

# Application for Hire Goondiwindi Town Park



## IMPORTANT NOTICE

Goondiwindi Regional Council is collecting this information to fulfil its responsibilities and obligations as a Local Government. This information may be used by Council officers, or shared with relevant agencies, where it is necessary to process your application or carry out related Council functions. Your contact details may also be used by Council to communicate with you about other services, matters or responsibilities that directly relate to your dealings with Council, in accordance with the Information Privacy Act 2009 (Qld) and Council's Information Privacy Policy. Your personal information will not be disclosed to any other person or agency unless you have given your consent or we are required to do so by law.

## APPLICANT DETAILS

Details of Applicant					
Company / Organisation:					
Contact Full Name:					
Group Type:	<input type="checkbox"/> Business <input type="checkbox"/> Commercial <input type="checkbox"/> Incorporated <input type="checkbox"/> High risk sports <i>If you select any of the group types above or hire a GRC facility more than 12 times per year please attach a copy of your Certificate of Currency to this application.</i>				
Address:					
Mobile:					
Email:					
Public Liability Insurance					
The public liability insurance policy, which provides indemnity for each individual occurrence in an amount not less than \$5,000,000. Please provide details of your public liability insurance:					
Name of Insured:			Name of Insurer:		
Level of Cover:		Policy No:		Expiry Date:	
PROPOSED ACTIVITY / FUNCTION					
<input type="checkbox"/> Fundraiser (e.g. stall, sell tickets) <input type="checkbox"/> Travelling Medical Services			<input type="checkbox"/> Vendor (sales for profit) <input type="checkbox"/> Display or Information booth		
Details of event:					
Date/s:					
Time:					
Electricity Required?	<input type="checkbox"/> Yes <input type="checkbox"/> No				

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## HIRE CONDITIONS AND GENERAL INFORMATION

The premises and all facilities are hired to the Hirer on the basis that the Hirer is competent to operate all such facilities and indemnifies Council against any loss, damage or liability from such use.

- A clear, unobstructed pedestrian corridor of at least 1.5 metres is to be provided and maintained between the street stall and adjacent stalls and car parks; however a larger distance may be required where pedestrian traffic density is assessed by Council as requiring an increased footway.
- All fixtures, fittings and devices shall be of sound construction and design, aesthetically acceptable to Council and maintained in a proper state of repair.
- A person who conducts an activity in the Town Park shall not accost passers-by to encourage the dissemination of information or purchase of their goods or services.
- If the use of the Town Park involves the sale of food, you may need to apply for a temporary food licence at least 5 days prior to the event. Food for sale via a temporary vender shall be prepared, manufactured, packed and labelled in accordance with the provisions of the Food Act 2006 and the Food Standards Australia New Zealand and any relevant Council Policy, prior to being offered for sale.
- If the conduct of the street stall involves a sausage sizzle, suitable precautions need to be implemented to protect the public from personal injury such as burns.
- The park area shall be kept clean and tidy at all times.
- Council will provide approval for use of the Town Park in specific locations and times, as deemed appropriate.
- The permit holder is required to have a copy of the permit in their possession for the duration of the use.
- Bookings cannot be made for more than three (3) consecutive days. If a permit for a longer period is requested, each request will be considered on its merits.
- The organizer is responsible for ensuring that any money collection undertaken for charitable purposes is in full compliance with the requirements of the Office of Fair Trading and all associated legislation.
- Council reserves the right to cancel or amend the Permit and / or conditions at any time.
- The Permit is subject to the provisions of the Council's Laws and is only issued in respect of the approved dates and locations.
- Permits are issued under Subordinate Local Law No. 1.14 (Undertaking Regulated Activities on Local Government Controlled Areas and Roads) 2011.

## REGULATED PARKING – GOONDIWINDI CBD

Please note that vehicles parked in designated 2-hour parking spaces for longer periods of time may be issued with parking infringement fines.

## CANCELLATION OF PERMIT

Should Council receive any complaints from businesses or members of the public regarding the activity or should the applicant fail to comply with any of the conditions outlined above Council reserves the right to immediately revoke the permit. In the event that a permit is revoked, Council reserves the right to implement a suspension period and may refuse to issue future permits.

## Declaration and Signature

I, the applicant, declare that I have read the conditions of the application approval and understand all of the requirements. I confirm that I can fulfill all the requirements which are relevant to the activity that I wish to undertake.

Name:

Signature:

Date:        /        /

## OFFICE USE ONLY – Application Status

<input type="checkbox"/> <i>Ad hoc</i> Casual Hirers Liability Cover	<input type="checkbox"/> Public Liability Insurance required
	<input type="checkbox"/> Certificate of Currency attached
<input type="checkbox"/> Application Approved	<input type="checkbox"/> Application Declined
Reason for declining:	
<b>Goondiwindi Regional Council – Authorising Officer</b>	
Name:	Signature:        /        /