



# Plumbing & Drainage Application Checklist

(Attach to Application)

**Postal Address**

LMB 7  
Inglewood QLD 4387

**Engineering Services**

Ph: 07 4671 7449  
Fax: 07 4671 7433

**Internet/Email**

www.grc.qld.gov.au  
mail@grc.qld.gov.au

Applicants shall make themselves familiar with Council's Cost Recovery Fees & Commercial Charges which are available by contacting Goondiwindi Regional Council or on Council's website at [www.grc.qld.gov.au](http://www.grc.qld.gov.au)

**DATE:** \_\_\_\_\_

**APPLICANT'S NAME:** \_\_\_\_\_

**SITE ADDRESS:** \_\_\_\_\_

1.	<p><b>Plumbing Application - Form 1 (completed &amp; signed)</b></p> <ul style="list-style-type: none"> <li>Form 1 permit work application for plumbing, drainage and on-site sewerage work</li> </ul>	<input type="checkbox"/>
2.	<p><b>Notification of Responsible Person – Form 7</b></p> <ul style="list-style-type: none"> <li>Form 7 Notification of Responsible Person to be signed by responsible plumber</li> </ul>	<input type="checkbox"/>
3.	<p><b>Site Plan</b></p> <ul style="list-style-type: none"> <li>With scale bar and the buildings drawn showing distances to boundaries</li> <li>One (1) copy required</li> <li>Fully dimensioned site plans showing all current &amp; proposed structures</li> </ul>	<input type="checkbox"/>
4.	<p><b>Floor Plan</b></p> <ul style="list-style-type: none"> <li>Showing all fixtures</li> <li>Elevations</li> <li>One (1) copy required</li> </ul>	<input type="checkbox"/>
5.	<p><b>Proposed Drainage Plan</b></p> <ul style="list-style-type: none"> <li>One (1) copy required</li> <li>Plan must be draw to scale with scale bar measure</li> <li>Must show drainage plan for house suspended and/or underslab</li> <li>Service providers infrastructure including water meter and sewerage connection points</li> <li>Inspection Openings (including IO to surface &amp; Clear outs)</li> <li>Overflow Relief Gully (ORG) location</li> <li>Vent pipe locations and size</li> <li>Site soil classification for example H, E, or P</li> <li>If soil type is H, E, or P an articulation design is required</li> <li>HWS location and proposed relief drain termination points to drain or pit</li> </ul>	<input type="checkbox"/>
6.	<p><b>Onsite Sewerage Design</b></p> <ul style="list-style-type: none"> <li>Required only if not connect to Goondiwindi Regional Council sewerage distribution system</li> <li>Required for new dwellings, extensions such as an added bedroom to an existing dwelling</li> <li>Design to be completed by a Suitably Qualified Person who is licenced to perform the design work (refer to the Onsite Sewerage Systems Designers List attached)</li> <li>Location of proposed system</li> <li>Model, size and brand of treatment system including Chief Executive Approval</li> <li>Distances and locations from waterways, bores, creeks, dams, underground / above ground water tanks, pools</li> <li>Distances and locations from property boundaries, walkways etc in accordance with QLD plumbing &amp; Waste Water Code</li> <li>Size of land application area, % slope and type and method of effluent disposal</li> <li>Site &amp; Soil evaluation report</li> </ul>	<input type="checkbox"/>
7.	<p><b>Water Connection</b></p> <ul style="list-style-type: none"> <li>Is water connection required? If Yes:               <ul style="list-style-type: none"> <li>Complete Council's <i>New Water Meter Connection Form</i> and pay the relevant fees</li> </ul> </li> </ul>	<input type="checkbox"/>

Goondiwindi Regional Council is collecting this information in order to comply with its responsibilities and obligations as a Local Government. The information will only be used by Council Officers or Agencies which may have a legitimate need for the information to process applications or the like. Your information will not be given to any other person or Agency until you have given us permission or we are required to by law.

<b>8.</b>	<b>Commercial/Industrial Applications</b> <ul style="list-style-type: none"> <li><b>Hydraulic Design Drawings</b> are required for commercial and industrial buildings. Drawings required to be designed by a RPEQ or QBCC qualified persons.</li> </ul>	<input type="checkbox"/>
-----------	--	--------------------------

**Office Use Only:**

Fee: \$  Date:  Receipt #:  Name:

<b>PLUMBING &amp; DRAINAGE FEES for PD: /</b>			
Plumbing & Drainage	<i>Plumbing &amp; Drainage Lodgement Fee (Class 1 &amp; Additions), plus Fee per fixture (Minimum 3 fixtures)</i>	4820-1510-0000	\$ .....
Industrial & Commercial	<i>Plumbing &amp; Drainage Lodgement Fee (Class 2-9), plus Fee per fixture (Minimum 3 fixtures)</i>	4820-1510-0000	\$ .....
Water Connections	<i>As per Connection Cost on Application for Water Supply</i>	4720-1500-0000	\$ .....
(GST Exempt) TOTAL			\$ .....

Goondiwindi Regional Council is collecting this information in order to comply with its responsibilities and obligations as a Local Government. The information will only be used by Council Officers or Agencies which may have a legitimate need for the information to process applications or the like. Your information will not be given to any other person or Agency until you have given us permission or we are required to by law.