



Plumbing & Drainage Application Checklist

(Attach to Application)

Postal Address

LMB 7
Inglewood QLD 4387

Engineering Services

Ph: 07 4671 7449
Fax: 07 4671 7433

Internet/Email

www.grc.qld.gov.au
mail@grc.qld.gov.au

Applicants shall make themselves familiar with Council's Cost Recovery Fees & Commercial Charges which are available by contacting Goondiwindi Regional Council or on Council's website at www.grc.qld.gov.au

DATE: _____

APPLICANT'S NAME: _____

SITE ADDRESS: _____

1.	Plumbing Application - Form 1 (completed & signed) Form 1 permit work application for plumbing, drainage and on-site sewerage work	☐
2.	Notification of Responsible Person – Form 7 Form 7 Notification of Responsible Person to be signed by responsible plumber	☐
3.	Site Plan - With scale bar and the buildings drawn showing distances to boundaries - One (1) copy required - Fully dimensioned site plans showing all current & proposed structures	☐
4.	Floor Plan - Showing all fixtures - Elevations - One (1) copy required	☐
5.	Proposed Drainage Plan - One (1) copy required - Plan must be draw to scale with scale bar measure on Councils template - Must show drainage plan for house suspended and/or underslab - Service providers infrastructure including water meter and sewerage connection points - Inspection Openings (including IO to surface & Clear outs) - Overflow Relief Gully (ORG) location - Vent pipe locations and size - Site soil classification for example H, E, or P - If soil type is H, E, or P an articulation design is required - HWS location and proposed relief drain termination points to drain or pit	☐
6.	Onsite Sewerage Design - Required only if not connect to Goondiwindi Regional Council sewerage distribution system - Required for new dwellings, extensions such as an added bedroom to an existing dwelling - Design to be completed by a Suitably Qualified Person who is licenced to perform the design work (refer to the Onsite Sewerage Systems Designers List attached) - Location of proposed system - Model, size and brand of treatment system including Chief Executive Approval - Distances and locations from waterways, bores, creeks, dams, underground / above ground water tanks, pools - Distances and locations from property boundaries, walkways etc in accordance with QLD plumbing & Waste Water Code - Size of land application area, % slope and type and method of effluent disposal - Site & Soil evaluation report	☐

7.	Water Connection - Is water connection required? If Yes: - Complete Council's <i>New Water Meter Connection Form</i> and pay the relevant fees Dual Occupancy Water connection - If the address already has a single water meter connected to the property however, you are considering Dual Occupancy, a second water meter connection will be required. - If the address does not already have a water meter connected to the property however you are considering Dual Occupancy, 2 water meters will be required.	☐
8.	Commercial (includes commercial class 10's, housing developments and civil services) - One (1) copy required of ➤ Hydraulic plan with scale bar identifying all fixtures, includes ORG, venting, IO's, VS, tempered, hot, cold and rainwater ➤ Soil classification report (as per Section 5 on Form 1) ➤ Articulation report (as per Section 5 on Form 1) ➤ Floor plan with scale bar ➤ Site plan with scale bar indicating stub location and rainwater tank ➤ Architectural drawing and elevations	☐

Office Use Only:

Fee: \$	Date:	Receipt #:	Name:
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PLUMBING & DRAINAGE FEES for PD: /			
Plumbing & Drainage	Plumbing & Drainage Lodgement Fee (Class 1 & Additions), plus Fee per fixture (Minimum 3 fixtures)	4820-1510-0000	\$
Industrial & Commercial	Plumbing & Drainage Lodgement Fee (Class 2-9), plus Fee per fixture (Minimum 3 fixtures)	4820-1510-0000	\$
Water Connections	As per Connection Cost on Application for Water Supply	4720-1500-0000	\$
(GST Exempt) TOTAL			\$