



Goondiwindi Customer Service Centre: (07) 4671 7400  
 Inglewood Customer Service Centre: (07) 4652 0200  
 Texas Customer Service Centre: (07) 4653 2600  
 Facsimile: (07) 4671 7433

Postal: LMB 7, Inglewood QLD 4387  
 Email: mail@grc.qld.gov.au  
 Web: www.grc.qld.gov.au

## APPLICATION FOR RENEWAL OF FOOD BUSINESS LICENCE

### IMPORTANT NOTICE

Goondiwindi Regional Council is collecting this information to fulfil its responsibilities and obligations as a Local Government. This information may be used by Council officers, or shared with relevant agencies, where it is necessary to process your application or carry out related Council functions. Your contact details may also be used by Council to communicate with you about other services, matters or responsibilities that directly relate to your dealings with Council, in accordance with the *Information Privacy Act 2009 (Qld)* and Council's *Information Privacy Policy*. Your personal information will not be disclosed to any other person or agency unless you have given your consent or we are required to do so by law.

Please complete the details below for your existing premises.

|                                 |             |               |
|---------------------------------|-------------|---------------|
| <b>Applicant:</b>               |             |               |
| <b>Trading Name:</b>            |             |               |
| <b>GRC Food Licence Number:</b> |             |               |
| <b>Class/Description:</b>       |             |               |
| <b>Business Address:</b>        |             |               |
| <b>Postal Address:</b>          |             |               |
| <b>Phone:</b>                   | <b>Fax:</b> | <b>Email:</b> |
| <b>Food Safety Supervisor:</b>  |             |               |

***For any Food Safety Supervisor changes, please attach a copy of Statement of Attainment for Councils records.***

**Declaration:** I/We are the operator/s of the abovementioned activity and apply for the renewal of the Food Business Licence pursuant to the *Food Act 2006*. I/We declare that all information contained within this renewal application is true, correct and complete, to the best of my/our knowledge. **Payment of this renewal is confirmation that all details are true and correct.**

Signature/s: .....

Date: ...../...../.....

**\* Failure to renew your licence before 31 December each year will result in a restoration fee being applied and may result in Council commencing enforcement action for operating without a licence, an offence under the *Food Act 2006*.**

**Please send renewal form along with payment to Goondiwindi Regional Council, LMB 7, Inglewood QLD 4387, or pay in person at your nearest Customer Service Centre.**

### OFFICE USE ONLY

|            |  |              |  |
|------------|--|--------------|--|
| Date Paid: |  | Amount Paid: |  |
| Receipt:   |  | Initials:    |  |

For further information, contact Council:

Customer Service  
 (07) 4671 7400  
 www.grc.qld.gov.au

