordance with *section 226 of the Regulation*, all purchases expected to be worth \$200,000 (GST exclusive) or more must occur by way of written tender unless invited under a contractual arrangement in accordance with the provisions of *section 234 of the Regulation*;
- b) All invitations must be called on VendorPanel Public Marketplace unless written exemption is approved by the relevant Director or the CEO;
- c) Council mandates that a minimum of 10% weighting for Local Benefit must be applied in all evaluations (refer to section 2.7 of this policy for further explanation);
- d) All tenders must be tabled at an Ordinary or Special Meeting of Council and accepted by resolution of Council; and
- e) If there is a problematic time constraint in that the time from the closure of a tender to the next Council meeting is too long, Council may at a prior meeting delegate authority to the Mayor, Deputy Mayor or CEO to award the contract to the successful tenderer.

2.4. Expression of Interest

In accordance with *section 228 of the Regulation*, Council may invite expressions of interest if it decides by resolution that it would be in the public interest to invite expressions of interest before inviting written tenders.

If Council invites expressions of interest, Council may:

- prepare a shortlist from the persons who respond to the invitation for expressions of interest; and
- invite written tenders from those persons.

2.5. Procurement Process

2.5.1. VendorPanel

To provide a centralised procurement system that promotes transparency and compliance in Council's procurement activities, the procurement of all goods and services over \$15,000 (exclusive of GST) must be sourced through VendorPanel unless a written exemption is approved by the relevant Director.

VendorPanel provides access to procurement modules Local Buy and Public Marketplace.

2.5.1.1. Local Buy (Local Government Association Arrangement)

Local Buy allows Council to procure goods and services from pre-qualified suppliers under established contractual arrangements without first inviting quotes or tenders under the provisions of *section 234 of the Regulation* (refer to sections 2.12 and 3 of this policy for further explanation).

2.5.1.2. Public Marketplace

Public Marketplace allows Council to identify and invite quotes or tenders from self-registered suppliers under various goods and services categories. The procurement of goods and services through Public Marketplace is not exempt under the provisions of *section 234 of the Regulation*, therefore all other requirements of this policy shall apply.

2.5.2. Lodgement

- a) Submissions, including all communications, shall be lodged on the VendorPanel portal, unless otherwise specified in the request documents;
- b) Submissions shall be secured on the VendorPanel portal and released after the closing time and date; and
- c) Submissions will not be opened publicly and a schedule of rates will only be made available at the discretion of Council.

2.5.3. Lodgement other than VendorPanel

- a) Submissions shall be enclosed in a sealed envelope and clearly marked with the request number, name and closing date, and shall be lodged by either of the following methods as specified in the request documents:
 - i. By post:
Goondiwindi Regional Council
LMB 7
INGLEWOOD QLD 4387
 - ii. Delivered to the tender box of the Goondiwindi Regional Council located at:
 - 4 McLean Street, Goondiwindi; or
 - 18 Elizabeth Street, Inglewood.
 - iii. By email:
tenders@grc.qld.gov.au
- b) Submissions lodged in the tender box are to remain unopened until the closing time and date. The tender box is to be securely locked and keys held by the Chief Executive Officer (CEO) or delegate;
- c) Submissions lodged by email shall be secured in an electronic folder in Council's records management system and released after the closing time and date; and

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- d) Submissions will not be opened publicly and a schedule of rates will only be made available at the discretion of Council.

2.6. Advertising of Public Tenders and Expressions of Interest

In accordance with *section 228 of the Regulation*, invitations for public tender or expressions of interest must:

- a) be published on Council's website for at least 21 days; and
- b) allow written tenders to be given to Council while the invitation is published on the website.

2.7. Local Preference and Local Benefit

Council encourages and supports the development of competitive local businesses within its local government area and mandates that a local preference margin or local benefit weighting be applied in all procurement activities.

2.7.1. Local Preference

- a) Purchases of goods and services expected to be worth less than \$5,000 (GST exclusive) **must** be acquired locally where available; and
- b) A local preference margin of 5% **must** be applied to contracts expected to be worth \$5,000 (GST exclusive) or more, but less than \$200,000 (GST exclusive).

2.7.2. Local Benefit

- a) A Local Benefit minimum weighting of 10% must be applied in all tender evaluation criteria for contracts expected to be worth \$200,000 (GST exclusive) or more. The specific percentage used is to be determined for each tender according to the complexity, category, project type and/or at the discretion of the department responsible for the tender. All tenderers will be requested to demonstrate local benefits to the local government area. Local Benefit is defined in accordance with Table 1 – Local Benefit Rating.

Table 1 - Local Benefit Rating			
Score	Local Supplier/Contractor	Score	Local Content
4	Branch Office, Work Site or Property in Council area	4	60-100% of content is sourced from within the Council area
3	Local Subcontractor(s) or employees conducting the majority of works	3	45-59% of content is sourced from within the Council area
2	Adjacent Local Government businesses	2	40-44% of content is sourced from within the Council area
1	All other QLD and adjacent northern NSW Local Government businesses	1	1-39% of content is sourced from within the Council area
0	All other	0	0% of content is sourced from within the Council area

Table 1 Notes:

- The combined total score rating for Local Supplier/Contractor and Local Content shall be applied to the total Local Benefit weighting.

This section should be read in conjunction with Council's Purchase of Light Vehicles Policy, identified as policy number GRC 0026.

2.8. Late Submissions

All submissions must be received by the closing time and date as specified in the tender documents. Late submissions will not be accepted, except where there are exceptional circumstances that can be demonstrated by the tenderer and approved by Council.

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2.9. Probity

As part of the tender process, a probity plan must be undertaken for all tenders over \$2,000,000 (exclusive of GST).

2.10. Record Keeping

Proper records which can be audited must be kept of verbal and written quotes or tenders. Verbal quotes must be noted in appropriate diaries or registers, while written quotes or tenders must be attached to requisitions and/or the office copy of orders. All quotes and tenders issued with a RFQ or RFT number must be registered in Council's record management system.

2.11. Tender Storage Period

All tender documents shall be held for the duration of the tender period and documents (excluding brochures) shall be held for the period specified in the Queensland State Archives – General Retention and Disposal Schedule for Administrative Records.

2.12. Contractual Arrangement

Pursuant to *section 231-234 of the Regulation*, Council can establish a number of arrangements such as an "Approved Contractor List", "Register of Pre-Qualified Suppliers", "Preferred Supplier Arrangement" and "Local Government Association Arrangement". Contractual Arrangements refers to these arrangements collectively. Section 3 of this policy explains these arrangements.

2.13. Purchasing Rules

The purchasing requirements can be determined using Table 2 - Purchasing Rules:

Table 2 – Purchasing Rules				
Rule	Contracts less than \$5,000 (GST exclusive)	Contracts over \$5,000 but less than \$15,000 (GST exclusive)	Medium Sized Contracts over \$15,000 but less than \$200,000 (GST exclusive)	Large Sized Contracts over \$200,000 (GST exclusive)
Legislation	Not applicable	Not applicable	<i>s225 of the Regulation</i>	<i>s226 of the Regulation</i>
Vendor Panel	Not applicable	Not applicable	Must be called on VendorPanel unless an exemption is approved	Must be called on VendorPanel unless an exemption is approved
Form of Quotation	Verbal, written or contractual arrangement	Written or contractual arrangement	Written or contractual arrangement	Public Tender or contractual arrangement
Number of Quotes/ Tenders	<\$2,000: Minimum 1; OR >\$2,000 & <\$5,000: Seek minimum of 2	Seek minimum of 2	Seek minimum of 3	Public Tender or Contractual Arrangement: Not applicable; OR Public MarketPlace: Seek minimum of 3
Record Keeping	Records which can be audited must be kept for all quotes and tenders. All quotes and tenders issued with a RFQ or RFT number must be registered in Council's record management system.			
	Verbal quotes must be noted in appropriate register or diary.	Written quotes must be attached to requisitions and/or office copy of orders.	Written quotes or tenders must be attached to requisitions and/or office copy of orders. All conforming quotes or tenders must be evaluated and evidence of the evaluation process recorded.	

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Table 2 – Purchasing Rules				
Rule	Contracts less than \$5,000 (GST exclusive)	Contracts over \$5,000 but less than \$15,000 (GST exclusive)	Medium Sized Contracts over \$15,000 but less than \$200,000 (GST exclusive)	Large Sized Contracts over \$200,000 (GST exclusive)
Local Preference or Local Benefit	Must be acquired locally if available	Local preference margin of 5%	Local preference margin of 5%	Local benefit weighting of 10% (minimum)
Other Evaluation	See section 4 of this policy			

2.14. Financial Delegation

- a) Pursuant to *section 257 of the Act*, Council delegates to the CEO the authority to incur financial expenditure on behalf of Council where:
 - expenditure has been provided for in Council's approved annual budget; or
 - in the opinion of the CEO such expenditure is required because of genuine emergency or hardship.
- b) Pursuant to *section 259 of the Act*, the CEO may grant financial delegation to a Council Officer to incur expenditure on behalf of Council if:
 - such delegation is recorded in the Register of Delegations; and
 - the expenditure is provided for in Council's approved annual budget; or
 - in the opinion of the Council Officer such expenditure is required because of genuine emergency or hardship.
- c) Any Council Officer incurring financial expenditure may only do so in accordance with any constraints imposed by Council or the CEO in respect to a financial delegation.
- d) Council Officers are only to make contracts for the acquisition of goods and services where the total of the contract is considered to be within the Council Officer's financial delegation limits and within the Council Officer's own directorate.
- e) Any purchases involving a trade in of goods which forms part of the purchase cost should be treated as separate transactions, being a purchase and being a separate sale, and should be approved according to their own financial dimensions.

The "Financial Delegations" are set out in Schedule 1 of this policy.

2.15. Splitting of Orders

Council officers are prohibited from splitting orders for the purposes of acquiring goods or services above their delegated financial and procurement levels, or to avoid the necessity to obtain quotes or tenders.

2.16. Canvassing

Businesses are not to contact Council including its employees, Councillors, consultants or agents; other than the nominated contact for the tender or quote to discuss any aspect of the tender or quote. If Council employees, Councillors, consultants or agents acting on behalf of Council are contacted by businesses or their representatives, it will automatically disqualify the tender or quote from the contracting process.

Council employees and Councillors are to notify the relevant Council Director immediately if they are approached by a business in this manner.

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Council must not release information, including names of tenderers to other tenderers, prior to the awarding of contracts.

All quotation and tender documents should include advice regarding protocols for contact with Council employees and Councillors during contracting processes.

2.17. Work Health and Safety Act and Quality Assurance

All aspects of the *Work Health and Safety Act 2011* (Qld), its Regulations and all other legislation in respect to work health and safety, must be adhered to in relation to Council's procurement activities. Supplier/Contractors and their employees must comply with the *Work Health and Safety Act 2011* (Qld) and its Regulations and all other legislation when working for, or supplying Council.

At all delegation levels Work Health and Safety and Quality Assurance requirements must be considered for goods and services. Acceptable standards must be included in the specifications supplied to suppliers (or possible suppliers). Similar diligence must be applied when supplied goods or services are evaluated after delivery/supply and before being approved for payment.

3. Exceptions

Division 3 of the Regulation explains when Council may enter into a medium-sized and large-sized contractual arrangement without first inviting written quotes or written tenders.

Exceptions can be determined using Table 3 – Exceptions:

Table 3 - Exceptions		
Exception	Legislation	How to seek exception
Approved Contractor List	s231 of the Regulation	Council may establish an approved contractor list by:- a) publishing an invitation for expressions of interest from suitably qualified persons for at least 21 days on the local government's website; and b) allowing written expressions of interest to be given to the local government while the invitation is published on the website; and c) choosing persons for the approved contractor list on the basis of the sound contracting principles.
Register of Pre-Qualified Suppliers	s232 of the Regulation	Council may establish a register of pre-qualified suppliers of particular goods or services only if:- a) the preparation and evaluation of invitations every time that the goods or services are needed would be costly; or b) the capability or financial capacity of the supplier of the goods or services is critical; or c) the supply of the goods or services involves significant security considerations; or d) a precondition of a quote to contract for the goods or services is compliant with particular standards or conditions set by the local government; or e) the ability of local business to supply the goods or services needs to be discovered or developed. Council may establish an register of pre-qualified suppliers by:- a) publishing an invitation on the local government's website for at least 21 days; and b) allowing written tenders to be given to the local government while the invitation is published on the website; and c) selecting suppliers based on the sound contracting principles.

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Preferred Supplier Arrangements	<i>s233 of the Regulation</i>	<p>Council may establish a preferred supplier arrangement if –</p> <ul style="list-style-type: none"> a) the supply of goods or services is needed in large volumes or frequently; and b) Council is able to obtain better value for money by accumulating the demand for the goods or services; and c) the goods or services needed can be described in terms that would be well understood in the relevant industry. <p>Council must invite persons to tender for a preferred supplier arrangement.</p> <p>Council may establish a preferred supplier arrangement by:-</p> <ul style="list-style-type: none"> a) publishing an invitation on the local government's website for at least 21 days; and b) allowing written tenders to be given to the local government while the invitation is published on the website; and c) describe the terms of the preferred supplier arrangement; and d) selecting suppliers based on the sound contracting principles. <p>Council must ensure the terms of the preferred supplier arrangement allow the contract to be cancelled for the poor performance of the preferred supplier.</p> <p>A preferred supplier arrangement may be entered into for a term of more than 2 years only if the local government is satisfied it will get better value for doing so.</p>
Local Government Association Arrangements	<i>s234 of the Regulation</i>	<p>Council may enter into a contract for goods and services without first inviting quotes or tenders if the contract is entered into under a LGA Arrangement.</p> <p>A LGA Arrangement may include a contract with a relevant subsidiary from a register of pre-qualified suppliers or a preferred supplier arrangement with a relevant subsidiary if the arrangement is approved by the Minister.</p> <p>For deciding whether to approve an LGA arrangement, the Minister must have regard to the sound contracting principles; and may ask LGAQ Ltd or the associated company to give the Minister information or documents relevant to the arrangement.</p>
Other Exceptions	<i>s235 of the Regulation</i>	<p>Council may enter into a medium-sized or large-sized contractual arrangement without first inviting written quotes or tenders if:</p> <ul style="list-style-type: none"> a) Council resolves that it is satisfied that there is only 1 supplier/contractor reasonably available; or b) Council resolves that because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous to invite quotes or tenders; or c) a genuine emergency exists; or d) Council purchases second-hand goods; or e) Council purchases goods at an auction; or f) The contract is made with, or under an arrangement with, a government agency.

4. Evaluation of Quotes & Tenders

4.1. Evaluation

The evaluation requirements can be determined by using Table 4 – Evaluation Requirements:

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Table 4 – Evaluation Requirements				
	Contracts less than \$5,000 (GST exclusive)	Contracts over \$5,000 but less than \$15,000 (GST exclusive)	Medium Sized Contracts over \$15,000 but less than \$200,000 (GST exclusive)	Large Sized Contracts over \$200,000 (GST exclusive)
Evaluation Panel Members	Not applicable	Not applicable	Recommended minimum of 2	Minimum of 3
Mandatory Evaluation Criteria	Must be acquired locally if available	Local Preference Margin of 5%	Local Preference Margin of 5%	Local Benefit weighting of 10% (minimum)
Other Evaluation Criteria	Price	Price	Sound Contracting Principles. Must be determined prior to viewing quotations.	Sound Contracting Principles. Must be established during the preparation of the tender documents and provided to the tenderers. Must not be changed once the public tender has been advertised.
Record Keeping	Evidence of local benefit and price comparison	Evidence of local benefit and price comparison	Must ensure there is evidence of the Sound Contracting Principles being satisfied	Formal Evaluation Report
Post Offer Notification	Not Applicable	Not Applicable	Mandatory	Mandatory

Formal tenders (purchases worth \$200,000 or more) are to be evaluated according to the evaluation criteria established during the preparation of the tender documents.

Council Officers must:

- Ensure the evaluation criteria and weighting is displayed in the tender documents that are released to the public to allow a transparent and equitable approach to the market;
- Ensure the evaluation criteria does not change once the public tender has been advertised; and
- Council must accept the tender most advantageous to it, having regard to the sound contracting principles and evaluation criteria

Council may decide not to accept any tenders it receives.

4.2. Post Offer Notification

Post offer notification is mandatory for medium and large sized contracts regardless if the supplier/contractor was successful or unsuccessful.

4.3. Post Offer Feedback

Post offer feedback must be provided to all unsuccessful suppliers/contractors upon request. Council officers should remain cognisant of any confidentiality requirements, however are authorised to disclose the name of the successful tenderer and the price that was accepted. The focus on the feedback should be on the unsuccessful tenderers submission and how to improve it for the next time. Details of post offer feedback sessions to supplier/contractors should be fully documented.

4.4. Publishing Details of Contracts Worth \$200,000 (GST exclusive) or more

In accordance with *section 237 of the Regulation*, Council must publish relevant details as soon as possible after entering into a contract (e.g. a purchase order) worth \$200,000 or more. Relevant details of the contract are to be published on Council's website and displayed in a conspicuous place in Council's public office.

Relevant details of a contract include the following:-

- a) the person with whom Council has entered into the contract;
- b) the value of the contract; and
- c) the purpose of the contract.

5. Various Other Regulations, Procedures and Guidelines

5.1. The Use of Purchase Orders

- a) Purchase Orders are to be used for every purchase of goods and/or services for Council with the exception of credit card purchases. Purchase Orders must be presented to suppliers prior to goods and/or services being obtained.
- b) In circumstances where the definite amount of the purchase is not known, e.g. maintenance and repair work to be carried out, uncertain volume work and time related work, a best estimate of cost must be indicated.
- c) The placing of verbal purchase orders is to be avoided wherever possible, however when it occurs, a Requisition and Purchase Order must still be raised as per normal requirements as soon as possible.

5.2. Limited Exemptions to not use Purchase Orders

Due to the nature of certain transactions, it will not be necessary to prepare Purchase Orders for them. Such transactions include transactions of a recurrent nature (i.e. telephone, internet, water and electricity charges, fuel cards, vehicle registrations, etc.) as well as routine contracts (copier, etc.).

