



Goondiwindi Customer Service Centre: (07) 4671 7400
Inglewood Customer Service Centre: (07) 4652 0200
Texas Customer Service Centre: (07) 4653 2600

Postal: LMB 7, Inglewood QLD 4387
Email: mail@grc.qld.gov.au
Web: www.grc.qld.gov.au

Application for Street Stall Permit

Details of Applicant		
Applicant's Name:		
Email:		Phone:
Organisation / Company Details		
Organisation / Company Name:		
Postal Address:		
Email:		Phone:

Public Liability Insurance				
The public liability insurance policy, which provides indemnity for each individual occurrence in an amount not less than \$5,000,000. Please provide details of your public liability insurance:				
Name of insured:			Name of Insurer:	
Level of Cover:		Policy No:		Expiry Date:

Proposed Activity	
Low Risk	Variable Risk
<input type="checkbox"/> Fundraiser - sell raffle tickets	<input type="checkbox"/> Fundraiser – selling food e.g. cake stall, sausage sizzle
<input type="checkbox"/> Musical or Theatrical Performance e.g. busking	<input type="checkbox"/> Vendor or sales for profit
<input type="checkbox"/> Display or Information booth	<input type="checkbox"/> Other: <i>(please specify)</i>

Site Details	
Proposed Location:	
Date(s):	
Time(s):	

Declaration and Signature		
I, the applicant, declare that I have read the conditions of the application approval and understand all of the requirements. I confirm that I can fulfill all the requirements which are relevant to the activity that I wish to undertake.		
Name:	Signature:	Date: / /
Shop Owner / Manager of Proposed Street Stall Location		
I, the shop owner / manager, declare that I have read this Application for Street Stall Permit and I confirm that I support the application for the permit in the location proposed, at my shop front.		
Name:	Signature:	Date: / /

Conditions of Application Approval

- A clear, unobstructed pedestrian corridor of 1.5m is to be provided and maintained on the footpath between the street stall and adjacent car parks; however, a larger distance may be required where pedestrian traffic density is assessed by Council as requiring an increased footway.
- Advertising devices shall not be placed on the footpath.
- All fixtures, fittings and devices placed on the footpath (1 table and 2 chairs maximum) shall be of sound construction and design, aesthetically acceptable to Council and maintained in a proper state of repair.
- A person who conducts a street stall shall not accost passers-by to encourage the purchase of their goods or services.
- The footpath area shall be kept at all times in a clean, tidy and orderly condition.
- If the operation of the street stall involves sale of food, you may need to apply for a temporary food license at least 5 days prior to the event (See table below). Food for sale at a street stall shall be prepared, manufactured, packed and labelled in accordance with the provisions of the Food Act 2006 and the Australia New Zealand Food Standards Code and any relevant Council Policy, prior to being offered for sale at the stall.
- If the conduct of the street stall involves a sausage sizzle, suitable precautions need to be implemented to protect the public from personal injury such as burns.
- Council will provide approval for a street stall permit in specific locations and times as deemed appropriate.
- The stall holder is required to hold a hard copy of the permit in their possession for the duration of the activity.
- Parking spaces will not be provided as part of an approved permit.
- Bookings cannot be made for more than three (3) consecutive day's*, each request will be considered on its merits.
- *In the case of busking, the three (3) days do not have to be consecutive.
- The organiser is responsible for ensuring that any money collection undertaken for charitable purposes is in full compliance with the requirements of the Office of Fair Trading and all associated legislation.
- Council reserves the right to cancel or amend the Permit and / or conditions at any time.
- The Permit is subject to the provisions of the Council's Local Laws and is only issued in respect of the approved dates and locations.

Cancellation of Permit

Should Council receive any complaints from businesses or members of the public regarding the operation of the stall, including impeding traffic or the harassment of the general public; or should the stallholder fail to comply with any of the conditions outlined above Council reserves the right to immediately revoke the permit. In the event that a permit is revoked, Council reserves the right to implement a suspension period and may refuse to issue future permits.

Permits are issued under *Subordinate Local Law No. 1.14 (Undertaking Regulated Activities on Local Government Controlled Areas and Roads) 2011*.

Fees

Application for permit by community Group and Charities	NIL
All other applications for permit	Refer to Fees and Charges

OFFICE USE ONLY - Application Status

Approved
 Declined

Name: _____ Signature: _____ Date: / /

REGULATED PARKING – GOONDIWINDI CBD

Please note that vehicles parked in designated 2-hour parking spaces for longer periods of time may be issued with parking infringement fines.

IMPORTANT NOTICE

Goondiwindi Regional Council is collecting this information in order to comply with its responsibilities and obligations as a Local Government. The information will only be used by Council Officers or Agencies which may have a legitimate need for the information to process applications or the like. Your information will not be given to any other person or Agency until you have given us permission or we are required to by law.