



# Out of Hours Construction Application

This application must be submitted to Council at least five (5) business days prior to the earliest date you are requesting to work.

Council takes no responsibility for delays resulting from a permit not being issued in time for planned works to commence.

**Existing Council Application Numbers (ROL/MCU/OPW) & Building Approval**

**Application type**

New application       Amendment to existing permit

**Detailed description of the amendment** (for amendment applications only)

## Applicant Details

**Name/s** (individual or company name in full)

**Responsible person on site**

**Postal address**

<b>Suburb</b>	<input type="text"/>		
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<b>State</b>	<input type="text"/>	<b>Postcode</b>	<input type="text"/>
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<b>Country</b>	<input type="text"/>		
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**Contact telephone number Site Foreman**

**Mobile number** (mandatory requirement)

**Email address**

By providing your email address, you consent to receiving all correspondence in relation to this application, electronically.

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**Individual or Company's  
ACN/ARBN**

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## Property description

<b>Lot number</b>		<b>Registered plan number</b>	
<b>Property Address</b>			
<b>Project Type</b>			
<b>Building approval number</b>			
<b>MCU approval number</b>			

## Details of the proposed Work

<b>Date requesting to start work</b>		<b>Finish Date</b>	
<b>Requested start time</b>		<b>Requested finish time</b>	
<b>Description of work (include details on how you intend to minimise impact on neighbours e.g. noise, light, traffic etc)</b>			
<b>Reasons why this work cannot be carried out during normal hours</b>			
<b>What equipment will be used (e.g. crane, compressor, lights, cutting/drilling, power tools)</b>			

<b>Do you have a noise assessment from a qualified acoustic engineer? (If yes, you must provide a copy of the assessment)</b>		
<input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>What is the dBA rating of the equipment at the source?</b>		
<b>What is the dBA of the equipment at the nearest recipient premises?</b>		
<b>Do you have a road closure permit (if the work is been carried out on the road)?</b>		
<input type="checkbox"/> Yes <input type="checkbox"/> No		<b>Permit Number:</b>
<b>Other Authorities contact details (e.g. Telstra, Energex, Water etc.)</b>		
<b>Authority Name</b>	<b>Contact Person</b>	<b>Contact details</b>
<b>Community stakeholder notification letter drop</b>		
<b>Proposed date for letter drop</b>		
<b>Copy of notification letter attached with application</b>		

(Note: Minimum of 5 day notification required prior to works commencing. Must be delivered to all immediate neighbours if such properties are located within a 100m radius of the construction site)

## Checklist

### Requirement Checklist

- All sections of application complete
- Community stakeholder notification letter prepared and submitted with application

- Map showing delivery area of community stakeholders

## Applicant's Declaration

<input type="checkbox"/>	By ticking this box and making this application, I declare that all information in this application is true and correct. <i>Note: it is unlawful to provide false or misleading information.</i>		
<b>Name</b>		<b>Date</b>	
<b>Company name</b>			
<b>Signature</b>			

## Submit

- in person at Council's [Customer Service Centres](#)
- by mail, LMB 7 Inglewood Qld 4387
- by email to [mail@grc.qld.gov.au](mailto:mail@grc.qld.gov.au)