



GOONDIWINDI REGIONAL COUNCIL

CONDITIONS OF HIRE

Goondiwindi Natural Heritage and Water Park

- Proposed Function:** Requests for the usage of Council's Goondiwindi Natural Heritage and Water Park for special functions outside normal operating hours are to be made in writing to Council, and must specify the type of function to be held and the maximum numbers of guests who will attend. The park is open to the public daily from 6:00am to 8:00pm.
- Hire Fee:** The hire fees for the use of the facility outside normal operating hours are as set out in Council's Schedule of Fees and Charges.
- Bond:** A bond in accordance with the use (see below) shall be lodged for the use of the Park and will be refunded when Council is satisfied that the hired area has been cleaned to Council's satisfaction. The bond will not be refunded if Council is required to clean the hired area. Deductions will also be made from the bond for any damage caused to the amenities etc.
- \$100 – “Closed Function” Functions where only immediate family members or work colleagues and their families will attend, (e.g. Employer organised Xmas Party and Socials), and where the total number of invited guests does not exceed 30.
- \$500 – “Open Function” Functions where the number of invited guests will exceed 30 (exemptions may be applied for), or if the function does not fall within the above criteria (e.g. 18th, 21st, etc Birthday Parties, fundraising events).
Also refer “Security” requirements below.
- Security:** For those functions where the bond is set at \$500, it is also a requirement that “Licensed Security Personnel” (LSP) be engaged for the full period of hire, continuing until all attendees have vacated the facility. The cost of the LSP shall be the responsibility of the hirer. Proof of the engagement of the LSP is required prior to issue of the key.
- Rules:** The conditions of usage displayed at the entrance of the Park shall be obeyed at all times.
- Closing:** The applicant is to ensure that gates at the Park are secured prior to departing the facility.
- Keys:** Keys are to be collected from Council's Customer Service Office at 100 Marshall Street by 4:30pm on the last working day prior to the event. Keys shall be returned to Council by 10:00am the next working day following the hire date.
- Time:** The available hire period is from 8:00pm to 11:30pm (must be off the premises by midnight).
- Permits:** Any permits required for special functions must be obtained at the applicant's expense.
- Vehicular Movement:** Vehicles are to be driven on the designated roads only, with the only exception being where heavy items such as marquees are being erected away from a road. In these cases access should only be made through the rail barrier on the northern side of the amenities block. The rail on this section of the barrier can be lifted to allow access (see plan below). However please note that if the ground is wet access is not permitted onto the grassed area. Deductions will be made from the bond if reinstatement of the grassed area is necessary as a result of vehicles being driven thereon when wet, or across any other section of the grassed area.

Grassed Areas: In addition to the above condition regarding Vehicular Movement, no activities shall be undertaken on the grassed areas that may result in damage thereto. The cost to rectify any damage caused shall be the responsibility of the Hirer. An example of a prohibited use would be the use of fire drums.

Erection of Tents If it is intended to erect marquees, tents or any other equipment which requires pegs to be driven into the ground, the hirer shall, prior to the event, telephone Council's Town Maintenance Supervisor on mobile 0448 944 053 and make arrangements to visit the Water Park between the hours of 7:00am and 3:00pm on a work day, to identify the location of sprinklers and water lines. Any damage caused to the irrigation system will be repaired at the hirer's expense.

Activities: No illegal activities are to be undertaken at the Park.

Minors: Minors are to be supervised at all times.

Public Liability Insurance: The Hirer shall have in place Liability Insurance to cover their occupancy of the Park, including the activities being conducted. Council has Public Liability Insurance as "owner" only, which does not extend to the activities of the Hirer.

IMPORTANT: - No glass bottles or containers are to be taken into the Water Park.

I hereby accept and agree to abide by the Conditions of Hire set out above, and further, I acknowledge that in taking possession of the keys to the Water Park, as hirer I am responsible for all damages that shall occur during the period of hire, and that should the cost of repairing the damages exceed the bond money lodged, that in addition to forfeiting the bond I agree to pay the full cost of all rectification work.

Name of Hirer

Telephone Number

Email

Date of Hire: ____/____/____

Time: ____:____ to ____:____

Maximum number of attendees _____

The function will be an OPEN / CLOSED function.
Please circle applicable answer.

Signature of Hirer

Date: ____ / ____ / ____

Bank Account Details (If bond payable)

BSB

Account Number

Account Name