5.3. Purchase Order Variations

- a) Council Officers must satisfy himself/herself regarding the reason for any variance between the purchase order and invoice value, ensuring that the sound contracting principles had been met, and that the purchase is within budget constraints.
- b) In circumstances where there is a variation between the purchase order and invoice value, the following criteria apply:-
 - **Orders up to \$50,000**
Any variance greater than 10% must be signed off by the requisitioning officer if the variance is within the officers financial delegation. If not, the signing officer is required to sign off the variance.
 - **Orders over \$50,000 but less than \$200,000**
Any variance greater than 5% or \$7,500 (whichever is the greater) must be signed off by the requisitioning officer if the variance is within the officers financial delegation. If not, the signing officer is required to sign off the variance.
 - **Orders over \$200,000**
Any variance greater than 5% or \$15,000 (whichever is the greater) must be signed off by the requisitioning officer if the variance is within the officers financial delegation. If not, the signing officer is required to sign off the variance.
- c) Purchase orders will be issued in numerical sequence and shall be signed for by those officers authorised to issue purchase orders on behalf of Council.

- d) Purchase orders are accountable and legally binding documents and therefore shall be issued only by accountable officers, as specified in the procurement delegation.

5.4. Purchase Orders are NOT to be used for Private Purchases

Council purchase orders must not be used for the supply of goods and services for private use by a member of Council or staff.

5.5. Procedures for Payment of Purchases

All documentation (purchase orders, supplier invoices, etc. – all properly signed where applicable) is to be handed to the Goondiwindi Corporate Services Office – Finance Officer without any unnecessary delays.

5.6. Repeat Orders

Council officers must identify and assess the total likely requirements of the Council over a given period. Where repeat orders are required from a single supplier and are estimated to exceed \$10,000 consideration must be given to establishing an appropriate purchasing arrangement.

5.7. Goods Requisitioned from Stores

All goods to be received from stores must be properly requested from the stores, and must be signed for. The specific procedures and documentation for this purpose will be determined by management, and may vary from time to time.

5.8. Ethical Behaviour

- a) Officers undertaking a purchase responsibility must act ethically and must be seen by all parties involved in a purchasing transaction to be acting ethically.
- b) Officers with procurement responsibilities are to behave with impartiality, fairness, independence, openness, and professionalism in their discussions and negotiations with suppliers and their representatives.
- c) Officers with procurement responsibilities are to advance the interests of Council in all transactions with suppliers' representatives and act in accordance with the policies and procedures contained herein.

5.9. Goods and Services Tax (GST)

Council is a business registered for GST and all purchases shall be conducted in compliance with the statutory requirements of the *A New Tax System (Goods and Services Tax) Act 1999* and Related Acts. All amounts within this policy are exclusive of GST.

5.10. Policy Review

It is the responsibility of the Manager Finance to monitor the adequacy of this policy and recommend appropriate changes. Council will formally review this policy annually.

6. Corporate Purchase Cards (incl. Fuel Cards)

6.1. Objectives – Corporate Purchase Cards

The objective of Corporate Purchase Cards is to ensure the effective and efficient facilitation of one-off and/or recurrent, minor purchases.

6.2. Conditions – Corporate Purchase Cards

- a) The Corporate Purchase Card is recognised as a valuable cost reduction tool for efficient and effective operation of Council's procurement activities. Within Council, purchasing cards are issued on the basis that:

Procurement Policy 2020/2021

- The Corporate Purchase Card will only be used for official Council business conducted in the course of the card holders business activity;
 - In the absence of pre-established arrangements, Corporate Purchase Cards are a preferred form of procurement reducing use of orders for low-value purchases;
 - Corporate Purchase Card use is limited by monthly limits and by individual transaction value on goods and/or services. (refer to Schedule 2);
 - The operation of the Corporate Purchase Card and the transaction limits be reviewed every year in order to identify the ongoing value in their use at Council;
 - Issuing Corporate Purchase Cards are subject to the written approval from Departmental Directors;
 - Each card holder is aware of and understands their obligations regarding use of Council's Corporate Purchase Cards, (refer to purchase card guidelines and conditions of use);
 - Each card holder is aware of and understands the consequences of misusing Corporate Purchase Cards.
- b) Council Corporate Purchase Cards **must not be used to draw cash advances.**
- c) Council Corporate Purchase cards **are not to be used to:**
- pay for any personal and staff related expenses for private or unofficial uses or fuel purchased for private vehicles;
 - pay for goods/services which are not available or complete at the time of the transaction (i.e. no back orders);
 - purchase items, which would otherwise be available for issue from the Council's stores except where such purchases are necessary in cases of emergency or after hours;
 - purchase safety equipment unless delegate authority has been obtained.
- d) The issue and use of Council's Corporate Purchase Cards is also subject to the "Goondiwindi Regional Council Corporate Purchase Card Guidelines and Conditions of Use".

The "Credit Card Transaction and Monthly Limits" are set out in Schedule 2 of this policy.

7. Disposal of valuable non-current Asset

7.1. Disposal of valuable non-current assets with the Approval of the CEO

Section 227 of the Regulation prescribes that Council cannot enter into a valuable non-current asset contract unless it first:

- a) Invites written tenders for the contract under *section 228 of the Regulation*: or
- b) Offers the non-current asset for sale by auction.

Council has delegated to the CEO:

- the power to invite written tenders for a valuable non-current asset contract or to offer a non-current asset for sale by auction; and
- the power to enter into a valuable non-current asset contract after first inviting written tenders for the contract or offering the non-current asset for sale by auction.

A valuable non-current asset contract is –

- a) Land; or

Procurement Policy 2020/2021

- b) Another non-current asset that has an apparent value that is equal to or more than a limit set by Council. Council has delegated to the CEO the power to set this limit and this limit can not be more than the following amount –
- for plant or equipment \$ 5,000;
 - for another type of non-current asset \$ 10,000.

The above is subject to some exceptions and these are explained in section 7.2 of this policy below.

7.2. Exemptions to the Disposal of valuable non-current assets with the Approval of the CEO

Council has delegated to the CEO the power to dispose of a valuable non-current asset other than by tender or auction in the circumstances specified in *section 236 of the Regulation*.

Under *Section 236 of the Regulation*, Council may dispose of a valuable non-current asset, other than by tender or auction if:

- a) The valuable non-current asset:
- was previously offered for sale by tender or auction but was not sold; and
 - is sold for more than the highest tender or auction bid that was received; or
- b) The valuable non-current asset is disposed of to -
- a government agency; or
 - a community organisation; or
- c) For the disposal of land or an interest in land-
- the land will not be rateable after the disposal; or
 - the land is disposed of to a person whose restored enjoyment of the land is consistent with Aboriginal tradition or Island Custom; or
 - the disposal is for the purpose of renewing the lease of land to the existing tenant of the land; or
 - the land is disposed of to a person who owns adjoining land if certain conditions are met (refer to *section 236(1)(c)(iv)(A)-(D) of the Regulation*);
 - all or some of the consideration for the disposal is consideration other than money if it is in the public interest to dispose of the land without a tender or auction and the disposal is otherwise in accordance with sound contracting principles ; or
 - the disposal is the purpose of a lease for a telecommunications tower; or
 - the disposal is of an interest in land that is used as an airport or for related purposes if it is in the public interest to dispose of the interest of land without a tender or auction and the disposal is otherwise in accordance with sound contracting principles;
- d) For the disposal of a valuable non-current asset, other than land, by way of trade-in for the supply of goods or services to the local government –
- the supply is, or is to be, made under *Part 3 of the Regulation*; and
 - the disposal is, or is to be, part of the contract for the supply; or
- e) For the disposal of a valuable non-current asset by the grant of a lease- the grant of the lease has been previously offered by tender or auction, but a lease has not been entered into; or
- f) The Minister exempts the local government from complying with *section 227 of the Regulation*.

8. Attached Schedules

Schedule 1 - Financial Delegations (Other Than Credit Cards)

Approved by the Chief Executive Officer in accordance with Section 2.14 - Financial Delegations set out in this policy.

Schedule 2 - Credit Card Transactions and Monthly Limits

Approved by the Chief Executive Officer in accordance with Section 2.14 - Financial Delegations set out in this policy.

Schedule 3 - Flowcharts for Purchasing

Schedule 4 - Definition List

Schedule 1 – Financial Delegations (Other Than Credit Cards)

Only the Council Officers listed in the aforementioned schedule are entitled to sign purchase orders, and then only in accordance with their financial delegation limits. By signing a purchase order all officers are confirming that they have taken full notice of the Purchasing Policy and have met with all of the relevant conditions.

Officers formally acting in the role of another officer are authorised to transact to the delegation level of that position.

POSITION	Chief Executive Officer	Secretary Executive Officer	Legal Officer	Workplace Health & Safety Officer	Community Development Officer	Human Resources Officer / Community Coordinator Inglewood	Manager Planning	Engineering Director	Executive Assistant – Engineering	Manager Works	District Engineers	Manager Water & Sewerage	Technical Officers	Technical Assistants	Technical Officer - RMPC	Asset & Community Infrastructure Officer	Fleet Coordinator	Works Supervisors	Workshop Supervisors	Water & Sewerage Supervisor/Team Leader	Water & Sewerage Projects Officer (2 Year contract - expires 30/06/2022)	Water & Sewerage Officers	Community and Corporate Director / Deputy CEO	Executive Manager Administration & Community Services	Manager Disaster Management & Operational Support	Coordinator Community & Customer Services	Customer Service Officer (for Stationery/Office Supplies/Uniforms)	Cinema Manager	Manager Finance	Senior Accountant	ITC Manager	ITC Officer	Finance Officer – Rates	Natural Resource Management Officer	Rural Services Supervisors	Rural Services Officers	Manager Environmental Health & Building	Buildings Services Officer	Environmental Health Officer	Regulatory Services Officer	Environmental Health & Building – Administration Officer	Finance Officers – Stores	Community Development & Events Coordinator	
CONTRACT VALUE (exclusive of GST)																																												
To maximum \$ 2,000																																												
To maximum \$ 5,000																																												
To maximum \$ 15,000																																												
To maximum \$ 25,000																																												
To maximum \$ 50,000																																												
To maximum \$ 75,000																																												
To maximum \$ 100,000																																												
To maximum \$ 200,000																																												
To maximum \$ 500,000																																												
Unlimited																																												

Schedule 2 – Credit Card Transactions and Monthly Limits

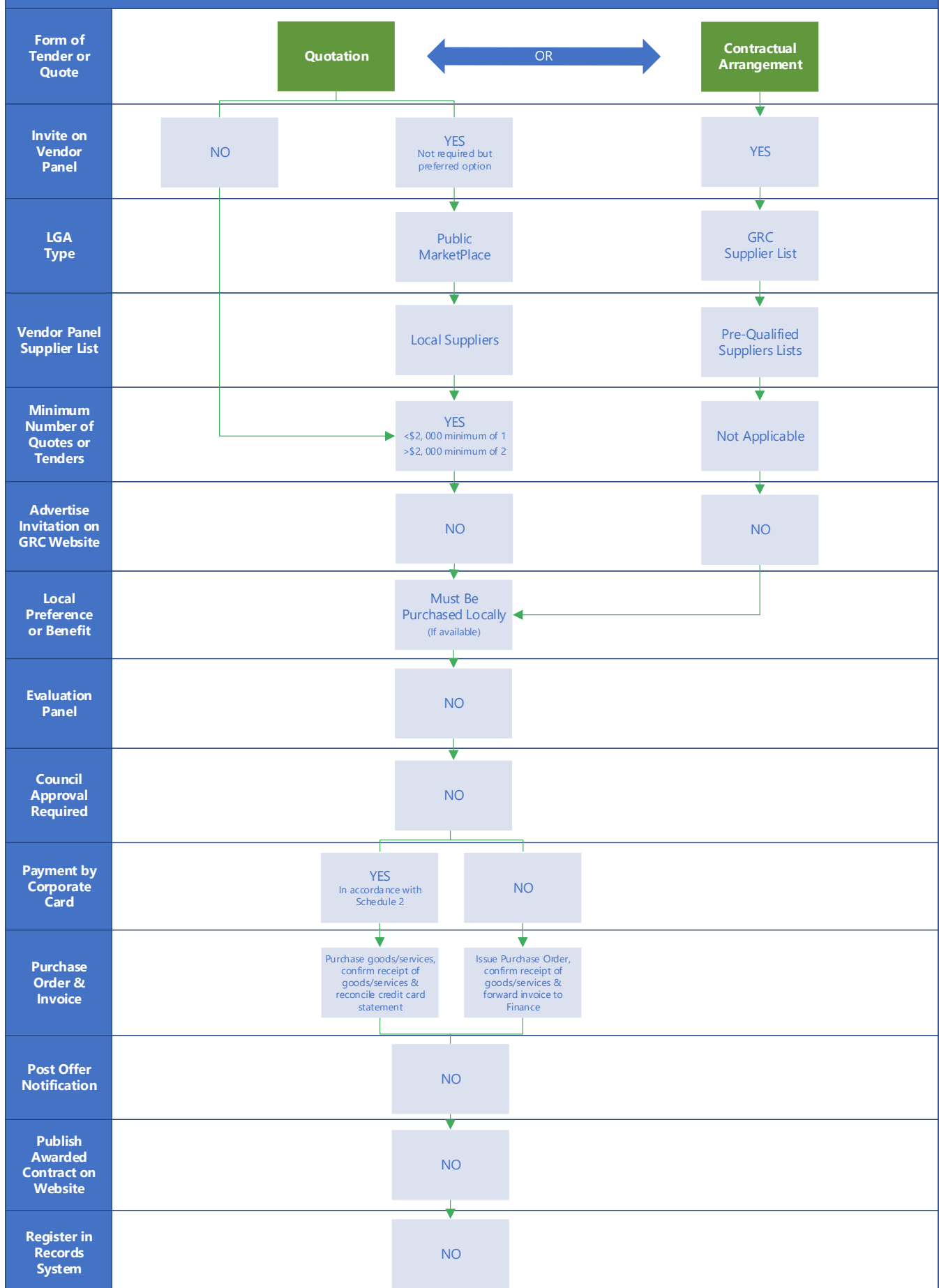
Only the Council Officers listed in the aforementioned schedule are authorised to utilise Council Corporate Purchase Cards in line with the approved Guidelines and Conditions of Use.

[illegible]

Schedule 3 – Flowcharts for Purchasing

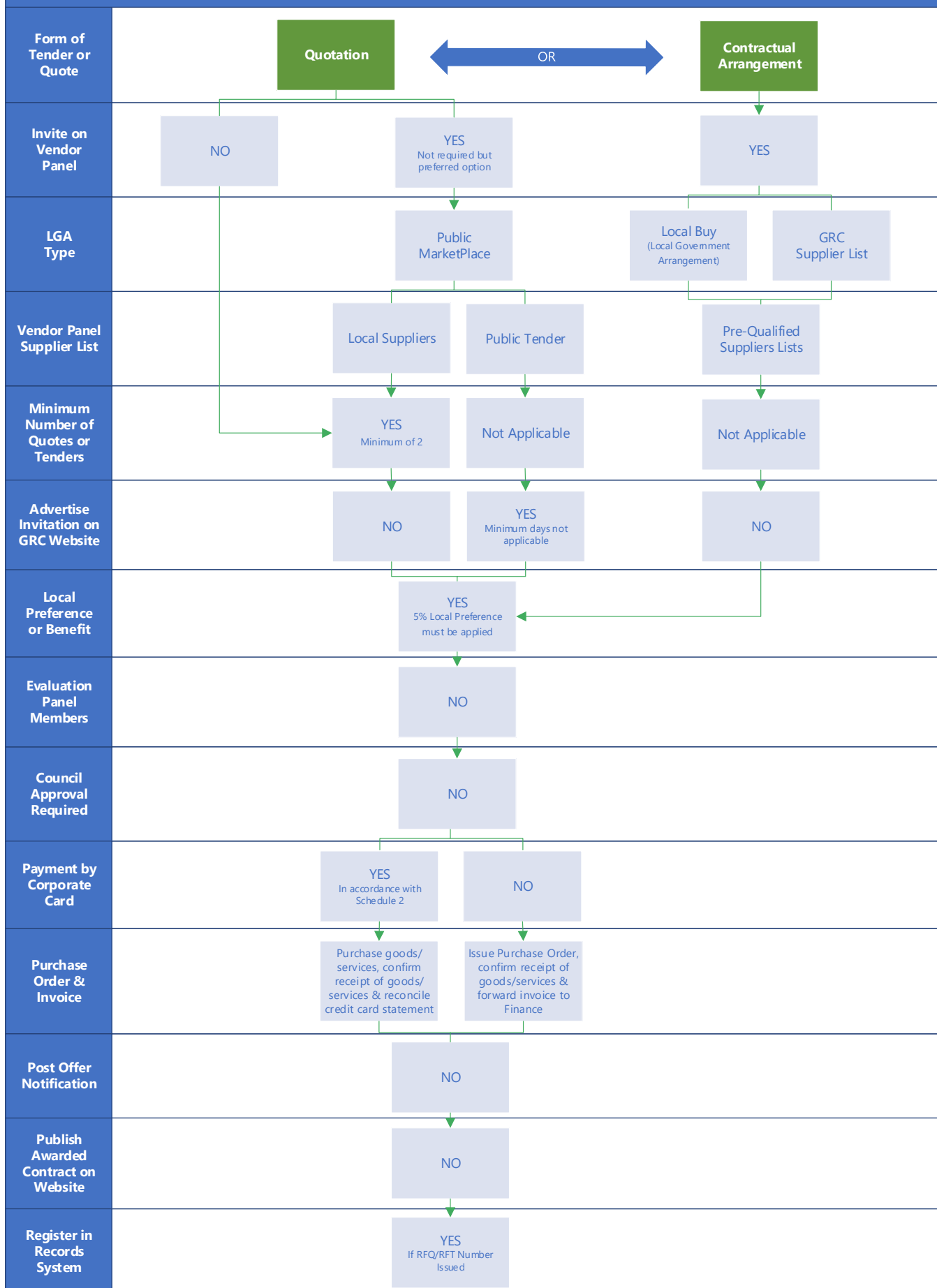
Procurement Policy 2020/2021

FLOWCHART 1: Purchases under \$5,000 (exclusive of GST)



