

## Request For Pre-lodgement Meeting

Postal Address LMB 7 Inglewood QLD 4387 Planning Services
Ph: 07 4671 7400
Fax: 07 4671 7433

Internet/Email www.grc.qld.gov.au mail@grc.qld.gov.au

The advice provided at these meetings should NOT be taken as a commitment as to whether an application would be approved or refused by Council. The pre-lodgement meeting process cannot override Council's duty of care and legislative responsibilities in the assessment of development applications including considering matters raised by possible submitters and referral agencies, or which come to light during the detailed assessment process.

Section 1:	Applicant	details						
Name								
Postal Address								
		Suburb			State		Postcode	
Contact Number					Your	Reference:	•	
Email								
Section 2:	Site Details	s						
Property Address				T				
Property Description Lo		Lot		Plan Type & No.				
		Lot		Plan Type & No.				
Lot		Lot		Plan Type & No.				
Current Land Use								
Section 3:	List of Atte	endees						
Name			Title			Organisation		
Section 4: Meeting Details								
Preferred Meeting Date/s: (Please provide three (3) potential dates)								
Preferred Meeting Time			☐ 9:00am to 10:00am					
			☐ 10:30am to 11:30am					
			☐ 2:00pm to 3:00pm					
			☐ 3:30pm to 4:30pm					
Section 5: Description of Proposed Development								
Development Type			☐ Material Change of Use ☐		☐ Reconfiguring a Lot ☐ Other			
Proposed Use								
Brief Description of Proposal (attached additional pages where required)								

Goondiwindi Regional Council is collecting this information to fulfil its responsibilities and obligations as a Local Government. This information may be used by Council officers, or shared with relevant agencies, where it is necessary to process your application or carry out related Council functions. Your contact details may also be used by Council to communicate with you about other services, matters or responsibilities that directly relate to your dealings with Council, in accordance with the *Information Privacy Act 2009 (Qld)* and Council's *Information Privacy Policy*. Your personal information will not be disclosed to any other person or agency unless you have given your consent or we are required to do so by law.



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Sect	tion 6:	Show Cause Notice					
Is this pre-lodgement meeting sought as a consequence of a Show Cause Notice issued by Council?							
□ No	)	☐ Yes → Please attach a copy of the Show Cause Notice					
Section 7: Items for Discussion							
	tion 7:	Items for Discussion					
1.							
2.							
3.							
4.							
5.							
6.							
Section 8: Council Attendees required							
Which	of the follow	wing technical officers would you like to attend the pre-lodgement meeting?					
□ Pla	anning Office	er / Manager of Planning Services					
□ De	evelopment E	Engineer					
☐ Building Officer							
Have there been previous discussions with Council Officers regarding the proposal?							
☐ Yes (please state officer) ☐ No							
Section 9: Supporting Documentation							
To help ensure the best outcome for the specific issues to be discussed, please include the following items with your application:							
☐ Completed pre-lodgement meeting request form							
□ Proposal Plans (site plan, floor plans, elevations)							
☐ Technical reports:							
☐ Other (please list):							

All enquiries to be directed to Council's Town Planning Department - Phone: (07) 4671 7400.

Please email completed form and attachments to mail@grc.qld.gov.au, and attention to the Town Planning Department.