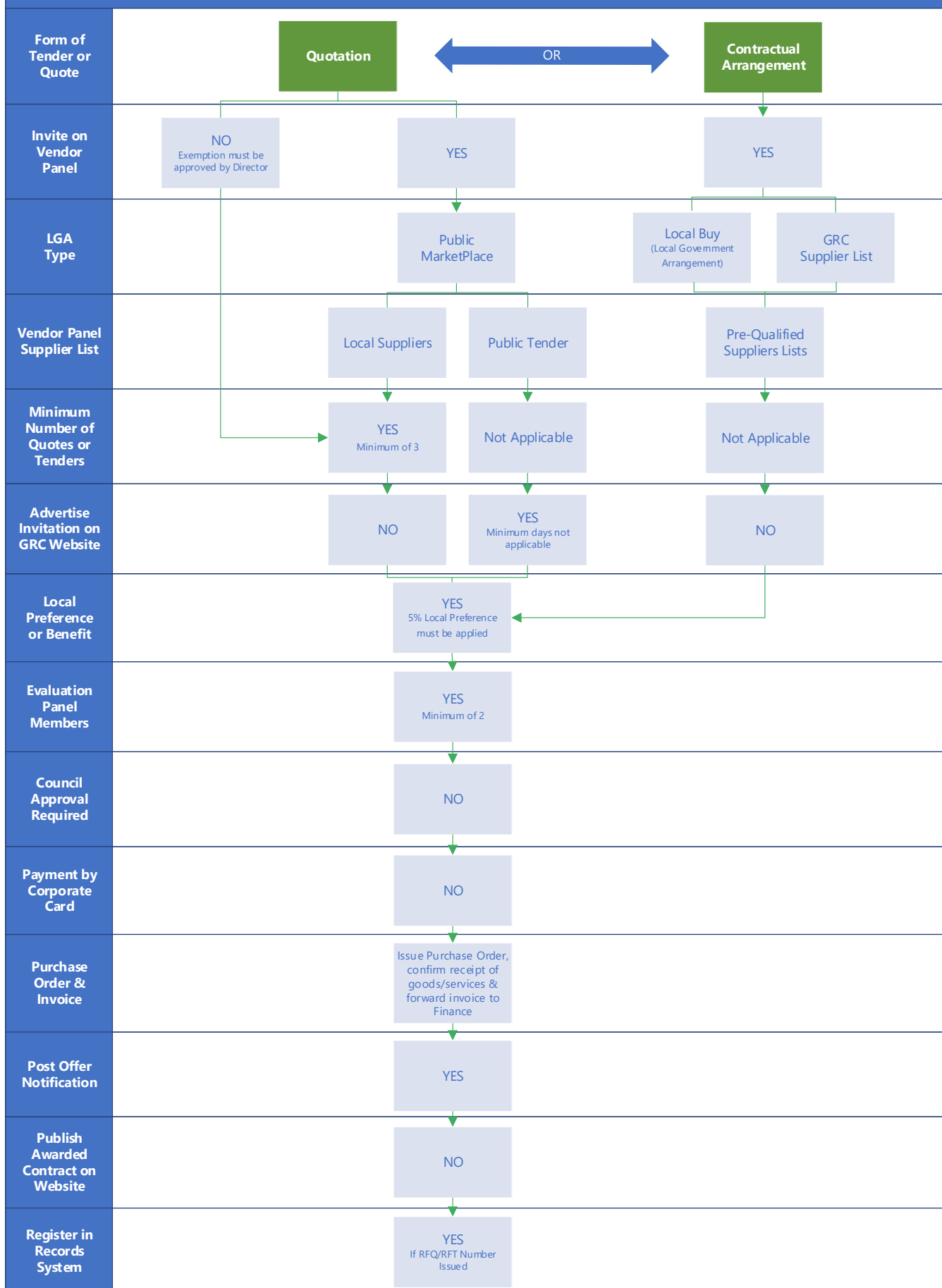
Procurement Policy 2020/2021

FLOWCHART 2: Purchases over \$5,000 but less than \$15,000 (exclusive of GST)



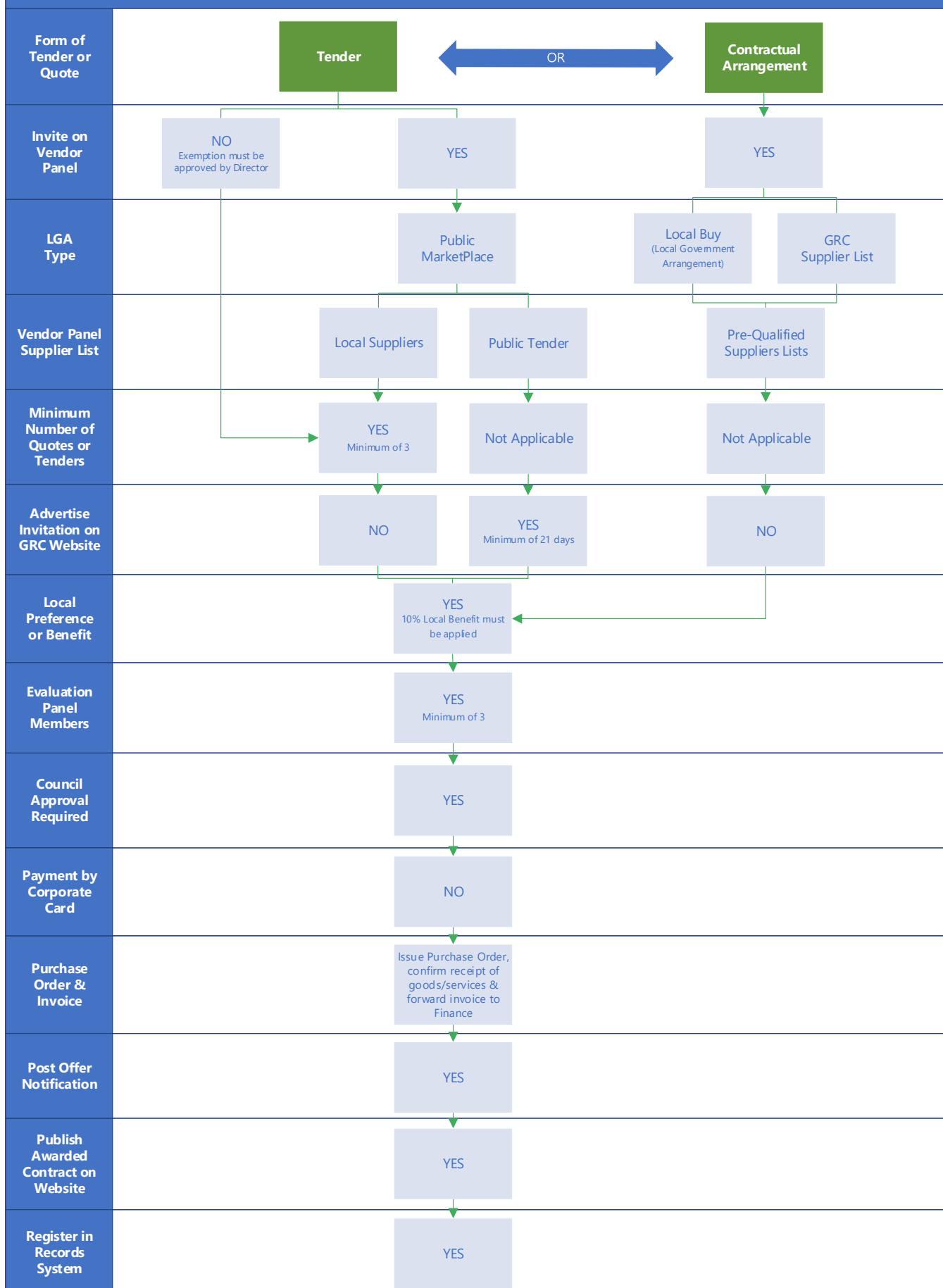
Procurement Policy 2020/2021

FLOWCHART 3: Purchases over \$15,000 but less than \$200,000 (exclusive of GST)



Procurement Policy 2020/2021

FLOWCHART 4: Purchases over \$200,000 (exclusive of GST)



Schedule 4 – Definitions

Acquired Locally (if available)	Procurement of goods and/or services from local suppliers and/or contractors that have the capability to supply the relevant goods and/or services within an appropriate timeframe without adversely impacting Council's ability to deliver essential services or works.
Approved Contractor List	A list of contractors that have been assessed by Council to be suitably qualified, experienced and resourced to provide goods and/or services for medium-sized or large-sized contracts.
Contract	A legally binding agreement between Council and one or more parties to carry out works, or supply goods and/or services.
Contractual Arrangement	A purchasing arrangement established as an Approved Contractor List, Register of Pre-Qualified Suppliers, Preferred Supplier Arrangement or Local Government Association Arrangement (Local Buy).
Expression of Interest	A preliminary invitation designed to elicit information and often to short-list suppliers who may be invited to provide a written offer.
Financial Delegation	The authority to incur financial expenditure on behalf of Council within approved financial delegations and budgets.
Independent Supplier	An entity other than a subsidiary (a relevant subsidiary) of the Local Government Association of Queensland (LGAQ) Ltd or the associated company under the Corporations Act.
Large-Sized Contract	A contract with a supplier and/or contractor that is expected to be worth \$200,000 (GST exclusive) or more in a financial year or over the proposed term of the contract.
Local Benefit	A combined Local Supplier/Contractor and Local Content score rating applied to a 10% minimum weighting in the evaluation of all submissions for contracts over \$200,000 (GST exclusive).
Local Buy	Contractual arrangements established and managed by Local Buy which allow Council to purchase goods and/or services from pre-qualified suppliers without the requirement for Council to call tenders.
Local Content	A supplier or contractor who sources the majority of all non-workforce requirements (e.g. equipment hire, materials, fuels) within the Council area.
Local Preference	A score rating applied to a 5% minimum weighting in the evaluation of all submissions for contracts under \$200,000 (GST exclusive).
Local Suppliers/ Contractors	A supplier and/or contractor that maintains a workforce and whose business premise is physically located within the Council area.
Medium-Sized Contract	A contract with a supplier and/or contractor that is expected to be worth \$15,000 or more but less than \$200,000 (GST exclusive) in a financial year or over the proposed term of the contract.
Northern NSW Local Government Businesses	Businesses located within the local government areas of Walgett, Moree Plains, Gwydir, Inverell and Tenterfield Shire Councils.
Preferred Supplier Arrangement	An arrangement with a supplier where goods and/or services are required in large volumes, on a frequent basis, or where better value for money can be achieved by accumulating the demand.

Procurement Policy 2020/2021

Probity	A process of demonstrating that Council's procurement activities are transparent, fair and ethical.
Procurement	The process of purchasing goods and/or services from external sources.
Public Marketplace	An online procurement platform accessed through VendorPanel, which allows Council to identify and invite submissions from self-registered suppliers under relevant goods and services categories.
Register of Pre-Qualified Supplier	A register of suppliers that have been assessed by Council as having the technical, financial and managerial capability necessary to perform contracts on time and in accordance with agreed requirements for medium-sized or large-sized contracts.
Request for Quotation	A selective invitation to suppliers and/or contractors for Council works, services and project or construction works where the expected contract value is expected to be worth less than \$200,000 (GST exclusive) in a financial year or over the proposed term of the contract.
Request for Tender	An open invitation to any supplier and/or contractor for Council works, services and project or construction works where the expected contract value is expected to be worth more than \$200,000 (GST exclusive) in a financial year or over the proposed term of the contract.
Tenderer	Any person that lodges a Tender or obtains a copy of any procurement documents during the procurement process.
VendorPanel	An online procurement platform that provides access to both Local Buy and Public Marketplace used by Council for all procurement activities over \$15,000 (GST exclusive).

REPORT DATE: 4 February 2021 **REPORT NUMBER:** CCS-009/21
DEPARTMENT: Community and Corporate Services
PORTFOLIO HOLDER: Cr Lachlan Brennan
REPORT TITLE: **Goondiwindi Digital Connectivity Project – Grant Reporting Requirements**
PREPARED BY: Director Community and Corporate Services, Mr Jason Quinnell

SUBJECT:

In 2019/20 financial year, Council received a grant under the State Government Building Our Regions Program to provide improved Digital Connectivity into the rural areas of the Council region. An update is provided to Council on the Grant reporting requirements.

REPORT:

Council received \$300,000 under the State Government Building Our Regions Program to provide improved Digital Connectivity into the rural areas of the Council region. The basis of the grant was that the funding was matched dollar for dollar by Council or its partners; and that the grant be expended and acquitted by 30 September 2020.

Council invited tenders for the provision of delivery, operation and maintenance services in respect of the Goondiwindi Digital Connectivity Project by way of Request for Tender Number (RFT1920-66). At its meeting on 23 October 2019, Council resolved to accept the tender submitted by the Field Solutions Group (FSG) subject to final contractual terms being agreed between the parties.

A Project Delivery Agreement was established and executed on 4 March 2020 between Goondiwindi Regional Council and Field Solutions Group. The Agreement sets out the contractual terms and conditions for the project and specific reference is made to Schedule 2, which lists the Service Fee and Contractor Contribution for this project.

To clarify, Council is not contributing financially to the project. The total project costs of \$730,548 is being paid by the grant funds \$300,000 and the balance by Field Solutions Group.

Any variation that may arise in relation to the project costs will be negotiated with Field Services Group in accordance with Section 7.5 of the Project Delivery Agreement.

To meet the grant reporting requirements Council is required to make a formal resolution confirming the financial contributions (project budget) has been established and to re-affirm Council's commitment to the delivery of the project.

ASSOCIATED RISKS:

FINANCIAL IMPACTS:

As set out in the report

CONSULTATION:

N/A

LEGISLATION/LEGAL/POLICY:

- *Local Government Act 2009*
- *Local Government Regulation 2012*

OFFICER'S RECOMMENDATION:

That Council resolves to:

- (i) Deliver the Goondiwindi Digital Connectivity Project;*
- (ii) Meet any funding shortfall to deliver the project, in negotiation with the Contractor and in accordance with the Project Delivery Agreement; and*
- (iii) Ensure that the matching contribution of \$300,000 is provided for.*

ATTACHMENTS:

Nil.

REPORT DATE: 12 February 2021 **REPORT NUMBER:** CCS-010/21
DEPARTMENT: Community and Corporate Services
PORTFOLIO HOLDER: Cr Rob Mackenzie, Deputy Mayor
REPORT TITLE: **Mobile Vendor Use of Town Park**
PREPARED BY: Director Community and Corporate Services, Mr Jason Quinnell

SUBJECT:

In recent times, Council has received more requests to use the town park by mobile vendors. This is likely to have occurred as people have observed the success of the Heart of Australia Van visits. Council needs to have a position on the approval or refusal of these requests so that officers are able to give timely advice to those making enquiries.

REPORT:

Council has received the following requests to utilise the town park area to deliver activities:-

1. Heart of Australia Van – has been an ongoing activity for several years with visits scheduled every 4 weeks. The details of the agreement are summarised in the attached email approval. This approval remains in effect until revoked by Council. This example was provided for reference purposes.
2. Mobile Barber – Request from Darling Downs Health is attached that includes a You Tube link that explains the proposal well. It is believed to be a one-off request initially.
3. Foody Markets – Council has received an enquiry to enable a group to host a one-off food market at the site as outlined in Attachment 3. It is believed to be a one-off request although if successful this type of event may migrate back on an infrequent basis.
4. Goolburri Dental Van – have asked to be located in the Town Park. Because of the timeline to a Council Meeting, Council officers made the decision to approve the initial request as outlined. Council must consider the ongoing suitability of this hire beyond the March scheduled visit.

The Goondiwindi Town Park is a reserve for recreation. Council through Local Law 4 (Local Government Controlled Areas, Facilities and Roads) and Local Law 1 (Administration) can provide approval for certain activities that would otherwise be prohibited on the reserve.

To ensure consistency in the approval process, Council officers intend producing a policy for Council consideration based upon the decision and discussions surrounding the requests the subject of this report. This policy would apply to all requests to utilise parks and council space across the region.

ASSOCIATED RISKS:

Nil

FINANCIAL IMPACTS:

Nil

CONSULTATION:

Nil

LEGISLATION/LEGAL/POLICY:

As outlined

OFFICER'S RECOMMENDATION:

That Council resolves to approve the request by Darling Downs Health to utilise the Goondiwindi Town Park in March 2021 for a Mobile Barber event, including the supply of water and electricity at no cost to the applicant.

That Council resolves to approve the use of the Goondiwindi Town Park by Foodies Night Markets for a foodies market on 27 April 2021 from 4pm until 8pm.

That Council resolves to approve the request for ongoing use of the Goondiwindi Town Park by Goolburri Mobile Dentist in accordance with the existing conditions.

ATTACHMENTS:

- Attachment 1: Email agreement with Heart of Australia
- Attachment 2: Email seeking approval Gerda Holcombe – Mobile Barber
- Attachment 3: Email seeking approval Foody Markets
- Attachment 4: Email providing initial approval – Goolburri Dental Van

Jason Quinnell

From: John Woods
Sent: Friday, 21 August 2020 5:40 PM
To: Siana Lewis
Cc: Mail@GRC; Tammy Elmes
Subject: RE: Heart of Australia Scheduled Visits

Hi Siana

I refer to your email of 20th August 2020 and advise that approval is hereby granted to Heart of Australia to park their truck in the Town Park, Goondiwindi subject to the following conditions :

1. Access to the Town Park is to be via the gravel driveway off Callandoon Street adjacent to the tennis courts.
2. The truck is to be parked on the gravelled area.
3. The truck is not to be driven onto the grassed area.
4. If there has been substantial rain and the gravel area appears very wet, Council should be consulted prior to accessing the area.

Further, I advise that the dates to the end of this calendar year have been entered into the booking register for the Town Park, and a "recurring booking" has been made for every 4 weeks commencing, Monday 25th January to Thursday 28th January. This booking will remain in place until you advise that you wish to change or cancel it.

If you have any questions please email or call me.

Regards

John Woods
Exec. Manager Admin & Community Services
Goondiwindi Regional Council



**REGIONAL
AUSTRALIA**
at its best!

4 McLean Street, Goondiwindi, Queensland, 4390
T 07 4671 7435 M 0488 223 191
E JWoods@grc.qld.gov.au
W www.grc.qld.gov.au
A LMB 7, Inglewood, Queensland, 4387



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From: Siana Lewis
Sent: Thursday, 20 August 2020 11:16 AM

To: Mail@GRC <mail@grc.qld.gov.au>

Subject: Health Promotion

Dear GRC,

I contacted the Council last week and was advised to send an email outlining our proposal for the Walkabout Barber planned for Wednesday 3 March.

The Walkabout Barber is an Indigenous Mental Health promotion activity that has been organised by the Darling Downs Health as part of their COVID 19 Suicide Prevention Funding. Goondiwindi Hospital have been given an opportunity to host the Walkabout Barber on Wednesday 3 March between 8am and 4.30pm.

Would it be possible like to hold this event in the Town Park, in the same place the Heart of Australia Bus uses?

Could the Walkabout Barber use the available electricity and water supply at the park? If so, will there be a cost associated?

Goondiwindi Police will also be involved in this community health promotion activity.

Please see the Youtube link for further information; <https://youtu.be/b3xwMT1mD-k>.

Thank you and kind regards

Gerda Holcombe

Clinical Nurse

Community Health, Goondiwindi Hospital

p: 07 45782444 m: 0427128653

a: 4-18 Bowen Street, Goondiwindi, Qld 4390

e: gerda.holcombe@health.qld.gov.au | w: [Darling Downs Health](http://DarlingDownsHealth.com.au)



**Darling Downs
Health**

Caring for our communities: *healthier together*



COMPASSION



INTEGRITY



DIGNITY



INNOVATION



LEADERSHIP

Darling Downs Health acknowledges the Traditional Custodians of the land, and pays respect to Elders past, present and future.

Disclaimer: This email and any attachments may contain legally privileged or confidential information and may be protected by copyright. You must not use or disclose them other than for the purposes for which

From: Anna Demasi <anna@foodiesnightmarkets.com>

Sent: Tuesday, 9 February 2021 11:34 AM

To: Megan Boyd <MBoyd@grc.qld.gov.au>

Subject: TOWN PARK BOOKINGS

Hi

I was looking at holding a foodies markets – at the Town Park

Here is the event I was looking at hosting

Foodies Markets Goondiwindi

8 – 10 food vendors could be the following both local and those who we travel with at ever event
Space wise we would love a ½ oval to a full oval with green grass(If possible) .

Times - 4pm-8pm

Date – 27/4/2021

However, we need the trucks and food stalls to be able park on the grass . we often do this without any issues to irrigation , toilet and bin or we can hire a bin service – close to town would be a bonus for us if we could

Retail stalls

We would like to offer all locals a free stall on site as long as they have their own set up and public liability .

The event

We are a food market that works in regional areas , offering up a lovely family friendly event and bringing something different to the community as well as bring money into the community via many different avenues .

We ask all to sign in via QR and must sanitise hands prior to entry

we ask all families byo their own chairs/rugs

we will mesh fence the area to ensure 1 entrance in and out and control numbers coming in and out

we charge a \$2 entry fee per person with donations being made to either a rural Aid or the local indigenous community

Community Advantages

- we hire local staff to help with the events
- Ground Hire to the venues
- Local Rubbish removal service
- May need to hire lighting towers , toilets or bins which again is extra revenue in the community
- Advertise in local community papers which is extra income to the station
- All vendors and staff will stay in local hotels , fill up in local petrol stations , shop at local supermarkets , eat at local eateries, employ local staff
- We offer all local vendors a change to jump on board for free (market stalls)
- The community from our experiences are happy to enjoy the variety of food and shop at retail stalls – please note many ask us to please come back as they had a great time “as nothing ever happens here “ is the most used phased by locals .
- We open after most if not all cafes are closed , this helps also to again counteract the money leaving the community issue Most of the time we are operating from 4pm-8pm

All vendors are professional with council permits/fss cert and covid safe plans and insurances

We have no issues in taking local food stalls (as long as we don't have the same type of food already) .

Anna Demasi

Manager

Rpk02 Event Group

Mob: 0433397707

Email: anna@foodiesnightmarkets.com

Web: www.foodiesnightmarkets.com

Jason Quinnell

From: John Woods
Sent: Friday, 5 February 2021 2:55 PM
To: Daryl Hooper
Cc: Mail@GRC
Subject: RE: Goolburri Dental Van - Town Park

Hi Daryl

I refer to your enquiry below seeking permission to use the Town Park (Marshall Street, Goondiwindi) for the purpose of operating the Goolburri Dental Van, and advise that approval is granted for such use on the dates listed below, subject to the following conditions :

- Sunday 14th to Friday 26th February inclusive.
 - Sunday 14th to Friday 26th March inclusive.
1. That the van is restricted to the gravel hardstand area on the western side of the park.
 2. That access to the site is via the gravel driveway off Callandoon Street.
 3. That the van is fully self-contained.
 4. That all grey water is captured and disposed accordingly. (Caravan dumping points are located at Redmond Park and the Showgrounds).
 5. The van should only operate between the hours of 9:00am and 5:00pm Monday to Friday and 9:00am to 12:00 Noon on Saturday.
 6. All electrical cords, fittings, switching, etc are to be in accordance with the appropriate Australian Standards. (3 Phase power is available from the box located on the pole in the centre of the park. The provision of extension leads is your responsibility).
 7. No glass bottles or receptacles are to be used outside the van.
 8. The area is to be left in a clean and tidy state.
 9. A copy of this approval must be in the possession of someone present for the full duration of the use.

Water is available from a tap located under a tree in close proximity to the hardstand area on which the van is to be positioned.

Further, I advise that there will be no fee for the use of the facilities and power on this occasion.

I advise that a key to access the power box can be collected from the Goondiwindi Regional Civic Centre, 100 Marshall Street on the Friday or Saturday before each use. The hours are, Friday 9:00am and 5:00pm and Saturday 9:00am and 1:00pm.

IMPORTANT : As advised when permission was granted for the van to be in the Town Park from 13th to 24th July 2020, the approval was for a trial, and as you plan to visit yearly, due to Town Planning restrictions, unfortunately it will not be possible for the van to be located in the Town Park after your use in March 2021.

A possible option may be for the van to be parked on the road reserve adjacent to the Town Park. I will pass your email onto the relevant staff and ask them to liaise with you in relation to the process to seek approval to do this.

Should you have any questions in relation to this matter please email or call me.

Regards

John Woods
Exec. Manager Admin & Community Services
Goondiwindi Regional Council



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From: Daryl Hooper <DarylH@goolburri.org.au>
Sent: Wednesday, 3 February 2021 9:14 AM
To: John Woods <JWoods@grc.qld.gov.au>
Cc: Mail@GRC <mail@grc.qld.gov.au>
Subject: Goolburri Dental Van - Town Park

Morning,

Goolburri Aboriginal health Advancement are currently seeking a suitable area for the dental van. By bringing the Goolburri Dental van to Goondiwindi we will be able to provide a service to the local indigenous and non-indigenous community of, Goondiwindi and surrounding areas.

The staff (1 Assistant) and dentist (1 Dentist) are employees of Goolburri and Dental Van is also owned by Goolburri.

We are looking at staying from the 14th to the 26th of February then again in march 14th to the 26th
We intend to visit yearly around the same time each year.

Kind Regards

Daryl Hooper
Senior Dental Assistant / Administration



Goolburri Aboriginal Health Advancement Co Ltd
PO Box 1198, 20 Scott St, Toowoomba QLD 4350
Ph: 07 **4632 0338** Fax: 07 4632 0548
Email: darylh@goolburri.org.au
www.goolburri.org.au

ABN: 33 139 659 331

REPORT DATE: 16 February 2021 **REPORT NUMBER:** CCS-011/21
DEPARTMENT: Community and Corporate Services
PORTFOLIO HOLDER: Cr Susie Kelly
REPORT TITLE: **Greenup Reserve - Closure**
PREPARED BY: Director Community and Corporate Services, Mr Jason Quinnell

SUBJECT:

A reserve below the Greenup Weir on Tobacco Road Inglewood, was closed to the public by Council some years ago to allow the area to rejuvenate as a result of over use and damage. The area has improved markedly and Council must reconsider opening of the area.

REPORT:

Council is Trustee of a Camping and Watering Reserve on Tobacco Road described as Lot 2 on CVE 586. It is currently held under a permit to occupy by Qualipac Farms Pty Ltd.

The reserve neighbours a Sunwater reserve for Waterworks that is associated with the Greenup Weir. Historically, the Weir was a popular fishing spot with many people accessing the Sunwater Reserve to launch boats and fish upstream. Whilst probably not a lawful use of the Sunwater reserve, it was not seen to create too many problems and access through the Council reserve was generally supported. The Weir structure itself and the immediate downstream was also a very popular camping and fishing area.

Several years ago, Council resolved to close the area to the public as a result of an increased amount of environmental damage, both due to just general over use and also wilful acts of vandalism and illegal dumping. The area was being used more regularly for parties and general unruly behaviours resulting in significant rubbish being left behind, damage to weir structure and significant nuisance to nearby neighbours.

Local Law No. 4 (Local Government Controlled Area, Facilities and Roads) 2011 provides Council with tools to close a local government closed area temporarily (up to 6 months by resolution) or permanently through listing in a subordinate local law. The previous closure was done under the temporary mechanism the conservation of the natural resources of the area.

Council resolved in June 2020, to close the reserve for a further period of 6 months pending amendments to the local law that may permit a permanent or longer closure. That period has not expired.

Mr John Kelly, General Manager South for Sunwater was contacted for comment about the impact of the closure on his operation of the weir and neighbouring reserve. His comments are as follows:-

It would be Sunwater's preference to keep this area closed to the public. At this stage, our maintenance strategy is to not maintain the weir and as such it will slowly deteriorate overtime. Given this strategy, it would be in the best interests of the public's safety to keep the reserve closed.

Whilst the area has rejuvenated well, there remains several areas of riverbank that are eroded and at risk of significant damage very quickly if the previous use was to be permitted to return. Despite its popularity, the area is not well suited to recreational camping and fishing and opening of the area would cause impacts for the neighbouring Sunwater reserve and also the neighbouring freehold land where a private residence is located.

It is the writer's opinion that the area should be closed permanently in accordance with the local law. Specifically sections

- 8 (3) (a) (ii) to enable the restoration or rehabilitation of the area;
- 8 (3) (b) protect the health and safety of members of the public; and
- 8 (3) (d) protection of the amenity of an area adjacent to the area; and

Council should commence the process to create or amend a subordinate local law to enable this to occur. In the meantime, it is recommended that the area be temporarily closed under section 8(1)(b) of the Local Law – to protect the health and safety of a person.

ASSOCIATED RISKS:

Nil

FINANCIAL IMPACTS:

Nil

CONSULTATION:

Discussion with Sunwater as party in control of neighbouring reserve and operator of adjacent weir.

LEGISLATION/LEGAL/POLICY:

Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2011

OFFICER'S RECOMMENDATION:

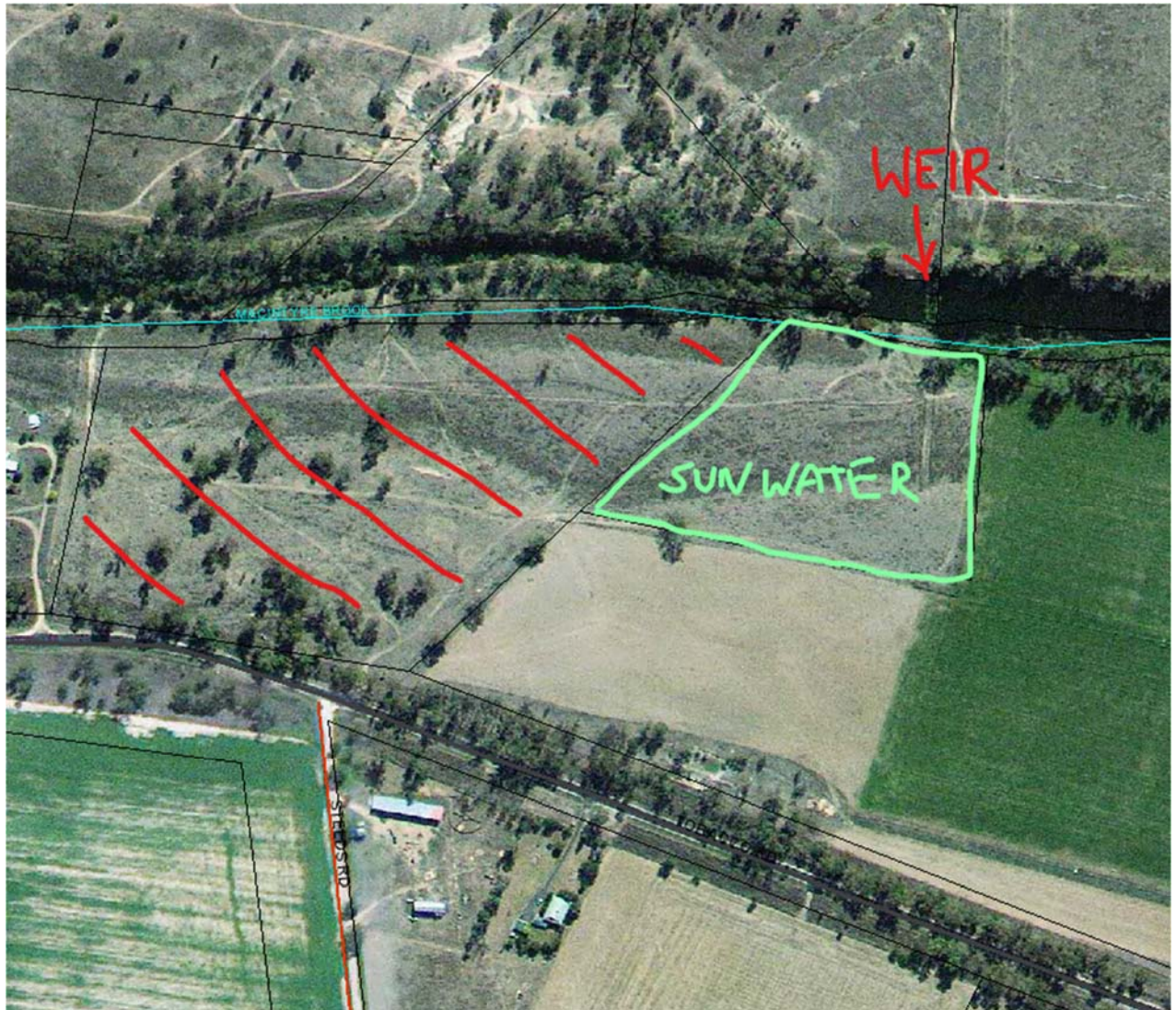
That Council :-

1. *Temporarily close "Green Up Reserve" known as Bunch's Weir, described as Lot 2 on CVE586 for a period of 6 months to protect the health and safety of persons; and*
2. *Commence the process of closing the reserve permanently through a sub-ordinate local law.*

ATTACHMENTS:

Attachment 1: Map outlining area of reserve and neighbouring weir structure.

Attachment 1: Map outlining area of reserve and neighbouring weir structure



REPORT DATE: 16 February 2021 **REPORT NUMBER:** CCS-012/21
DEPARTMENT: Community and Corporate Services
PORTFOLIO HOLDER: Cr Susie Kelly
REPORT TITLE: **Local Law Amendment – Declaration of Plant as a Local Pest**
PREPARED BY: Director Community and Corporate Services, Mr Jason Quinnell

SUBJECT:

Council is requested to consider proposing to amend *Subordinate Local Law No. 3 (Community and Environmental Management) 2011* so as to declare *Willows Cactus (Cereus Uruguayanus)* as a local pest for the entire local government area.

REPORT:

Council has previously made *Local Law No. 3 (Community and Environmental Management) 2011*.

The writer is proposing to amend the relevant subordinate local law, *Subordinate Local Law No. 3 (Community and Environmental Management) 2011* so as to declare *Willows Cactus (Cereus uruguayanus)* a local pest for the entire local government area. This recommendation is based upon the logic that an effective program now when the problem is rather localised and contained, could prevent this pest from becoming the next *Harrissia Cactus* and effectively unable to be controlled.

Section 6 of the Local Law relevantly provides that Council may, by subordinate local law, declare an animal or plant of a specified species to be a local pest. However, before Council makes a declaration under Section 6, it must consult with the Chief Executive of the Department responsible for the administration of the *Land Protection (Pest and Stock Route Management) Act 2002* (now replaced by the *Biosecurity Act 2014*) about the desirability of the declaration. Consultation with the State has been undertaken in accordance with this obligation.

Copies of the proposed Amended Local Law is attached to this report, for consideration by Council, together with a list of relevant anti-competitive provisions for *Community and Environmental Management (Amendment) Subordinate Local Law (No. 1) 2021*.

In the event Council resolves to propose to make the relevant Subordinate Local Law as recommended below, a public notice will be advertised which addresses Council's obligation to consult with the public regarding the making of the proposed Subordinate Local Law.

During the public consultation process, Council is obliged to accept and consider all submissions properly made to Council about the proposed Subordinate Local Law before resolving to proceed with the making of the Local Law.

Given that Council will need to consult with the public both generally and in relation to possible anti-competitive provisions, it would be prudent for Council to, delegate to the Chief Executive Officer the power to undertake the public interest test process for the relevant anti-competitive provisions.

ASSOCIATED RISKS:

Willows Cactus is a common garden plant in our region and declaring it may put some town gardeners' offside.

FINANCIAL IMPACTS:

Landholders with Willows Cactus in their garden or self-seeding in their paddocks will potentially incur costs to have it removed or treated. Council will reduce this burden by:

- Implementing a targeted program similar to Yelarbon, whereby bins are supplied for residential areas to disposal of the cactus and the offer of Council staff to remove it, if the garden cactus is too big for residents to handle.
- Implement a subsidised herbicide control program with funding secured from the State Government to assist landholders to treat self-seeded Willows Cactus on private property.

Council staff have already been treating Willows Cactus on council land as part of the annual allocated weed budget.

CONSULTATION:

Discussion with the State as referred to above.

LEGISLATION/LEGAL/POLICY:

Subordinate Local Law No. 3 (Community and Environmental Management) 2011

OFFICER'S RECOMMENDATION:

That Council resolves to propose to make Community and Environmental Management (Amendment) Subordinate Local Law (No. 1) 2021.

That Council resolves, pursuant to section 257 of the Local Government Act 2009 ("the Act"), to delegate to the Chief Executive Officer of Council its powers under section 38 of the Act and section 15 of the Local Government Regulation 2012, to decide—

- (a) how the public interest test of the subordinate local law particularised in the schedule is to be conducted; and*
- (b) the matters with which the public interest test report in relation to the subordinate local law particularised in the schedule must deal; and*
- (c) the consultation process for the public interest test and how the process is to be used in the public interest test.*

SCHEDULE

Community and Environmental Management (Amendment) Subordinate Local Law (No. 1) 2021.

ATTACHMENTS:

- Attachment 1: List of likely anti-competitive provisions *Community and Environmental Management (Amendment) Subordinate Local Law (No. 1) 2021.*
- Attachment 2: *Community and Environmental Management (Amendment) Subordinate Local Law (No. 1) 2021.*

**COMMUNITY AND ENVIRONMENTAL MANAGEMENT (AMENDMENT) SUBORDINATE LOCAL LAW
(NO. 1) 2021
LIST OF LIKELY ANTI-COMPETITIVE PROVISIONS**

Subordinate Local Law: Community and Environmental Management (Amendment) Subordinate Local Law (No. 1) 2021

Purpose: The purpose of the subordinate local law is to amend Subordinate Local Law No. 3 (Community and Environmental Management) 2011.

Anti-competitive Provisions	Relevant criteria	Explanatory Comments
Local law section 3 (Amendment of schedule 1)	5 – prescribed standard 7 – business restriction	(1) The amendment proposes the identification of a declared local pest. (2) A compliance notice may require the owner of land to take specified action to control declared local pests. Compliance with the requirements of the notice may have an impact on the conduct of a business activity. (3) Under the local law, the supply or sale of declared local pests is prohibited. The prohibition may have an impact on the conduct of a business activity. (4) Under the local law, the introduction, propagation etc of a declared local pest is prohibited. The prohibition may have an impact on the conduct of a business activity.

Goondiwindi Regional Council Community and Environmental Management (Amendment) Subordinate Local Law (No. 1) 2021

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Part 1 Preliminary

1 Short title

This subordinate local law may be cited as *Community and Environmental Management (Amendment) Subordinate Local Law (No. 1) 2021*.

2 Subordinate local law amended

This subordinate local law amends *Subordinate Local Law No. 3 (Community and Environmental Management) 2011*.

Part 2 Amendment to subordinate local law

3 Amendment of sch 1 (Declared local pests)

- (1) Schedule 1, column 1—
insert—
‘Entire local government area.’.
- (2) Schedule 1, column 2, ‘No local pest declared.’—
omit, insert—
‘Willows cactus (*Cereus Uruguayanus*).’.

This and the preceding page bearing my initials is a certified copy of *Community and Environmental Management (Amendment) Subordinate Local Law (No. 1) 2021* made in accordance with the provisions of the *Local Government Act 2009* by Goondiwindi Regional Council by resolution dated the day of 2021.

.....
Chief Executive Officer

REPORT DATE: 17 February 2021 **REPORT NUMBER:** CCS-013/21
DEPARTMENT: Community and Corporate Services
PORTFOLIO HOLDER: The Honourable Cr Lawrence Springborg AM, Mayor
REPORT TITLE: **Updated GRC Economic Development Strategy and Visitor Strategy**
PREPARED BY: Community Development and Events Coordinator, Mrs Megan Boyd

SUBJECT:

Council to consider the new priority projects in the Economic Development Strategy and Visitor Strategy publications.

REPORT:

- Council has previously approved the GRC Economic Development Strategy 2018-2023, on 22 August 2018.
- Council has previously approved the GRC Visitor Strategy 2020-24, on 30 January 2020.
- Both publications have been developed following community and industry consultation and provide a vision and direction that is not limited to a four/ five year period.
- The documents include priority projects for the upcoming 12-18 months to focus Council's resources and provide achievable milestones.
- Both publications allow for an annual review of priority projects, the overall intent and direction of the Strategy's are not impacted by this update.

ASSOCIATED RISKS:

Priority projects identify specific activities Council has the ability to inform

FINANCIAL IMPACTS:

Council will commit human resources as required, in addition to seeking external funding to achieve the identified outcomes of the priority projects. Annual budget processes will also consider allocation of resources as required.

CONSULTATION:

N/A

LEGISLATION/LEGAL/POLICY:

- *Local Government Regulation 2012*

OFFICER'S RECOMMENDATION:

That Council resolves to adopt:

- 1. The GRC Economic Development Strategy with revised 2021-22 Priority Projects; and*
- 2. The GRC Visitor Strategy with revised 2021-22 Priority Projects.*

ATTACHMENTS:

Attachment 1: Proposed new Economic Development Strategy
Attachment 2: Proposed new Visitor Strategy

Goondiwindi Region: A Blueprint for Prosperity

Economic Development Strategy

With 2021-2022 priority project



Goondiwindi Region: A Blueprint for Prosperity has been prepared by:



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Acknowledgement of Country

We acknowledge the Traditional Owners and custodians of the land within the Goondiwindi Regional Council local government area and we pay respect to their Elders past, present and future.

Disclaimer

This report has been prepared by SC Lennon & Associates Pty Ltd on behalf of Goondiwindi Regional Council. It has been prepared on the understanding that users exercise their own skill and care with respect to its use and interpretation. Any representation, statement, opinion or advice expressed or implied in this publication is made in good faith. SC Lennon & Associates Pty Ltd and the individual authors of this report are not liable to any person or entity taking or not taking action in respect of any representation, statement, opinion or advice referred to above.

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1. A Blueprint for Regional Prosperity

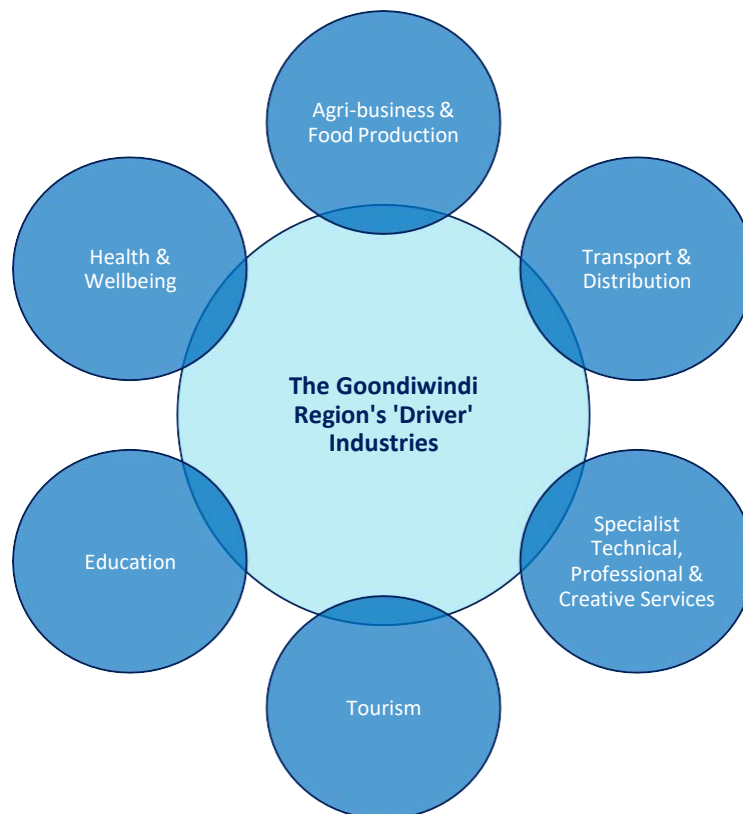
Located in the Darling Downs along the Queensland-New South Wales border, the Goondiwindi Regional Council area covers almost 20,000 square kilometres. With a population of 10,785 and gross regional product (GRP) of \$720 million, the Goondiwindi Region is home to around 5,320 jobs.

Goondiwindi Region: A Blueprint for Prosperity: Economic Development Strategy, is Goondiwindi Regional Council's blueprint for enhancing the vibrancy, economic diversity, liveability and sustainability of the Goondiwindi Region's economy.

Designed to reinforce the Goondiwindi Region's emerging national profile as 'Regional Australia at its Best', *Goondiwindi Region: A Blueprint for Prosperity* articulates Council's role in facilitating, supporting and promoting business activity to help secure a sustainable employment base and a strong economic future for the Goondiwindi Region.

Emerging opportunities in the Goondiwindi Region, as indicated by existing capabilities, recent rates of growth and broader industry trends and prospects include **advanced manufacturing** focussed on **technology-driven food production**, related **professional, technical and creative services** in agri-business, construction and design, **health and education** aided by new and emerging digital technologies, 'knowledge-intensive' business services underpinned by the 'Internet of Things' and the visitor economy (**tourism**).

The Goondiwindi Region's Current and Emerging Economic Drivers



Source: SC Lennon & Associates

2. A Vision of Regional Prosperity

Goondiwindi Region: A Blueprint for Prosperity articulates a vision for the region's economic development. The vision is for the Goondiwindi Region to successfully transition to a prosperous 21st Century regional economy, by capitalising on its traditional industry strengths and promoting new forms of high-value economic activity, consistent with the community's aspirations to represent 'Regional Australia at its Best'.

***A Blueprint for Regional Prosperity:
Goondiwindi Region Economic Development Vision***

The Goondiwindi Region will be Australia's centre of agricultural excellence, a premier visitor destination and a region celebrated for its prosperous rural lifestyle.

The vision is supported by Goondiwindi Regional Council's economic development mission and charter, which describe Council's commitment to promoting, facilitating and co-ordinating economic development activities.

Goondiwindi Regional Council's Economic Development Mission Statement

Embracing our rich agricultural history and innovative ag-tech sector, our natural assets and our thriving business culture, we will support regional prosperity through sound planning and informed action to help grow the Goondiwindi Region's reputation as representing regional Australia at its best.

In supporting innovation, diversification and growth of the region's existing businesses and through its efforts to attract new investment, Goondiwindi Regional Council:

- Prioritises initiatives that **support innovation and development of the region's current and emerging industries** in agri-business, transport, professional services, health & wellbeing and tourism, with an emphasis on new opportunities in value-added economic activities which target existing, new and emerging markets.
- Plans, **prioritises and advocates for strategic infrastructure** which underpins the capacity of business and industry in the Goondiwindi Region to engage with regional, national and international markets.
- Pro-actively **engages with the Goondiwindi Region's micro, small-to-medium and large businesses** to address shared challenges and opportunities for business investment, innovation and economic development.
- **Promotes the Goondiwindi Region to prospective visitors, residents and investors**, using a strategic, informed and targeted approach consistent with the vision for the region's economic development.
- **Undertakes a partnership approach to economic development**, working in collaboration with other tiers of government, key institutions and industry to help build on the Goondiwindi Region's strengths to promote prosperity.

3. A Plan of Action to Promote Regional Prosperity

Goondiwindi Region: A Blueprint for Prosperity documents opportunities and actions for Goondiwindi Regional Council and its partners in government, the non-government sector, industry and the community to address collaboratively, to help facilitate change towards a prosperous future for the Goondiwindi Region.

The actions are informed by the economic development vision and Council's economic development mission and charter. Prioritising where Council's resources can best be directed for the purpose of facilitating and promoting economic development is at the core of this strategy.

A Blueprint for Prosperity: Economic Development Strategy Themes



Goondiwindi Region: A Blueprint for Prosperity presents a suite of individual actions categorised under the three strategic themes according

4. Priorities for Action

Priority actions for implementation are identified based on the application of two broad sets of assessment criteria, being: (1) what benefits the actions is likely to deliver to communities of the Goondiwindi Region, its residents and businesses; and (2) Goondiwindi Regional Councils capacity to implement the project or activity concerned. The strategic and operational priorities for action are:

Activity	Regional signs of success	Council specific activities
STRATEGIC		
Maximise Inland Rail Opportunities	<ul style="list-style-type: none"> • Council has actively participated in the Goondiwindi Inland Rail Corridor Connection Proposal – successful transition of concept • Local businesses have an opportunity to use Inland Rail as a freight option • Local business and individuals are entering into contracts to deliver products or services during construction • Inland Rail legacy projects have a genuine long-term, regional benefit • The risks of Inland Rail are minimised/ well managed: employment poaching; town boom & bust; flood risk • Contractors (from within and external to region) remain in region post Inland Rail Construction 	<ul style="list-style-type: none"> • Participate in planning rail interface feasibility (incl intermodal hub) – ensuring local business and key stakeholders are engaged in the opportunity • Manage internal Engineering works to mitigate against employment poaching or limited availability of local suppliers • Strongly advocate for the implementation of risk mitigation strategies to address local flood concerns • Identify key legacy projects and pitch to ARTC and key project applicants • Monitor key statistics like housing availability, and employment figures to identify threats and opportunities as early as possible • Lead the development of a capability directory to maximise local businesses supplying goods and services to Inland rail contractors
Improve Our Digital Connectivity	<ul style="list-style-type: none"> • Ag businesses are able to access internet that is of benefit to their business (includes lifestyle activities such as streaming services and online education) • Sufficient buy-in to make it profitable for the commercial operator • Affordable for locals • Families have access to phone and internet services • Other state, federal and telecommunication stakeholders take action to resolve regional connectivity issues • Greater awareness from key stakeholders (eg Agforce) that digital connectivity remains a priority • SWQld has a plan for digital connectivity and are working collaboratively to achieve better outcomes for all 	<ul style="list-style-type: none"> • Advocate to all levels of government, key industry stakeholders and telecommunication providers to take action to address connectivity issues in our region • Advocate for connectivity plans (internet and phone) for the region, ideally developed as part of a whole of DDSW region plan and work with the Council of Mayors on an advocacy strategy for action and funding • Actively support opportunities for rural residents to consider their options/ educate • Apply for funding opportunities to support plan development and/ or implementation as available
Investigate The Viability Of A Regional Economic	<ul style="list-style-type: none"> • Collaborative culture between local businesses, community groups and industry established and promoted 	<ul style="list-style-type: none"> • Continue consultation assessing the viability of a regional economic development body or alternate. • Accept report and consider recommendations for implementation

*Goondiwindi Region: A Blueprint for Prosperity:
Economic Development Strategy*

Development Body	<ul style="list-style-type: none"> • A working partnership with open lines of communication between local business/industry and Council • Duplication of offerings to the business community and industry streamlined through a “single desk” • A strategic region wide approach to achieving outcomes for the region 	<ul style="list-style-type: none"> • Facilitate a suitable arrangement for Inglewood businesses to participate in networking opportunities, and information sharing/ learning.
Support The CRC One Basin Research Hub	<ul style="list-style-type: none"> • Six additional jobs based in the Goondiwindi region • Quality drought research – building local capacity and mitigating ag sector drought risks • Goondiwindi’s reputation as a Centre for Agricultural Excellence is boosted by the addition of the CRC One Basin Hub in the Goondiwindi township • Effective communication pathways have been adopted and have resulted in significant buy-in 	<ul style="list-style-type: none"> • Provide a financial contribution, conditional upon a hub being based in the Goondiwindi Region • Contribute to planning and development discussions and provide feedback on behalf of residents during concept roll out (upon successful submission)
Maximise The Renewable Energy Opportunities for the region	<ul style="list-style-type: none"> • A successful hydrogen focused venture is established within the region • Alternate uses for waste products, provide efficiencies and cost savings to local businesses and residents, including Council • Renewable energy opportunities increase employment in the region 	<ul style="list-style-type: none"> • Feasibility and design study completed for Hydrogen in the Goondiwindi region • If viable, source funding and implement local hydrogen solutions • Establish Public Private Partnership to reuse Council’s green waste.
Goondiwindi Streetscape	<ul style="list-style-type: none"> • Goondiwindi Marshall Street precinct refurbishment is completed in accordance with results of the scoping study from external consultant, resulting in an area that is fit for purpose and contributes to an improvement in aesthetics. • Lanescape MasterPlan incorporated • TMR and Council’s Water & Sewerage medium-long term works can be completed during the process 	<ul style="list-style-type: none"> • Engagement of a consultant to develop design plans for Goondiwindi streetscape improvements • Council to establish a team to complete the design and apply for funding to complete Goondiwindi streetscape improvements. Includes working collaboratively with Lanescape, TMR, Water & Sewerage, Parks & Gardens and Tourism team to complete works in full whilst the opportunity arises.

Activity	Regional signs of success	Council specific activities
OPERATIONAL		
Provide A High Quality And Responsive Town Planning And Building Work Services	<ul style="list-style-type: none"> • Increase conversion of enquiries to applications • Processing timelines for applications are minimal • Minimal time to address planning and building complaints raised formally or informally with Council • Council builds on its reputation as a Council that is ready for business and easy to work with 	<ul style="list-style-type: none"> • Respond to all Town Planning and Building enquiries within 2 business days • Establish local benchmarks for timelines for approving applications • Review current processes to create a seamless town planning and building services experience for customers • Recommend amendments to Town Planning Scheme, where required

*Goondiwindi Region: A Blueprint for Prosperity:
Economic Development Strategy*

	<ul style="list-style-type: none"> Town Planning Scheme meets community expectations for current and future needs of the region 	<ul style="list-style-type: none"> Continue with pre-application meetings Offer support and an investment prospectus to those looking to invest in the region Continue with monthly status report on building and town planning enquiries
Be Prepared for external funding opportunities	<ul style="list-style-type: none"> Council has a high success rate for funding applications 	<ul style="list-style-type: none"> Develop a process and allocate resources to the management of project pipeline Council has prioritised projects well in advance of funding opportunities
Building Local Business Capacity	<ul style="list-style-type: none"> Local businesses have access to skills and training opportunities that enhance their business Training and skill opportunities are cost-effective and timely Maintain an average unemployment rate below 5% Goondiwindi region GRP grows from \$0.73b Local businesses are successful and optimistic about the future in the Goondiwindi region Council has an excellent reputation within the business community Relationships Council has established through RSIS are maintained 	<ul style="list-style-type: none"> Undertake a review of the RSIS activities or services that are of value to our business community Identify RSIS activities Council will resource and continue providing (if any), and develop a plan for the transition of other valued RSIS services Support opportunities provided by others to build local business capacity e.g. Goondiwindi Chamber of Commerce Community Grant Support the growth of digital capacity and presence for local businesses
Truck Stop Wash Feasibility Study	<ul style="list-style-type: none"> Truck Wash Stop facility is well used and is a viable business unit Successful funding application for facility construction 	<ul style="list-style-type: none"> Completion of an scoping/feasibility study by Council outlining the benefits and commercial viability of a potential facility If viable, applications submitted for grants/ funding opportunities for construction of the facility
State Of The Roads Advocacy	<ul style="list-style-type: none"> The Goondiwindi LGA is serviced by roads that are well maintained and safe for travel 	<ul style="list-style-type: none"> Continued advocacy with State and Federal Governments regarding the implementation of resources on the improvement of roads and travelling facilities (eg rest stops)
Security Of Regional Water Supply	<ul style="list-style-type: none"> All households and business have access to adequate amounts of water for their individual uses Increased water security and reliability in our water supply areas Private and business sectors have implemented mitigation initiatives 	<ul style="list-style-type: none"> Continued advocacy for water policy reform with State and Federal governments that benefits all people of our region Education and encouragement of local business and residents to implement best management of water efficient practices Council's Drought Resilience Plan is relevant
Support Leadership Of The Goondiwindi Region Innovation Network	<ul style="list-style-type: none"> Strong attendance at GRIN events Growing database for information sharing The region is recognised as a progressive environment, conducive to innovation and entrepreneurship. 	<ul style="list-style-type: none"> Support funding application through Council's Community Grants program Share information with lead agent to share with their database

5. Collaboration for Successful Implementation

Collaborating to cultivate economic development partnerships is key to successful strategy implementation. Goondiwindi Regional Council will continue to work with the Queensland Government, the region's chambers of commerce and progress associations as well as other key stakeholders, to gain support for and to help deliver this strategy. Council will establish an annual *Goondiwindi Region Economic Development Futures Forum* to re-affirm and build on the economic development directions and priorities for the Goondiwindi Region as set out in this document. This will include a regular review, update and prioritisation of economic development activities and will involve Councillors and key external stakeholders.

The Goondiwindi Region Economic Development Strategy has been prepared in the context of the role of economic development in Council's broader program of work and strategic objectives, and wider regional priorities. Led by its Economic Development Team, Goondiwindi Regional Council will monitor the progress of the Economic Development Strategy in order to achieve the actions set out. *Goondiwindi Region: A Blueprint for Prosperity* will be reviewed annually with an update anticipated in five years.



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VISITOR STRATEGY

With 2021-2022 priority projects

Message from the Mayor

We locals know the Goondiwindi region is a fantastic place to live and work, and we want people from around the country to discover why we are 'Regional Australia at its Best'. Increasing tourism opportunities is an investment in our region's future and, as a Council, we are committed to supporting a collaborative, professional and growing tourism industry.

We offer the opportunity for visitors to unwind in our wide open spaces, explore our vast agricultural countryside, partake in an event or to get to know a local. The Goondiwindi region is a wonderful, friendly community and we all have a role to play in making visitors feel welcome, whether they are visiting local stores, accommodation providers, restaurants and cafés or attractions.

Council strongly believes setting the strategic direction for our tourism industry helps focus our efforts on attracting new visitors to our region, retaining current visitor numbers, and increasing visitor expenditure.

Foreword

In recognition of the diverse tourism market across our region (with research indicating 27% of visitors are business related, and another 24% related to visiting friends and family) this Strategy focuses on the whole visitor economy rather than only the traditional holiday or caravanning tourist.

Goondiwindi Regional Council recognises that the visitor economy sector is one in which we can have a never-ending wish list of potential projects and opportunities. Council has a responsibility to minimise rates for our community, and to also spread our resources across all industries and sectors. It is a delicate balancing act, but we trust that this Strategy provides you with confidence that Council is prioritising investment into the visitor economy sector.

We want to attract more visitors to the region and encourage them to stay longer and spend more, however, Council cannot do this alone. Tourism industry operators are critical partners in achieving growth.

This Strategy and supporting Priority Projects focus on tangible outcomes for our community that Council can achieve.

Council's role

Council plays an integral, enabling role in tourism outcomes, including:

LEADER	Advocate, attract and support tourism opportunities
PROVIDER	Provide public venues, open spaces and in-kind support for visitor activities
SPONSOR	Evaluate opportunities to invest as an in-kind and/or cash sponsor events or tourism activities
FACILITATOR	Facilitate partnering opportunities for tourism growth
COMMUNICATOR	Actively promote the region to visitors

Industry also plays a critical role in achieving outcomes for the region including:

- Providing the highest level of customer service to ensure a positive visitor experience for their operation and the destination
- Supplying accurate information and content to the Visitor Information Centres to enable enhanced destination promotion and visitor referral
- Taking advantage of the opportunities provided for professional development
- Actively participating in information sharing and activities that directly impact their businesses
- Developing and maintaining strategic partnerships
- Taking the opportunity to cross-promote the range of visitor experiences offered in the region
- Investing in new products or the expansion of existing products to meet market needs

Goondiwindi Regional Council's on-going commitment to the tourism sector includes:

- Staffing to assist event coordinators and economic development
- Production and distribution of a wide range of marketing collateral
- Providing a user-friendly website for tourists
- Establishment of a tourism events grant to attract and retain tourism events
- Providing financial relief for community-operated tourism ventures, including, but not limited to: Customs House, Texas Rabbit Works, Botanic Gardens, Coolmunda Dam, Texas Museum, Inglewood Heritage and Tobacco Museum
- Providing and maintaining key tourism infrastructure (including sporting venues, halls, walkways, art gallery etc.)
- Maintaining town centres to a high standard of attractive and welcoming landscaping
- Provision and servicing of free or low-cost camping
- Supporting sports and community groups to flourish and host events



Tourism Financial Value and Targets

In 2018/19, the total tourism and hospitality sales in Goondiwindi Regional Council was \$66.8m.

It is estimated that we welcomed over 560,000 domestic overnight stays, from more than 216,000 people in 2018/19. This represented 302 people directly employed and 134 people indirectly employed in the sector.

The region has a strong reputation for overnight stays for business purposes with high occupancy rates on weekdays. The region acts as a hub for services and retail for surrounding areas, estimated to be servicing more than 20,000 people (twice the population). As a result, the region welcomes large numbers of visitors to eat, drink and meet most week nights.

Numerous accommodation providers in the Goondiwindi town area report strong occupancy (over 80%) Monday to Friday. Inglewood and Texas also report weekday business visitors as a key market.



MAIN PURPOSE OF TRAVEL DOMESTIC OVERNIGHT VISITORS (5 year average 2013-2018)

37%
HOLIDAY

27%
BUSINESS

23%
VISITING
FAMILY & FRIENDS

13%
OTHER

ANNUAL GOONDIWINDI KEY STATISTICS



216,000+

VISITORS TO THE REGION

11,131

VISITORS THROUGH THE
GOONDIWINDI VISITOR
INFORMATION CENTRE
(2018/2019)



TOURISM SECTOR EMPLOYS

302

PEOPLE
DIRECTLY

134

PEOPLE
INDIRECTLY
(2018/2019)



TOTAL VISITOR ECONOMY
WAS WORTH

\$66.8 MILLION

(2018/2019)



AVERAGE LENGTH OF STAY
IN THE REGION

2.6 NIGHTS

563,666

DOMESTIC VISITOR NIGHTS
UP 53% IN THE LAST 6 YEARS
(2018/2019)



Recent tourism achievements



**RV
FRIENDLY
TOWNS**

GOONDIWINDI



**LOW
COST
CAMPING**

RESERVE UPGRADES



**216,000+
VISITORS**

TO THE
REGION ANNUALLY



**2.6
NIGHTS**

AVERAGE LENGTH
OF STAY

CUSTOMS HOUSE UPGRADES

TEXAS RABBIT WORKS UPGRADES

COOLMUNDA DAM UPGRADES

YELARBON PUBLIC ART

FREE WI-FI IN CBD

Current snapshot

Due to our strong agricultural economy, tourism currently makes up less than 10% of our regional economy. However in years of tough times, the contribution of tourism dollars to our local retail businesses and food providers has allowed them to survive. It is a sector that provides diversity to our economy, and must be maintained.

POPULATION AND GEOGRAPHY	Population of about 11,000
	Covers area of 19,294 km ²
	Located within 4-hour drive south west of Brisbane
MAIN TOWNS	Goondiwindi (regional centre)
	Inglewood
	Texas
COUNCIL CORE VISION	A vibrant, well planned and welcoming community with opportunity and lifestyle
COUNCIL CORE MISSION	To deliver the region's vision in partnership with the community and other stakeholders through committed leadership and the efficient delivery of quality services and facilities that support the economic, environmental and social needs of our communities
EXISTING MAIN EVENTS	Hell of the West
	Goondiwindi Picnic Races
	Goondiwindi BnS
	Texas/Talwood/Goondiwindi Races
	Goondiwindi Show
	Goondiwindi Polo
	Albins 400 Offroad Racing

KEY VENUES	Goondiwindi Cultural Centre
	Goondiwindi Civic Theatre
	Goondiwindi Botanic Gardens
KEY SPORTING VENUES	Coolmunda Dam
	Goondiwindi Water Park
	Goondiwindi/ Inglewood/ Texas Showgrounds
	Riddles & Gilbert Ovals
	Goondiwindi PCYC
	Macintyre & Texas Sports Complex
NATURAL ASSETS	Goondiwindi/ Inglewood/ Texas Golf Courses
	Goondiwindi Race Course
	Rivers – Macintyre and Dumaresq
MAJOR COMPETITIVE ADVANTAGE	National Parks
	Coolmunda Dam
	Five highways intersect at Goondiwindi
	Significant caravan drive-through market
	Strong sporting & event culture
	Rich history
	Agricultural diversity

Target markets



EXISTING MARKETS

Domestic long haul caravan and camping traveller

Domestic business traveller

Domestic visiting friends and family

Sporting event tourism

Motor cycle tourism

Events based tourism

Neighbouring LGA short stay

Working holiday makers

GROWTH OPPORTUNITIES

Northern NSW short stay and event participation

Indigenous tourism

Business conference tourism

Food and wine tourism

Nature based tourism

Heritage tourism

Domestic family long haul and camping traveller

Future growth possibilities



VISITING

FAMILY AND FRIENDS



RECREATIONAL TOURISM

RVS



EVENTS



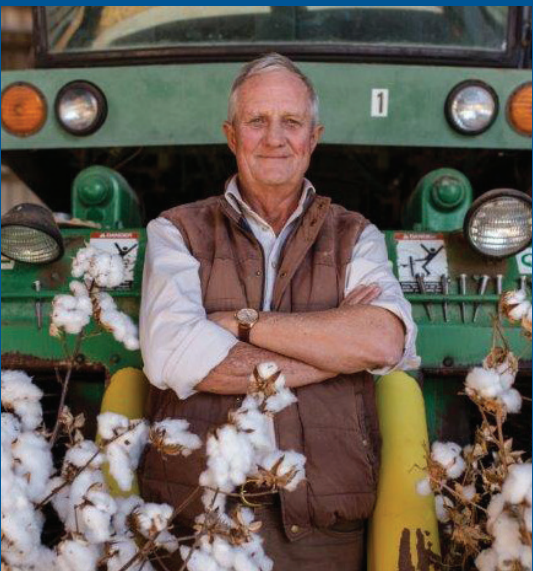
SPORTING CARNIVALS



INDIGENOUS TOURISM



BUSINESS AND EDUCATION



2021 - 2022 Priority Projects

The Visitor Strategy has identified the following Priority Projects to guide the efforts and resources of Council.

The Visitor Strategy Priority Projects are based on community consultation (see Summary of Findings 2020) and focus on objectives and actions which are realistic and achievable for Goondiwindi Regional Council.

It is intended that this Priority Project list be reviewed annually. This process of short-listing a small number of projects annually allows Council to target their resources and achieve focussed outcomes.

The Goondiwindi Regional Council Visitor Strategy Summary of Findings 2020 was created following substantial local consultation. The report identified a broad range of strengths and challenges for the region, numerous priority projects and independent (private sector) investment opportunities. It is intended that this Summary of Findings report would inform decision-makers in their annual review of current Priority Projects.



As a region we want to attract more visitors to the region and encourage them to stay longer and spend more, however, Council cannot do this alone. Tourism industry operators are critical partners in achieving growth. Our collective goals for the region are:

- Our regions are appealing and offer an attractive lifestyle
- Our businesses work together to maximise opportunities
- We have a diverse economy, able to absorb and adapt to pressures
- Productive partnership opportunities are acted upon
- We capitalise on current domestic tourism opportunities
- We increase our total number of overnight visitor stays by at least 10% within 2 years
- Goondiwindi region tourism and hospitality sales (direct) grows from \$66.8m

Improve Our Digital Presence

Showcasing our communities through an improved digital presence for our region, is a major opportunity for our region.

Council's immediate priorities in this area are:

- Invest in a standalone tourism website for the region
- Continue with the successful Visit Goondiwindi Region social media campaigns
- Develop and source funding for a digital experience at the Goondiwindi Visitor Information Centre

Expand The Regional Art Trail Across The Region

Public art is recognised as building pride and self-worth in the community, and beautifying areas that are otherwise unattractive. Over recent years, public art has become increasingly popular, with the Graincorp silos at Yelarbon, Lanescape and a new Goondiwindi Art Tour contributing to an emerging art trail across the region. Public art is here to stay and Council's immediate priorities are to:

- Collaborate on the establishment of a digital art experience in Toobeah. Includes working with the Toobeah Progress Association, and the Bigambul Native Title Aboriginal Corporation and sourcing funding
- Support Lanescape Inc to implement elements of their Masterplan for the Goondiwindi Art Trail connecting the River precinct to the main street
- Support Texas Arts Council to create art on the Texas Water Tower
- Establish a relationship with neighbouring Council areas and investigate the potential for a broader Darling Downs regional art trail promotion initiative.

Building Local Tourism Business Capacity

Collaborating with local tourism providers to build their skills and enhance our capacity to attract and retain visitors in the region is essential to our collective success. Council's immediate priorities in this area are:

- Increase the capacity of Council's internal team to support improved tourism outcomes
- Develop an ambassador program that every business in the region that interacts with visitors has the skills and knowledge to cross promote
- Work with the Bigambul Native Title Aboriginal Corporation in the development of their Tourism Plan for the region
- As a pilot initiative, work with Inglewood Tobacco Museum to investigate unmanned options for greater accessibility
- Maximise the benefit of our relationship with industry experts like SQCT to benefit our region.



**THANK YOU TO THE FOLLOWING WHO KINDLY CONTRIBUTED THEIR TIME,
EXPERIENCE AND IDEAS TO GOONDIWINDI REGIONAL COUNCIL DURING
THE VISITOR STRATEGY CONSULTATION.**

Bigambul Aboriginal Native Title Corporation

Councillor Lachlan Brennan

Discover Farming

Goondiwindi Botanic Gardens

Goondiwindi Chamber of Commerce

Goondiwindi Clean Growth Choices

Goondiwindi Cotton

Goondiwindi P&A Society

Goondiwindi Region

Goondiwindi Visitor Information Centre

Hell of the West

Inglewood Heritage and Tobacco Museum

Inglewood Show n Shine

Landscape

Leven K Lavender

Maurice Hayes

Robert Webb

Southern Queensland Country Tourism

Stockman Hotel

Texas Arts Council

Texas Goat Rock

Texas Rabbit Works

Yelarbon Recreation Association



For more information, visit grc.qld.gov.au

REPORT DATE: 17 February 2021 **REPORT NUMBER:** CCS-014/21
DEPARTMENT: Community and Corporate Services
PORTFOLIO HOLDER: Cr Phil O'Shea
REPORT TITLE: **Lanescape Masterplan**
PREPARED BY: Community Development and Events Coordinator, Mrs Megan Boyd

SUBJECT:

Lanescape Inc have prepared a draft Masterplan for future artworks on private and public property in Goondiwindi and is seeking advice from Council.

REPORT:

Lanescape Inc. have prepared a draft Masterplan (Attachment 1) and Map (Attachment 2) to deliver public art across Goondiwindi.

Public Art has the ability to:

- Encourage and support sustainable economic, social and cultural development
- Develop audiences and broaden community engagement with the arts
- Inspire pride, build morale and engage the local community
- Facilitate a new way to enjoy and experience our town and a reason to stay longer
- Increase attractiveness of area to tourists, businesses, people (esp. high skill workers) and investments

Council has prepared the attached draft response to Lanescape in regards to the Masterplan (Attachment 4)

ASSOCIATED RISKS:

Nil identified.

FINANCIAL IMPACTS:

Council has not committed any funds to the implementation of the Lanescape Masterplan.

CONSULTATION:

N/A

LEGISLATION/LEGAL/POLICY:

- *Local Government Regulation 2012*
- GRC 0091 Public Art and Commemorative Items Policy

OFFICER'S RECOMMENDATION:

That Council resolves to provide in-principle approval for the Lanescape Masterplan with the exception of painting on roads and sculptures over the Riverwalk, and subject to conditions outlined by Council regarding regulations and safety.

ATTACHMENTS:

- Attachment 1: Lanescape Masterplan
- Attachment 2: Masterplan Map v8
- Attachment 3: Letter to Council requesting support/ advice
- Attachment 4: Response letter from Goondiwindi Regional Council



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ORGANISING COMMITTEE

Angus Wilson

President

Margot Hawker

Vice President

Terri-Ann Crothers

Secretary

Andrew Wilkie

Treasurer

Janet Doyle

Management Committee

Heather Scanlan

Committee

Lesley Hawker

Committee

Lachlan Brennan

Committee

Tracey Jensen

Committee

OUR MISSION

Inspiring community connectivity to arts and culture through vibrant evolving spaces and places.

OUR VISION

We are a community group whose vision is to create public art which promotes the arts and culture, supports tourism, increases the liveability of the Goondiwindi area and in the process improve community participation in arts and culture across the region.

We envision communities where local creatives drive regional culture and economy.

Since starting in 2018 we have focussed on creating public art work throughout Bowen Lane with the intention of creating an outdoor art precinct. It is expected that this will continue with the new artworks extending along the Goondiwindi Riverwalk – connecting the work in Bowen Lane to the work at the Boatramp, and beyond.

This concept has and will continue to be supported by an annual festival celebrating the artworks and bringing community together to enjoy the spaces we create.

Earlier this year we were proud recipients of the Australia Day Award for Community Event of the Year for the Goondiwindi Region, and we aim to continue to deliver to this high standard into the future.

GUIDING PRINCIPLES

Our guiding principals are at the forefront of our decision making processes.

– **Does it align to our Lanescape Mission Statement?**

“Inspiring community connectivity to arts and culture through vibrant evolving spaces and places.”

– **Is it inclusive?**

Our concept of community is uniquely connected through a diverse sense of people and place.

– **Does the medium match the space and the people we wish to connect it with?**

Our community connection flows across an abundance of contexts encompassing; cultural, contemporary, and traditional practices.

– **Is the work that we are creating innovative and of a high standard?**

Does the work serve to challenge and stimulate rethinking of spaces and culture?

EXECUTIVE SUMMARY

WHAT HAS BEEN ACHIEVED SO FAR?

Lanescape is a Goondiwindi, QLD based committee which was formed in 2017 under the Goondiwindi Chamber of Commerce Inc, and later formed our own Inc. Association.

We are a not for profit group with the intent to connect both local community and visitors to the region with all forms of arts practice through public art projects and experiences.

In 2018, we successfully commissioned 5 public art projects housed in Bowen Lane, Goondiwindi and held a celebratory festival to unveil these projects to the local Goondiwindi community.

Year 1 – 2018

- Spaces identified and artists matched to space - limited choice - still finding our way
- High levels of enthusiasm and community support in way of donations and in kind help
- Lots of last minute work done / laneway art / bollards / festival all of which is fine and normal for year 1
- Festival launched which exceeded expectation with over 1500 in attendance
- Photographic and drone footage captured and used by local business and tourism
- Redesigned spaces resulted in 1 new commercial business in Bowen Lane
- Overall an extremely successful start with a very happy and supportive community

Year 2 – 2019

- Changed artist selection to an EOI process
- Spaces identified and more choice of artists to match to spaces achieved
- Still a broad process and no real “curatorial vision” for what we would achieve overall
- 3 major artworks achieved
- Some issue around the deliverables and second stage of the EOI process were identified and processed put in place to assist future facilitation of work
- A collaborative learning opportunity was created for the local Mens Shed as one artist worked out of their building whilst in town, encouraging the involvement of the various Mens Shed members.
- Another very successful year, even bigger festival with over 2,000 attending and broad community support with positive feedback
- Addition of street performers to the festival
- Production of saleable merchandise promoting both Lanescape and Goondiwindi
- Created a business opportunity for Goondiwindi Cotton to add an Arts Tour to their Farm Tours business - collaboration on getting this off the ground
- We became a platform for local emerging

artists to showcase their work, including Kate Owen and Angus Wilson

- We became an incorporated entity in our own right, and separated from the GCC

Year 3 – 2020

- We were awarded the Australia Day award for Community Event of the Year for the Goondiwindi Region
- Due to Covid 19 our festival did not go ahead as planned.
- Several grant applications were not successful, so no art projects went ahead either.
- We successfully secured a 3-year sponsorship deal with St Hilda's school
- Decision by committee to create a strategy document / master plan, this will aid our grant processes and help develop our curatorial vision
- Stakeholder engagement was maintained with a sponsors evening held in October.
- Committee also decided to use this year to get each artwork appropriately sign posted and this process is in motion now. This has come about as a part of our stakeholder engagement and feedback from local tourism operator Goondiwindi Cotton.

WHERE TO NEXT?... 2020 AND BEYOND

Landscape has been operating on a reactive basis, in a slightly ad-hoc manner. We have generally made decisions based on what has come to us, rather than planning the works in advance and sourcing the talent we require to complete the tasks.

We are now creating a future plan for further artworks to be placed in identified locations through Bowen Lane and along the River Walk to connect to the Boatramp Precinct. These proposed locations have been strategically chosen to enhance existing artworks, as well as create a dedicated cultural precinct for the town.

Aligning with the state of Queensland's arts, culture and creativity policy whose vision is

A state renewed and transformed by arts, culture and creativity.

Landscape moving forward will strive to advance this vision within Goondiwindi and in turn assist the town in being a sustainable, resilient and thriving community.

A proposed timeline of planned activity is included with the list of locations and projects on page XX.

WHAT WILL THE OVERALL OUTCOME/S BE?

Tangible (artworks etc)

There are currently 8 existing artworks at various locations (see map).

There are also a further 14 locations (also see map) within the precinct that have been identified. Artists will be chosen from invited EOI's to create artworks for these dedicated spaces. Some of these spaces have projects allocated and are ready to commence as funding opportunities become available. The remaining spaces allow for us to be agile in our choice of work as this project evolves.

Artworks will be assigned in a manner so as to create a "trail" ready to be explored.

1 space will be allocated for an emerging artist, so as to encourage younger artists in the community to apply.

At least 1 space will be allocated for indigenous and/or multi cultural artworks to express the diversity within the region.

Visitor/audience/tourism uptake

We consider our projects are successful when they are enjoyed by the community and visitors to our region.

We aim to provide assets our local Council and Tourism operators can promote to encourage people to visit our region. We will encourage Goondiwindi Regional Council (GRC) to share visitor statistics with us on an annual basis.

As part of the signage component we intend to include QR codes on each sign linking viewers with video or audio of artists, with the aim of creating a multi-sensory and inclusive experience which also enhances connection to the works and the artists that created them.

Community buy in/involvement/ connection/ownership

A large part of the vision for Lanescape is to create community buy in through a feeling of pride and connection to this cultural and creative precinct.

The physical festival that has taken place over the past 2 years has not take place this year. However the aim is for this to be an ongoing part of the project, even if in another form – online or digitally.

Resiliency is something we want to build into the project and having this community buy in is essential for this to be the case.

This will be measured by keeping the lines of communication open with stakeholders as well as ongoing community consultation via our social media presence.

WHAT ARE WE LOOKING FOR?

- **Local artists** to get involved and showcase their work through their own public art contribution
- **Emerging local, regional or national artists**, wanting to contribute to our spaces and places
- **Professional artists** interested in a new and exciting opportunity to showcase their art in a regional location.

WHAT SORT OF ART WILL WE CONSIDER?

Artists can propose artworks in the following formats:

- Permanent or temporary 2D, 3D or digital artworks
- Cultural experiences
- Skill sharing and mentoring
- A combination of all of the above.

ENVIRONMENTAL FACTORS AND OPPORTUNITIES?

We will use the landscape and architecture of the spaces to our advantage, highlighting and enhancing the natural beauty of Goondiwindi.

If there is an opportunity to work with another local group that values artwork, and would like to attempt a collaborative public art project we will look to work together.

We will also work alongside the GRC in their vision to

“strive to increase art in public places so that arts and culture can be enjoyed as an everyday experience.”

as per the 2019 Public Art Policy

RESOURCES AVAILABLE TO US THROUGH GRANTS

ARTS QLD

QASP

**Opens 23 Nov – Closes 20 December 2020
Announced 1st Feb 21**

There are additional rounds next year that could be used also.

Guidelines are attached. QASP provides up-front, one-off grants of up to \$30,000 (sole-funding) and up to \$60,000 (co-funding).

www.qld.gov.au/recreation/arts/funding/organisations/arts-showcase

Regional Arts Fund

RAF Project Grants (open Jan 2021)

The Project Grants stream supports applications which benefit the community, increase access and participation, and/or provide direct benefits to artists/arts workers.

www.flyingarts.org.au/raf/community-project-grants/

Round 1, 2021: For projects commencing on or after: 1 July 2021

Amount: Up to \$30,000

Opens: 9am 10 January 2021

Closes: 5pm 18 March 2021

Australia Council for the Arts from a federal fund – Closes March 2021.

This program funds a range of activities that deliver benefits to the arts sector and wider public, including national and international audiences.

Grants are available from \$10,000 to \$50,000. Supported activities must last no longer than two years from the proposed start date.

www.australiacouncil.gov.au/funding/funding-index/arts-projects-forindividuals-and-groups/

Quick Response Grant

– opens in the new year

www.flyingarts.org.au/raf/quick-response-grants/

Festivals Australia

Regional artists, arts workers, and organisations can apply for arts and cultural projects that encourage community participation and audience engagement from people living in regional and remote communities in a festival or community celebration.

There are two funding rounds each year which generally open in February and September each year. (2020 now closed)

www.arts.gov.au/funding-and-support/festivals-australia

Building Better Regions

Grant funding is available through two funding streams:

- The Infrastructure Projects Stream:
Supports projects that involve construction of new infrastructure, or the upgrade or extension of existing infrastructure
- The Community Investments Stream:
Funds community development activities including, but not limited to, new or expanded local events, strategic regional plans, leadership and capability building activities

2020 closed

www.regional.gov.au/regional/programs/building-better-regionsfund.aspx

Inland Rail

\$1,000 - \$4,000

Round 4: Applications open 1 November to 31 January - Assessed

www.inlandrail.artc.com.au/opportunities/sponsorships-and-donations/

FRRR

Grants are available for a broad range of grassroots, community-led initiatives that directly and clearly benefit local communities.

Applications are accepted on an ongoing basis and assessed quarterly.

Three tiers of grants are available:

- Up to \$20,000 – projects to be finalised within 18 months of approval;
- Up to \$60,000 – projects to be finalised within 18 months of approval;
- Up to \$150,000 – the \$150,000 tier involves a two-stage process, with a full application due by 5pm AEDT, Tuesday 15 December 2020. Additional information requested is then submitted by the round closing date. Applicants must speak with the TTTT team to discuss their project before applying.

www.frrr.org.au/grants/tackling_tough_times_together.php

The Strengthening Rural Communities (SRC) program aims to give the thousands of small rural, regional and remote communities across Australia an opportunity to access funding to support broad community needs. Given the events of summer 2019/20, it has also been expanded to offer funding to support recovery in bushfire-affected communities.

The program criteria are deliberately flexible, and designed to be able to help communities address different needs and opportunities, as and when they emerge.

Grants are available for a broad range of grassroots, community-led initiatives

that directly and clearly benefit local communities.

Applications are accepted on an ongoing basis and assessed quarterly.

Small & Vital - up to \$10,000 grants

available. Communities in nonmetropolitan areas with fewer than 15,000 people are prioritised.

www.frrr.org.au/grants/Strengthening_Rural_Communities

GOONDIWINDI REGIONAL COUNCIL

RADF

The Regional Arts Development Fund (RADF) Program is a Queensland Government (through Arts Queensland) and local government partnership to support arts and cultural activities across the State.

Each year an allocation of funds from Arts Queensland is combined with Council's own contribution to support the RADF program. This gives Council its annual RADF budget which is then made available to the community.

More information can also be found on the Arts Queensland website at:

www.arts.qld.gov.au/regional-arts-development-fund

Funding guidelines:

www.grc.qld.gov.au/downloads/file/684/guidelines-radf-grcpdf

Covid

New - covers NFP Insurances / Audit fees / running costs etc up to \$1200 (one off)

Community Grants and Donations

Organisations seeking funding of \$501 or more are required to provide Council with detailed information regarding the proposed use of the funds and how this use would benefit the Community.

Funding will be provided on a 'project' or 'program' basis.

All applications will be assessed on merit against eligibility and selection criteria.

Such applications will be assessed in an open and equitable manner.

The level of assistance available is limited by Council's budget decision.

No applicant can be guaranteed funding nor can any applicant be guaranteed to receive the full amount requested.

Applications can be submitted all year round, but must be received a minimum of eight (8) weeks prior to the activity/ event.

www.grc.qld.gov.au/residents/donations-grants/community-grantsdonations

Community Gambling Fund

Next round closes 28 Feb

www.justice.qld.gov.au/initiatives/community-grants/guidelines/about

This list is current at November 2020, and includes as many grants as we are aware of that may be appropriate for Lanescape at this time. It is, of course subject to change.

OTHER RESOURCES AVAILABLE TO US

St Hilda's School

Have committed \$10,000 per year for three years, commencing 2020.

Local Businesses

Local cash sponsors have provided us with \$ over the past two years and have indicated they will continue their support.

- Mitre 10 and Home Hardware have contributed in kind via donating paint and materials in the past, and have indicated they will continue their support.
- Laser Electrical has contributed free labour in lighting our artworks in the past and have indicated they will continue their support.
- Wardles Hire has provided us with free hire of equipment for artist use + festival and have indicated they will continue to do this in the future.

Other generous local businesses and individuals have provided us with use of their electricity, water, storage etc whilst we work on projects and for our festival, most of which have indicated they will continue to support Lanescape in the future.

OUR REGION

Sitting peacefully on the banks of the Macintyre River at the junction of five major highways, Goondiwindi is a well-established border town. Its name was derived from an Aboriginal word Goonawinna meaning “the resting place of the birds” - and it’s just the place to relax and rest a while.

With all you could want by the way of amenities, an interesting history to explore, great food and warm country hospitality, it’ll be time well spent.

The Queensland/ New South Wales border is marked by the great Macintyre River, which creates a scenic backdrop for this friendly and prosperous country town.

You’ll find it’s a vibrant, contemporary place with excellent facilities and amenities and its river frontage provides a unique and tranquil setting for one of Queensland’s fastest growing rural communities.

Photographers often turn their lenses to the heritage buildings and country landscapes.

In late spring you’ll see a breathtaking display as jacaranda trees lining the streets burst into full purple bloom.

Home to around 6,000 locals and servicing approximately 15,000, its neat tree-lined streets, well maintained public buildings, sporting facilities and relaxed town centre are a good measure of the community spirit and civic pride you’ll find here. Which naturally extends to welcoming travellers to join in the activities, events and festivals and the local way of life.

You’ll find a range of accommodation here and once you’re settled there’s shopping, dining and so much more to do around town and beyond.

Marshall and Herbert Streets offer a terrific range of shopping experiences. You’ll find everything from gifts and home wares to

quality clothing stores. Marshall Street is also eat street with many cafés where you can indulge in a good coffee, country-style cakes and baked goods as well as tasty light meals. The locals love to eat well and you will too!

Excerpt from source: queensland.com

ART TRAIL

Lanescape understands that our work in Goondiwindi is part of a larger picture for the Art Trail being created throughout our entire region. As such, we are supportive of other artists and arts groups working in our region and are open to collaborations with like minded people and groups.

Thanks to the Yelarbon Silo’s group our region is now part of the National Silo Art Trail and this is something our community can leverage to bring more visitors to view the works that Lanescape facilitate in Goondiwindi, improving not just the liveability of our region but also the visitor-ability!

You will find a promotional map of the regions art works to date in the appendix at the end of this report.

MAP OVER PAGE INCLUDES....

- Curatorial Map
- List of Current Artworks
- List of Concept/Proposed Artworks with priority listed as:
 - short term
 - medium term
 - legacy

MENTORING OPPORTUNITY FOR LOCAL EMERGING ARTISTS

As part of Queensland governments Sustain 2020–2022 we are calling out to local artists to help us create a

“strong and sustainable arts, cultural and creative sector, able to adapt to meet shifts in audience demand, embrace innovative delivery models and attract investors”.

Landscape is putting the call out to artists at all levels to be involved in future works. In the past our artists have mentored students of the Goondiwindi State High School and we would like to extend this as an ongoing invitation.

All skilled artists involved with Landscape must be willing to mentor emerging artists whilst engaged by Landscape.

If more emerging artists apply than can be facilitated the emerging artists will be chosen on merit of application.

INCLUSIVITY

We welcome all artists to apply... Emerging, Indigenous with Disabilities and Multi-cultural.

We have a designated space for at least:

- 1 emerging artist
- 1 Indigenous or Multi-cultural work
- 1 local artist
- 1 artwork focused on inclusivity.

Our signage for each artwork will be designed with written, audio and where possible, video options to allow for an immersive and inclusive experience.

ROLL OUT

PAST/PRESENT/FUTURE

To include a timeline in infographic form

HOW WILL SUCCESS BE MEASURED (KPI'S)

YEAR	TANGIBLE Artworks / Festival	UPTAKE Visitor / audience / tourists	CONNECTION Community buy in / involvement
1	2-3 works + festival	Local Council and tour operators utilising what we have created as a marketing opportunity for the region	Positive feedback, continued financial and in kind support
2	2-3 works + workshops + festival	As above + positive feedback from local tourism, food and accommodation providers	As above + locals making use of rejuvenated spaces in ways they previously have not
3	2-3 works + mentor program + festival	As above + an increase in visitors to the region correlating directly with the art	As above + other locally driven arts groups emerging
4	2-3 works + workshops + festival	As above + our work being recognised in the press / magazine / online articles etc	As above + regular locally driven arts groups / workshops etc being held
5	2-3 works + major work + festival	As above + external communities looking to us as best practice and mentors	As above + external communities looking to Lanescape as mentors

MARKETING SECTION

HOW TO PARTICIPATE?

Artists

Artists will be approached directly to complete an EOI for the projects we have identified as suitable for their medium. Any committee member can approach an artist they deem suitable for the space, and then the EOI must come back to the Concept Group for consideration.

An open invitation will also be sent out to emerging local artists on a rolling basis to submit an EOI for their proposed artwork.

Locals

Locals will be invited to participate in activities (including workshops, and participation events) through our social media pages as well as various community organisations mailing lists. Where appropriate we will also use printed posters and fliers in the lead up to promote major events.

Where numbers are limited an EOI process or first in first served basis will apply, depending on the nature of the activity.

Visitors

Visitors will be invited to participate through our social media channels and via industry bodies where appropriate. At this stage, due to the current climate, increase in local capacity is our priority and marketing to visitors to participate in our activities will only occur if the activity would benefit from visitor inclusion and/or if restrictions allow.

HOW WILL WE MARKET TO ARTISTS

Working with the Lanescape team has been a positive and memorable experience for all of the artists we have chosen so far.

We encourage our artists to document and share their time working in Goondiwindi on their social media and other channels.

Arts workers are a tight knit community and regularly follow each other and refer work through their connections, and we believe this authentic sharing of experiences will create continuing momentum for Lanescape.

We will continue our role of facilitating great experiences for our artists when in Goondiwindi.

HOW WILL WE MARKET TO LOCALS – BUY IN

By practicing inclusivity and listening to the needs of our local community through research such as the recent Boat Ramp Precinct surveys, we can gain an understanding of what the community wants, and then incorporate this into our work. For example better lighting was flagged as a need to come out of this particular community consultation, and we hope to assist Council in achieving this with our Triffords project.

By meeting the needs of locals in a new and vibrant, as well as practical way, we hope to ensure community buy-in and ongoing participation and support.

HOW WILL WE MARKET TO AUDIENCE – BOTH LOCAL AND VISITING

Locals

Use of social media pages and word of mouth has been identified as the best way to market our work and events to locals. With the addition of signage and printed posters and fliers annually at the festival time.

Visitors

Our committee has made the decision to commit to developing the resources both Council and Tourism operators can utilise to market our work as part of the larger regional Art Trail project (mentioned in the Executive Summary) – including the imagery of the artworks themselves, quality signage and documentation, most likely to be in a digital form.

We agree that it is important that any promotion we do in the future aimed at visitors will tie into the larger Art Trail project for the Goondiwindi Region.

CONNECTION CHANELS

- Creation of a map of our artwork trail (likely digital)
- Maintain social media presence on Instagram and Facebook through a dedicated social media strategy/calendar
- Update of website to add audio and video to artists pages and also make sure they align with the new signage to be installed at each art piece.
- Maintenance of website to keep current / future events / ticketing etc

EVENTS AND CELEBRATIONS

- Annual Festival to celebrate and 'open' works
- Creating spaces for locals and visitors to utilise all year round for their special events and celebrations
- Creating opportunity for private enterprise to create events and activities around the works.

BUDGET

WHAT IS THE BUDGET FOR LANESCAPE?

Landscape is fortunate to have access to funds through the support of a very generous community and several grants, as well as sourcing funds year round through a variety of organisations.

Landscape would love to reward all artists for their contribution to Landscape, however there is a limit to the number of artists we can engage on a full fee for service basis.

Art consumables will generally be covered by Landscape within a pre-negotiated budget.

Artists will be required to provide a rough estimate of their overall budget within their Expression of Interest.

Budget of basic annual running costs to be added in here (including a festival), and then each art work will require its own individual budget.

INFO HERE	\$
Description	1000.00

GUIDELINES FOR SUBMISSIONS

WHAT DO I NEED TO SUBMIT IN THE EXPRESSION OF INTEREST (EOI)?

- All EOIs are site specific the deadlines will be on a case-by-case basis. Delivery by 5pm on the due date via email or mail.
 - Lanescape would prefer the EOI in a Word or PDF format
 - EOI needs to include the following:
 - Artist Name
 - Proposed Site Location
 - A short statement/ biography (up to 200 words)
 - A summary of Artwork Idea and its connection to our theme (up to 200 words)
 - Basic Budget of Project Expenses
- AND For artists requesting full fee for service we will also require:
- Examples or Samples of previous work and experience (no more than 3)

WHAT HAPPENS AFTER I SUBMIT AN EOI?

The indicative key dates for the process are outlined below. Please note these dates are subject to change, weather conditions and artist availability. Installation dates will be discussed with the successful artist/s and permission to access the site will only be granted once relevant agreements and approvals are signed by stakeholder parties and the artist/s.

ADD TIME FRAMES IN HERE - these will be rolling applications so need to consider how quickly we can work through this process on a regular basis.

Following the close of each EOI Artist/s will be selected considering the following:

- Artistic merit
- Response to the brief
- Value for money
- Experience

Lanescape will then determine the best balance of Artists for the funding available and ask the preferred Artists to work with Lanescape on a more detailed budget and design ideas.

SUBMISSION

Artists can email their EOI to **hello@lanescape.com.au**

or post it to:

Lanescape
379 Gilling Road
Yelarbon QLD 4388

CONTACT

For more information, please contact:
Terri-Ann Crothers on **0488 135 909**.

APPLICATION FORM/S

Add link to updated EOI once finalised.

RISK ASSESMENT

Link to Risk assessment Checklist [here](#).



SECTION D

Large open Space at levy bank height
Functional Art (family play)



Hubbub Music - Steve Langton
Above: Musical Chair
Left: Muscal ship at Cooktown

Far Left:
Musical groud piano

SECTION D (CONT)

Large open Space at levy bank height
Functional Art (family play)



The above cube-style bins have been donated to Lanescape. We are investigating the possibility of them being turned into a sculptural piece (see top left) or being placed strategically at this location to create a space for play.



Example of functional art - Child and play friendly seating, climbing and activity based play.

SECTION F

BANK AROUND THE LARGE CARPARK (BETWEEN BOWLS CLUB & GOLDEN AGE CENTRE)
FUNCTIONAL SCULPTURE (SEATING)





10th February, 2021

The Chief Executive Officer
Goondiwindi Regional Council
c/- mboyd@grc.qld.gov.au

Dear Carl

RE: Lanescape Masterplan

Thankyou for your time to walk through our masterplan and for the support shown to us by Goondiwindi Regional Council so far. We look forward to working collaboratively to increase arts and cultural opportunities in our region.

As requested we have included a list of the public spaces we wish to work with, along with any concerns or queries we have identified with each of these spaces. We have also included an updated version of the Masterplan Map for you to refer to when identifying the spaces.

If you have any questions with regard to the enclosed please contact Tracey Jensen on 0423 208 999 or tracey@my-design.com.au, or the Lanescape Secretary at hello@lanescape.com.au.

Kind regards

The Lanescape Team

A: Mural artwork, Herbert St entry to Riverwalk

This project will include mural (painting) on;

3-4metres of Footpath leading up to MacIntyre Street crossing (adjacent Herbert St vacant land)

Crossing over MacIntyre Street (approx 2 mtrs wide)

Ramp and walls of ramp leading up to riverwalk

Railings

Pump Shed

Wooden Seat

Australian examples of painted roads here:

<https://www.abc.net.au/news/2018-05-29/3d-zebra-crossing-boulia/9809408?nw=0> - 3D Zebra Crossing, Boulia, QLD

<http://www.tristankerr.com.au> - King Street Mural, Prahran, VIC

<https://www.smh.com.au/sydney-news/new-rainbow-crossing-at-taylor-square-a-victory-for-lgbtq-community-20180620-p4zmow.html> Rainbow pedestrian crossing, Sydney, NSW

B: Mural + Sculpture, Goondiwindi Floorcoverings (old fire station)

This project is on private property, however if we wanted to add some sculptural elements to the existing fire tower would there be any development application applicable due to the height?

C: Sculpture, Riverwalk

This project looks to create narrow sculpture alongside and above the path leading the viewer west towards the Hospital, a "Triffords" style of artistic archway of sorts.

D: Functional art, top of levy behind Hospital/Helipad

This project is also thought to be on private property (hospital grounds) and looks at creating artwork which is family friendly and designed to be interactive. We have also had some fabulous cube-style bins donated to us which we may utilise in this area. Please advise if there are any restrictions to installations in this area, and also if there are any development applications that would be required to be made to council for this work to be undertaken..

E: Unknown, old fishing club wall + railings along to Macintyre Boathouse

Are there any general guidelines we need to keep in mind here as we don't have a plan for exactly what will go here yet.

F: Functional sculpture, sloping bank around carpark

Seating - see examples with map

G: Mural, Boat Ramp Toilet Block

We have identified this space as our priority artwork for 2021, and a potential tourism drawcard. We would like to request that GRC consider rendering this brickwork both inside and outside, as we would engage our artist to paint the interior as well as the exterior and make a real feature out of this space.

H: Sculpture, Herbert Street medium strips

In keeping with the feedback from the town around artwork in the CBD upgrade, we would like to know what guidelines would be put on creating sculptural pieces in the medium strips, particularly in Herbert Street.

I: Mural + Sculpture, Foodworks besser wall

Again this is a private wall, however as in the Laneway again we will apply for part road closure for artists to work safely when required. If we were to apply sculpture to this space, what would be the limitations on how far this could extrude from the wall?

J: Sculpture, Telstra building

We have a copy of previous stipulations regarding this space, please advise if there is anything further we need to consider here.

K: Mural, Pumpheds along Riverwalk

We may need to sheet the corrugated iron on these sheds for our artist to be able to paint on a flat surface, dependant on the final artist chosen and their style of work. Please advise if this is possible, and of any stipulations around materials used.

L: Mural, Bowen Lane Power Poles

Agreements with Essential Energy are now in place, please advise if we are required to apply for partial Lane closure to put up some witches hats around the poles whilst the artists work.

M: Light projection, Boat Ramp precinct

This project is a long term one for us, requiring significant investment in infrastructure (projectors, how to mount them etc) at this stage looking for an indication of the level of support we have from GRC and anything we need to be aware of as far as approvals etc well in advance. We believe this project could significantly impact the ability to keep travellers in town overnight.

N: Functional Art, Goondiwindi Hospital grounds

Private property, but again what are the requirements around development applications?

O: Goondiwindi Letters Sculpture, no space identified as yet

This has been identified as a project but no space has been chosen yet. These would be approx 1.5m tall 3D letters that we would like to mount permanently somewhere, we would get in touch when a suitable location is decided on. Do we need a development application for these if they are to go on private land?

File: Community Relations/ Functions and Events
Our Ref: 686569
Date: 18 February 2021

Lanescape Inc
C/- Tracey Jensen
Email: hello@lanescape.com.au; tracey@my-design.com.au

Dear Lanescape,

RE: LANESCAPE MASTERPLAN

Goondiwindi Regional Council congratulates your committee on the development of a Masterplan for your future projects. We appreciate the time from many volunteers that has been devoted to this, and the commitment to being prepared for funding opportunities.

Council acknowledges that public art has the ability to encourage an appreciation of arts, celebrate local and national artists, contribute to the attractiveness of our town and boost the local economy through increased visitors. The region is extremely fortunate to have the skills and passion of Lanescape Inc to facilitate public art in our community.

In response to your letter dated 10th February requesting advice on your Masterplan including Council regulations and permissions for Council space, we provide the following:

1. Council provides in-principle support for all activities, except:
 - a. Item A – painting on roads, as this does not comply with Australian or Queensland Department of Transport and Main Roads standards, and
 - b. Item C - we would require further conversation prior to providing in-principle approval, to ensure that the proposed works does not impede heavy vehicle access to the levee bank.
2. Council has not allocated any budget to undertake works in the Lanescape Masterplan, such as iron sheeting or rendering of Council property. Council does not object to the works being undertaken however the cost will need to be borne by Lanescape.
3. Whilst decision-making rests with the local Regional Arts Development Fund (RADF) committee, Council strongly supports any application made by Lanescape in enhancement of town through the delivery of this Masterplan.
4. Item D, Functional art, behind hospital/ helipad – Will need to liaise with Darling Downs Health regarding any proposed works and if these would have any effect on the safe operation of the existing helipad.
5. Item I, Mural + Sculpture @ Foodworks Bowen Lane - small protruding sculptures that do not exceed existing protrusions (e.g. storm water pipes) would be acceptable.

6. All road closures, including partial closures to paint power poles or similar, will require a Special Event Road Closure Application form to be submitted, this form can be accessed - <https://www.grc.qld.gov.au/downloads/file/624/special-event-road-closure-application-formpdf>
7. For all sculptures over 2.4m high, or larger than 10m², they will require a building approval, it is a requirement of the building application that an engineering design be included. However, Council requires that all sculptures on public land have an engineering design for the footing to ensure public safety, and strongly encourage the same for works on private property.
8. As per Council's Public Art and Commemorative Items Policy, we request that prior to any works on public land being commissioned with the artist that Lanescape liaise with Council on the specifics of the project including an understanding on any long term costs to Council to maintain and the logistics of the specific artwork and location. For example the proposed mural on Council's water pump sheds requires a conversation about the preferred material for sheeting, how to bolt sheeting to the sheds, impact on drainage and the dates for install and paint works.

If you require any further information, please contact Megan Boyd, Community Development and Events on 07 4671 7401 or mboyd@grc.qld.gov.au, who will be pleased to assist.

Yours faithfully

Carl Manton
Chief Executive Officer
Goondiwindi Regional Council

REPORT DATE: 15 February 2021 **REPORT NUMBER:** ES002-21
DEPARTMENT: Engineering Services
PORTFOLIO HOLDER: Cr Rick Kearney
REPORT TITLE: **RFT 2021-90B Goondiwindi High Lift Pump Upgrade**
PREPARED BY: Manager Water & Sewerage – Trevor Seth

SUBJECT:

RFT2021-90B Goondiwindi High Lift Pumps Upgrade and installation closes on Monday 22 February 2021. As there will be insufficient time to properly evaluate the responses and prepare a report of recommendation for the February meeting this report is requesting Council delegate authority to the Mayor and CEO to award the tender so as to not hold up the works.

REPORT:

Through its asset management process, Council identified the requirement for an upgrade of the Pumps at the George St Water Filtration Plant to address identified deficiencies in the water network, allow expansion for future demand and the existing pumps being at the end of their useful service life. These works have been budgeted for in this year's budget.

The tender, RFT2021-90B was advertised via Vendor Panel and Council's Website. During the Tender process, two site visits for prospective tenderers were conducted.

The tender closes Monday 22 February 2021 at 4pm. Due to time constraints, there will be insufficient time to properly evaluate the responses and prepare a recommendation report to the February Council meeting and allow works to start as early as possible.

This report is recommending to delegate authority to the Mayor and CEO to award the tender RFT2021-90B so Council may begin works on the booster pump system in March 2021.

ASSOCIATED RISKS:

FINANCIAL IMPACTS: The works have been allowed for in this financial year's budget.

CONSULTATION: There have been two site visits for prospective tenderers.

LEGISLATION/LEGAL/POLICY:

- *Local Government Act 2009*
- *Local Government Regulation 2012*
- *GRC Capital Works Budget 2020/2021*

OFFICER'S RECOMMENDATION:

That Council resolves to delegate authority to the Mayor and CEO for the awarding of tender RFT2021-90B being for the Goondiwindi High Lift Pumps Upgrade works.

REPORT DATE: 17 February 2021 **REPORT NUMBER:** ES003-21
DEPARTMENT: Engineering Services
PORTFOLIO HOLDER: Cr Jason Watts
REPORT TITLE: **Proposed Merger of Regional Roads and Transport Groups**
PREPARED BY: Director Engineering Services – Dion Jones

SUBJECT:

On the 4th of January, Cr Watts, in his capacity as the Chair of the Southern Border Regional Roads and Transport Group, received a letter regarding a proposed merger of the Eastern Downs, Western Downs and Southern Border Regional Roads and Transport Groups. This report is to seek a Council position on the proposed merger.

REPORT:

There are currently four Roads and Transport Groups in the Darling Downs Transport and Main Roads District, covering five Councils, and the Roads and Transport Alliance has written to the chair of three of the groups regarding a proposal to merge them. A copy of the letter is included as '**Attachment A**'.

Representatives from the three effected Roads and Transport Groups, and the four effected Councils, met in Toowoomba on Friday 29th of January to discuss the proposed merger. Although none had a firm position from Council, the majority of the representatives present at this meeting did not support the merger.

Although overall TIDS funding for the combined area would stay the same Council staff are concerned with being able to effectively compete for these funds on a competitive basis with other Councils that have larger populations, traffic and crash history numbers. This would be particularly relevant on lower order roads which do currently get funding through the TIDS program. Other Councils also raised concerns about losing some of the flexibility in the delivery of works and the ability to be reactionary, which the current arrangement of one or two Councils per group gives.

There is currently a meeting of the Southern Border Regional Roads and Transport Group programmed for early March and I believe it is important for Council to take a formal position to this meeting. It is therefore recommended that Council not support the proposed merger of the of the Eastern Downs, Western Downs and Southern Border Regional Roads and Transport Groups.

ASSOCIATED RISKS:

FINANCIAL IMPACTS: There is a possibility of reduced TIDS funding going forward following any proposed merger.

CONSULTATION: The proposed merger has been discussed with potentially effected elected representatives, Council officers and Transport and Main Roads

LEGISLATION/LEGAL/POLICY:

OFFICER'S RECOMMENDATION:

That Council not support the proposed merger of the Eastern Downs, Western Downs and Southern Border Regional Roads and Transport Groups.

Attachments:

Attachment A – Letter from Greg Hallam – CEO LGAQ & Chair Roads and Transport Alliance Group

Attachment A – Letter from Greg Hallam – CEO LGAQ & Chair Roads and Transport Alliance Group



Our ref: FM2006

4 January 2021

Cr Jason Watts
Chair
Southern Border Regional Roads and Transport Group
Locked Mailbag 7
INGLEWOOD QLD 4387

Dear Cr Watts

Proposal to merge Eastern Downs, Western Downs and Southern Border Regional Roads and Transport Groups

As Chair of the Roads and Transport Alliance Board (the Board), I write to request your consideration of a proposal to merge Eastern Downs, Western Downs and Southern Border Regional Roads and Transport Groups (RRTGs).

This request follows informal advice to the Board that various representatives of the three RRTGs have recently expressed interest in discussing common issues at a regional level and for stronger communication and coordination on a range of regional matters, including a more strategic approach to roads infrastructure investment.

Fundamentally, the Board strongly believes there are mutual benefits from a collaborative approach to roads and transport infrastructure investment and management, including:

- Joint decision making, planning and investment which reflects regional priorities across the road and transport network
- Efficiency gains in network planning, program development and project delivery
- Improved workforce capability and capacity through coordinated training and knowledge transfer

It is also an opportune time to consider such a merger, following announcements earlier this year by the Queensland Government, in partnership with the Australian Government, of over \$1 billion in accelerated and new funding for road improvements across Queensland.

Please note the proposed RRTG merger does not impact your Transport Development Infrastructure Scheme (TIDS) allocation. Consistent with the TIDS allocation methodology, each council would bring their current allocation to the merged RRTG and can continue to program TIDS funding in a way that no council is disadvantaged by the merger.

Roads and Transport Alliance Board:

Greg Hallam (Chair - LGAQ) | Neil Scales (TMR) | Alison Smith (LGAQ)
Les Dunn (TMR) | Joshua Hannan (TMR) | Lau Chean-Piau (LGAQ)

Office of the Chair | C/o LGAQ | PO Box 2230 | Fortitude Valley BC | Q 4006

Acknowledging the effort and resources required to create a merged RRTG, the Roads and Transport Alliance will fund the services of an experienced Technical Coordinator to assist with establishing the RRTG and provide ongoing support for the first 12 months.

I encourage you to consider the proposal and the benefits of broader regional collaboration. I would appreciate your advice by 31 January 2021. Should you wish to discuss this matter further in the meantime, please contact Mr Lau Chean-Piau, Manager Infrastructure, Economics and Regional Development, LGAQ, on 3000 2249 or lau_chean@lgaq.asn.au

Yours sincerely

A handwritten signature in black ink, appearing to be 'Greg Hallam', with a stylized, cursive script.

Greg Hallam
Chief Executive Officer, Local Government Association of Queensland
Chair Roads and Transport Alliance Board